



# **URSHAN GRADUATE SCHOOL OF THEOLOGY**

**2016-2017 Catalog**



2016–2017 CATALOG  
VOLUME 13

Urshan Graduate School of Theology  
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# Urshan Graduate School of Theology

## 2016-2017 Academic Calendar

### **FALL 2016 Semester**

Date	Event/Action
Friday, June 3	Last Day to Add (August Term) Last day to Drop (June Term Week 1 )
Monday, June 6	Syllabi due (August Term) August Term begins Last Day to Withdraw with a “WP/WF” (June Term Week 1)
Monday, June 6—Friday June 10	June Term Week 1—Lit of the Ancient Near East (R. Fisher) June Term Week 1 —Small Group Ministry (J. Peyton) June Term Week 1—Pastoral Counseling (C. Miller)
Friday, June 10	Last day to Drop (June Term Week 2)
Monday, June 13	Last Day to Withdraw with a “WP/WF” (June Term Week 2)
Monday, June 13—Friday, June 17	June Term Week 2—Pastoral Counseling (C. Miller)
Friday, June 17	Last Day to Drop (June Term Week 3)
Monday, June 20	Last day to Withdraw with a “WP/WF” (June Term Week 3)
Monday, June 20—Friday, June 24	June Term Week 3—Modern Pentecostal Movements (R. Johnston)
Friday, June 24	Incompletes Due (Spring Term)
Friday, July 8	June Term 1 Ends
Friday, July 15	June Term 2 Ends
Friday, July 22	Grades Due (June Term Week 1)
Friday, July 22	June Term 3 Ends
Friday, July 29	Grades Due (June Term Week 2)
Friday, August 5	Grades Due (June Term Week 3)
Monday August 8-Wednesday, August 10	Faculty In-Service

Friday, August 12	Last Day to Drop (August Term)
Monday, August 15—Friday, August 19	J-Term—Biblical Interpretation (D. Norris) J-Term—Intro to Pastoral Care (J. Littles) J-Term—The Five Scrolls (C. Paris) Certificate Course—Intro to Pastoral Counseling (C. Miller)
Monday, August 15	Last day to withdraw with a “WP/WF” (August Term) DL Student Orientation (5:30 pm)
Tuesday, August 16	Sign-In Ceremony (7:30 pm)
Tuesday, August 16	Fall Term Syllabi due
Wednesday, August 17—Friday, August 19	Individual DL Advisement (academic/financial)
Monday, August 29	New On-Campus Students Orientation & Registration
Monday, August 29	Internship Contract/Thesis Proposal deadline
Tuesday, August 30	Fall classes begin
Wednesday, August 31	Urshan Convocation (7 pm)
Friday, September 2	Last day to add (Fall Term)
Friday, September 9	Incompletes due (June Term) Last day to drop (Fall Term)
Friday-Sept. 9—Saturday, Sept. 10	Fall Retreat, High Hill Camp
Friday, September 16	Deans Lecture Series
Friday, September 23	August Term ends
Monday, Sept 26—Friday, Sept 30	Reading Week
Friday, September 30	Grades due (August Term)
Monday, September 31	Book Lists Published (Spring & June Terms)
Thursday, Oct. 20 – Friday, Oct. 21	Apostolic Fellowship Summit
Monday, October 24	Syllabi due (January Term)
Friday, October 28	Degree Applications due
Thursday, Nov. 3—Friday, Nov. 4	Symposium—High Christology Project
Friday, November 4	Incompletes due (August Term) Deans’ Lecture Series (7 pm)



Monday, Nov 7—Friday, Nov 18	Spring 2017 Registration
Wednesday, Nov. 9—Friday, Nov. 11	Urshan Board Meetings
Friday, November 11	Last day to withdraw —WP/WF - (Fall Term)
Friday, November 18	Last day for Middler Defense Last day to add (January Term)
Saturday, November 19—Monday, November 21	SBL/AAR Annual Meeting Atlanta, GA
Monday, November 21	January Term begins
Tuesday, Nov. 22—Friday, Nov. 25	Thanksgiving Break
Friday, December 2	Last day of classes
Monday, Dec. 5—Thursday, Dec. 8	Final Exams
Thursday, December 15	Grades due (On-Campus)
Tuesday, December 20	Grades due (DL)

## **SPRING 2017 SEMESTER**

<b>Date</b>	<b>Event/Action</b>
Friday January 6	Last day to drop (January Term 1)
Monday, January 9	Last day to withdraw with a “WP/WF” (January Term 1)
Monday, January 9 – Friday, January 13	J-Term – Revivals and Revivalism (R. Johnston) J-Term – Mission of the Church (J. Littles) J-Term – Counseling in the Church: Interpersonal Dynamics (C. Miller)
Friday, January 13	Last day to drop (January Term 2)
Monday, January 16	Last day to withdraw with a “WP/WF” (January Term 2)
Thursday, January 19 – Friday, January 20	Orientation & Registration (New on-campus students)
Tuesday, January 24	Spring classes begin
Friday, January 27	Incompletes due (Fall Term)
Friday, February 3	Last day to add (Spring Term)
Friday February 10	Last day to drop (Spring Term)
Friday, Feb. 17 – Saturday, Feb. 18	Spring Retreat – High Hill Camp
Friday, February 24	January Term ends
Friday, March 3	Grades due (January Term)
Thursday, March 9-Saturday, March 11	SPS Annual Meeting San Dimas, CA
Monday, March 13–Friday, March 17	Reading Week
Monday, March 27	Book Lists Published (August, Fall, and January Terms)
Monday, March 27	Syllabi due (June Terms)
Monday, April 3 – Friday, April 7	Fall 2016 Registration
Friday, April 7	Last day to add (June Term)
Monday, April 10	June Term begins
Friday, April 14	Last day for Capstone Defense Incompletes due (January Term)

Friday, April 21	Last day to withdraw - WP/WF - (Spring Term)
Friday, April 28	Last day of classes
Monday, May 1 – Wednesday, May 3	Final Exams
Wednesday, May 3–Friday, May 5	Urshan Board Meetings
Thursday, May 4	Hooding Ceremony
Friday, May 5	Graduation
Friday, May 12	Grades due (On-Campus Courses)
Monday, May 15	Grades due (DL)
Friday, May 26	Last day to drop (June Term 1)
Monday, June 5 – Friday, June 9	June Term 1
Friday, June 9	Last day to drop (June Term 2) Last day to withdraw - WP/WF - (June Term 1)
Monday, June 12 – Friday, June 16	June Term 2
Friday, June 16	Last day to drop (June Term 3) Last day to withdraw - WP/WF - (June Term 2)
Monday, June 19 – Friday, June 23	June Term 3
Friday, June 23	Last day to withdraw - WP/WF - (June Term 3)
Friday, June 23	Incompletes due (Spring Term)
Friday, July 14	June Term ends
Friday, July 21	Grades due (June Term)
Friday, September 8	Incompletes due (June Term)

*Urshan Graduate School of Theology reserves the right to change the calendar without previous notice.*

## FROM THE PRESIDENT

The Urshan Graduate School of Theology is an exciting development, unprecedented in the apostolic movement. It exists to prepare men and women for Christian service, to preserve our apostolic doctrinal heritage, and to propagate the gospel of Jesus Christ worldwide. Since I grew up in home and foreign missions, these goals have always been important to me, but they became especially meaningful when I received a word from the Lord in 1980. At that time, after six years of college, I moved to Beaumont, Texas, for the summer to work as a



**David K. Bernard and Connie Bernard**  
*President, Urshan Graduate School of Theology*

law clerk, with the goal of becoming a lawyer after one more year of law school. Without planning on my part, I found myself invited by several local churches to teach midweek Bible studies, to speak to youth groups, and then to preach in regular services. I would perform my legal duties during the day and then rush home to prepare for church activities at night. Although I considered myself, and introduced myself, as a law student rather than a preacher, I ended up preaching or teaching twenty-one times in eleven weeks.

My last night in Beaumont, as I prepared to return to Austin for my final year at the University of Texas, School of Law, I sought the Lord for direction. He drew my attention to Colossians 4:17: “Take heed to the ministry which thou hast received in the Lord, that thou fulfill it.” I realized that God had given me a ministry that I had not planned for or sought but that I needed to accept. That night I decided that, while it would only be good stewardship of my time and money to finish law school, upon graduation I would somehow enter the ministry full time. From that day till now, I have felt compelled to use whatever abilities and insights God has given me in an attempt to advance His kingdom.

The Urshan Graduate School of Theology provides each of us—faculty and students—a unique opportunity to prepare ourselves more fully for service in God’s kingdom and ultimately to fulfill the ministry that God has given us. We welcome students from a variety of cultural, social, racial, and national backgrounds who have experienced the new birth, embraced the apostolic doctrine, and responded to the call of Jesus Christ. We provide a supportive community where gifted people can prepare themselves for manifold ministries. Students and faculty worship, pray, study, learn, and enjoy life together—always striving to grow in the image of Christ.

A handwritten signature in cursive script, reading "David K. Bernard".

# GENERAL INFORMATION

## MISSION

The mission of the Urshan Graduate School of Theology is to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.

In order to effectively discharge these responsibilities, the objectives are:

- To develop men and women who are able to effectively evangelize those who do not know Jesus Christ, and who are prepared to disciple saints through their teaching, counseling and caring
- To cultivate a spiritual environment to further develop individuals of integrity, who will integrate into their lives moral, spiritual, intellectual, and emotional wholeness
- To embrace the biblical mandate for global mission, fostering a burden without limitation in culture, gender, or ethnicity
- To serve as a center for graduate and continuing education through on-campus and distance-learning opportunities
- To serve as a scholarly resource for the exploration and proclamation of the apostolic faith
- To proactively explore the needs of an ever-changing world, working to develop innovative ministries that effectively proclaim the gospel while preserving apostolic doctrine and practice for future generations.
- To provide training and individual leadership development for preachers, teachers, pastors, missionaries, chaplains, and various specialized ministries

## WHO WE ARE

Urshan Graduate School of Theology is owned and operated by the United Pentecostal Church International and along with Urshan College is part of the Urshan System. Our purpose is to serve not only men and women from the UPCI, but the larger Apostolic movement as well. Urshan Graduate School of Theology teaches that the new birth described by Jesus Christ in John 3 and declared by Peter in Acts 2:38 is essential for New Testament conversion. We believe that the one God of the Old Testament became incarnate in Jesus Christ. We believe in the infallibility of the Scripture. We believe that God, who is holy, calls each of us into relationship with Him. We believe in covenanting with a community of believers, to pursue God's holiness and to live in the power of the Spirit, anticipating the soon return of the Lord Jesus Christ.

## **URSHAN SYSTEM VISION STATEMENT**

Aspiring to reach the world and equip the church by educating Apostolic servant leaders one student at a time.

## **URSHAN SYSTEM MISSION STATEMENT**

The mission of the Urshan System is to prepare Apostolic men and women through higher education for service in the church and to the world.

## **CORE VALUES**

As a Oneness Pentecostal seminary, the core values of Urshan Graduate School of Theology are scriptural fidelity, Spirit empowerment, personal integrity, cultural diversity, scholarly collegiality, academic quality, and servant leadership. The first core value, scriptural fidelity, serves as the primary means to understand the subsequent values. As such scripture serves a greater role in all aspects of UGST life than the other six values.

### ***Scriptural Fidelity***

Urshan Graduate School of Theology believes that God, who is holy, calls each of us into relationship with Him. As an expression of this call, God has revealed Himself and His will in the Bible. The scriptures of the Old and New Testaments take precedence over mere human experience, tradition and reason and are therefore our infallible standard for faith and practice. UGST values scholarship, practices, attitudes, and lifestyles that seek to remain faithful to the Scripture. We believe in covenanting with a community of believers to study God's Word, pursue God's holiness, and live in the power of God's Holy Spirit.

### ***Spirit Empowerment***

Corporately and individually we acknowledge our dependence on the power of the indwelling Holy Spirit. All worthwhile human endeavors are enhanced by submission to, reliance upon and cooperation with the Holy Spirit. His wisdom and direction are essential for consistently making right decisions concerning our lives and practices. Urshan Graduate School of Theology is committed to the proper manifestation of spiritual gifts (including the word of wisdom, word of knowledge, gift of faith, gifts of healings, the working of miracles, prophecy, discerning of spirits, different kinds of tongues, and the interpretation of tongues) in the lives and worship of the Urshan community. We seek to discover, acknowledge, and prepare individuals to fulfill spiritual callings to servant-leadership in the church (including apostles, prophets, evangelists, and pastors and teachers).

### ***Personal Integrity***

As a place where the Spirit continually calls individuals as well as communities to respond to God's invitation to be holy, Urshan Graduate School of Theology is committed to fostering integrity. UGST values the Spiritual fruit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control in all goodness, righteousness, and truth) as guiding principles of personal and institutional decision making. This commitment has the effect of blending and overlapping all areas of seminary life. UGST does not view as distinct its responsibilities to academic and spiritual growth in the classroom, in the home and in the church. We value the integration of the intellectual and spiritual dimensions of each discipline we teach and the practical application of principles to life and ministry.

### ***Cultural Diversity***

Urshan Graduate School of Theology values human diversity. We seek to promote awareness of the diversity of race, ethnicity, and culture within the human family, and assist students in gaining the particular knowledge, appreciation, and openness needed to live and practice ministry effectively in changing cultural and racially diverse settings. UGST promotes the participation of women and persons of racial/ethnic minorities in institutional life.

### ***Scholarly Collegiality***

The Urshan community regards the members of the various institutional constituencies as essential for the success of the academic enterprise. Collegiality incorporates mutual respect for similarities and for differences in background, expertise, judgments and assigned responsibilities; and involves mutual trust and shared governance. Collegial governance allows the academic community to work together to find the best answers to issues facing the seminary. Collegial governance assigns primary responsibility to the faculty for the educational functions of the institution in accordance with basic policy as determined by the Board of Trustees. Further, Urshan Graduate School of Theology values the benefits derived from cooperating with other schools of different theological perspectives on common tasks that benefit the broader community of theological schools.

### ***Academic Quality***

Urshan Graduate School of Theology values the pursuit of academic excellence. We desire to equip the faculty and students to pursue the highest level of scholarly achievement to which they are individually capable. We believe that the academy is a component of the church; that academics must be realized in relationship to the local congregation. We value engagement in ministry and worship within the context of the church as an integral part of quality scholarship.

### ***Servant Leadership***

Urshan Graduate School of Theology is committed to the development of the personal, spiritual, and professional leadership skills and competencies of its faculty and students. All believers are called to service. Christian leadership flows first from the desire to be a servant. Servant-leadership seeks to unselfishly develop the potentials of others. Those called to leadership within the body of Christ are to

prepare the saints for the work of the ministry. Leadership, therefore, is worked out within the context of the church and the world.

## **HISTORY**

History is the story of ideas. Just as democracy developed from the ancient Greeks to its present incarnation in America, so ideas are refined and grow with the passage of time. But history is more than the story of ideas; it is a portrait of the people who made it, stories of individuals who crossed the landscape of time leaving indelible impressions on the canvas of life.

Many church historians now reflecting on the twentieth century are calling it the century of Pentecostalism. From its humble beginnings in Topeka, Kansas, and Azusa Street in Los Angeles, California, the Pentecostal movement has grown to hundreds of millions of adherents. This century brought revival and a restoration of the apostolic roots of the church. Oneness Pentecostalism is the result of this hunger for apostolic Christianity. Though many life stories could be told of the individuals who embody this restoration, Urshan Graduate School of Theology is named to capture the development of Oneness Pentecostalism through the twentieth century by following the footsteps of Andrew D. Urshan and his son Nathaniel A. Urshan.

## ***THE URSHAN LEGACY***

A. D. Urshan was the prototypical Oneness pioneer. His hunger for more of God led him from mainstream Christianity through the Holiness Movement, on to Pentecostalism and finally to his home in Oneness Pentecostalism. A. D. Urshan was not content to experience the blessings of God just for himself. He carried the message of Bible salvation across North America and around the world. His missionary zeal reflected the passionate concern for early Pentecostals to carry the whole gospel to the whole world.





N. A. Urshan took the legacy of his father, A. D. Urshan, and built upon it. In the middle part of this century he crisscrossed America preaching in camp meetings that were critical in the expansion of Oneness Pentecostalism. In addition to pastoring one of the most influential churches in the movement, Nathaniel Urshan was the pioneer speaker for Harvestime, the radio voice of the largest Oneness organization, the United Pentecostal Church International. For more than two decades N. A. Urshan was the general superintendent of the United Pentecostal Church International. He retired from official responsibilities in 2000 but continued serving in informal capacities until his death in 2004.



## **GRADUATE SCHOOL DEVELOPMENT**

As with any significant endeavor, men and women of vision are required to bring ideas to fruitful conclusion. The story of the Urshan Graduate School of Theology includes the leadership of Timothy Dugas, pastor of Florissant Valley Apostolic Church (now The Sanctuary) in Missouri, Arless Glass, then superintendent of the UPCI Division of Education, and Jesse Williams, then UPCI assistant general superintendent. These men played significant roles as the graduate school moved towards becoming a reality. Timothy Dugas formed an ad hoc committee in April 1998 to study the feasibility of the graduate school. Between April and the October 1998 meeting of the General Board, the *ad hoc* committee developed a proposal for the General Board.

The General Board in session at the General Conference received Timothy Dugas' report and formed a steering committee to further develop materials. The *ad hoc* committee was augmented by more members as it moved toward the steering committee phase. In October 1998 Arless Glass took leadership of the project and continued the efforts of Timothy Dugas. In January 1999, a second proposal was made to the General Board to determine if the project should go forward. In the summer of 1999, the steering committee chose its chairperson to be Jesse Williams, who has served as chairperson from that time to 2007. Under Jesse Williams's direction a resolution was presented to the October 1999 General Conference in session at Nashville, Tennessee. The conference voted to found the Urshan Graduate School of Theology.

The Board of Directors (formerly Board of Trustees) held its first meeting in St. Louis, Missouri in January 2000. Nathaniel Urshan was chosen as chancellor. Jesse Williams was elected as board chairperson. The board also selected David K. Bernard as the founding president of the Urshan Graduate School of Theology. These officers were installed at the October 2000 General Conference. The board

hired Dr. James A. Littles, Jr. as vice president; he did considerable organizational work to ready the graduate school to open its doors. The board of directors and the president officially installed the founding faculty at the convocation on August 29, 2001. Full-time faculty installed were: James A. Littles, Jr., David S. Norris, Raymond L. Crownover, and Gerald L. Truman. Additional adjunct faculty continue to contribute to the success of the institution.

Urshan Graduate School of Theology decided to seek accreditation with the Association of Theological Schools to help them realize and fulfill the school mission. In 2004, the first step to accreditation was realized as UGST received Associate Status with ATS. In 2008, candidate status with ATS was granted by the ATS accrediting commission. And in 2010 Urshan Graduate School of Theology became fully accredited with ATS.

In 2005, during a time of growth, UGST was able to bring on board a full-time dean of administration. Evelyn L. Drury came to manage the daily administrative duties working directly under the president. Following her retirement in June 2010, Dr. Daniel L. Segraves was appointed as dean of administration and academic dean.

Gateway College of Evangelism began offering classes in 1968 in Florissant, Missouri, as a ministry of the Missouri District of the UPCI. In 2011 Gateway President Darrell Johns led the college through a transition to UPCI ownership. On October 11, 2011, the UPCI General Board approved a plan for Urshan Graduate School of Theology to acquire Gateway College and transition it into a new undergraduate Christian college offering a variety of majors with the goal of achieving regional accreditation. After many months of collaboration between the boards, administration, faculty, and staff of both institutions, the transition from Gateway College to Urshan College was completed on July 1, 2012. Urshan College operates under the governance of the UGST Board of Directors and President David K. Bernard.

Beginning with the fall semester of 2012 Dr. James A. Littles, Jr. was appointed as academic dean of both UGST and UC and the position of dean of administration was retired in light of these duties being fulfilled by a Vice-President. This office was filled first by Dr. Bobbi Morehead for one year and is now fulfilled by Executive Vice-President Jennie Russell. In June of 2014 Dr. Steven J. Beardsley was appointed Academic Dean. In June of 2015, Evelyn Drury was appointed as interim academic dean and Dr. Chris Paris became academic dean elect. In January 2016, Dr. Paris assumed the office of academic dean.

## **ACCREDITATION**

Urshan Graduate School of Theology is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, and the following degree programs are approved:

Master of Divinity, Master of Arts in Christian Ministry, Master of Theological Studies. A Comprehensive Distance Education Program was also approved.

The Commission contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada

10 Summit Park Drive

Pittsburgh, PA 15275

USA

Telephone: 412-788-6505

Fax: 412-788-6510

Website: [www.ats.edu](http://www.ats.edu)

Furthermore, UGST is eligible by ICE (Immigration and Custom Services) to offer student visas to students from foreign countries as well as provide federal loans and financial aid to qualified students from the U.S. and Canada. UGST also meets the criteria for VA benefits for eligible students.

## **DISTANCE-LEARNING PROGRAM MISSION AND OBJECTIVES**

The Apostolic Pentecostal context is the theological and practical foundation for distance learning. Our Oneness Pentecostal faith tradition continually emphasizes the importance of spiritual and ministerial formation. Distance Learning stays true to this heritage by offering various methodologies and practices of learning while bridging the gap brought on by geographic distance.

The distance learning program exists at UGST for the purpose of:

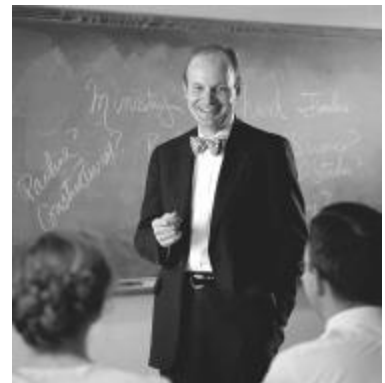
- Providing training and development for those already situated within leadership roles in a local church context
- Embracing the mandate for global mission by maximizing opportunities for a diverse community of learners
- Challenging faculty, staff and students to develop innovating methods appropriate to a 21<sup>st</sup> century context without sacrificing content

The distance-learning program exists at UGST for the purposes of:

- Providing training and development for those already situated within leadership roles in a local church context
- Embracing the mandate for global mission by maximizing opportunities for a diverse community of learners
- Challenging faculty, staff and students to develop innovative methods appropriate to a 21<sup>st</sup> century context without sacrificing content
- Ensuring that distance-learning student needs are included in the development and provision of student services
- Expanding learning resource options in order to best meet the various distance-learning situations

## **UGST WEB PAGE**

Information about Urshan Graduate School of Theology may be accessed at our web page: [www.ugst.edu](http://www.ugst.edu). Find out about new programs; see upcoming short terms; read more about distance learning; discover breaking news at the graduate school. Applications and other forms are also available online.



## **ADDITIONAL RESOURCES**

This catalog provides information about academic programs. Additional resources include the Academic Handbook for Students and Academic Advisors, the Financial Aid Handbook, the Student Handbook, and the Student Life Handbook.

# ADMISSIONS INFORMATION

## ADMISSIONS CRITERIA

Urshan Graduate School of Theology admits qualified men and women of the apostolic faith to further prepare them for Christian service. The decision to admit a student rests solely with the Admissions Committee. Admission to the Master of Divinity, Master of Arts in Christian Ministry or Master of Theological Studies program is based on the following considerations:

**Christian Character** – evidenced by membership and active participation in church, recommendation by Christian leaders and compatibility with the stated purposes of the Urshan Graduate School.

**Commitment to Christian Service** – evidenced by the essay describing call to Christian service, by stated vocational goals, and by an interview with a member of the Urshan Graduate School of Theology Admissions Committee.

**Academic Readiness** – evidenced by a command of the English language demonstrated in the admission essay, by the possession of a bachelor's degree, with an overall grade point average (GPA) of at least 2.7 on a 4.0 scale. In the case where the applicant's primary language is not English, the Test of English as a Foreign Language (TOEFL) will be used to test English proficiency.

## APPLICATION DEADLINES

Urshan Graduate School of Theology has rolling admissions. Applicants can be accepted as soon as their file is complete and they have fulfilled all the criteria necessary for admission. However, to have the greatest opportunity for scholarship assistance, scholarship requests should accompany applications prior to the following dates: For the fall semester, applications should be received by May 1. For the spring semester, applications should be received by October 1.

## APPLICATION PROCEDURES

The faculty and administrative staff of the Urshan Graduate School of Theology know that applying to a graduate program can sometimes seem overwhelming. We have attempted to make our application process as short and straightforward as possible. Complete the following steps to successfully apply for admission:

1. **Visit the Campus**– Prospective graduate students are encouraged to visit Urshan Graduate School of Theology as part of the application process. The visit involves a tour of the school and its facilities, attending a sampling of classes and talking with students. Interested persons are encouraged to contact the Admissions Office at least two weeks prior to the planned visit.
2. **Submit a Completed Application Packet**– Application and other forms may be downloaded from the graduate school’s website ([www.ugst.edu/apply](http://www.ugst.edu/apply)). A complete application packet includes the following:
  - a) A completed application.
  - b) A \$25.00 application fee. (Make checks and money orders payable to Urshan Graduate School of Theology.)
  - c) An official transcript from every college, university or seminary attended. Transcripts are considered official when bearing the issuing institutions’ seal and mailed directly to Urshan Graduate School by the institution. The academic transcript should confirm the applicant’s completion of a bachelor’s degree.
  - d) One essay, typed, double-spaced, regarding the testimony of the applicant’s salvation experience, call to Christian ministry and ministry involvement for the past two years, and the place of a Master of Divinity, Master of Arts in Christian Ministry or Master of Theological Studies degree in that calling (2-4 pages). Essays are evaluated on both content and writing ability. On the basis of this essay, when compositional skills are weak, the Admissions Committee may require the student, if otherwise qualified and upon admission, to receive approved tutorials in English composition.
  - f) An academic paper, or sample thereof, written during an applicant’s undergraduate program that is a minimum of 3-5 double-spaced pages. If the applicant cannot produce an academic paper from his/her undergraduate study, one may be composed on a topic of the applicant’s choosing. The paper should contain a minimum of four academic sources cited via footnotes.
  - g) Three recommendation forms (downloaded from [www.ugst.edu/apply](http://www.ugst.edu/apply)) as follows:
    - 1) Pastoral Recommendation Form. In the case where a pastor is applying for admission, the form should be filled out by the district superintendent or equivalent if the applicant is from another apostolic organization.
    - 2) Academic Recommendation Form. To be completed by a professor or college official who is familiar with the applicant’s academic background.

- 3) Personal Recommendation Form. To be completed by someone other than a family member.
- h) Arrange an interview. After the application file is complete, the applicant will interview with one or more members of the Admissions Committee. During the interview, the applicant can ask additional questions. The interviewer will discuss the application with the prospective student along with his/her goals. In person interviews are preferred; however, telephone interviews may be conducted if face to face interview is not able to be arranged.

All material must be submitted to the Urshan Graduate School's Admissions Office. Any questions about the admissions procedure may be directed to the Admissions Office. Please call 314-921-9290.

## **DISTANCE LEARNING**

Admissions procedures are the same for distance-learning and on-campus students. Distance learning students may pursue the following degrees:

- Masters of Arts in Christian Ministries (M.A.C.M.)
- Masters of Theological Studies (M.T.S.)
- Masters of Divinity (M.Div.)

Students desiring to pursue an online M.Div. should start off in the M.A.C.M. program. After completing 24 credit hours, the student may petition to move to the online M.Div.

## **ENGLISH LANGUAGE SKILLS**

All prospective students for whom English is not their first language are required to take the Test of English as a Foreign Language (TOEFL). Applicants also are required to take the test of Written English section. For general standards of graduate work in English, a total score of 550 or above on the paper test or 213 or above on the computer test is required for admission. For further information concerning times and places of TOEFL test administration, contact the Educational Testing Service, Box CN6151, Princeton, NJ 08541-6151 or their website <http://www.ets.org/>. In special circumstances, students may be given conditional admission. Such students will be required to take additional courses in written and spoken English until their skills are judged to be adequate.

Students whose first language is not English may be permitted additional time equal to one third of the ordinary amount allotted for examinations and final exams. The student must begin the exam at the time stated (the privilege is not intended for students who arrive late). Students seeking additional time for in-class examinations must make arrangements with the instructor to take the examination outside of the regular class period.

## **LEAVE OF ABSENCE**

UGST understands that life events may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students receiving federal student aid a period of time to adjust to these life events. A student on an approved leave of absence will be considered enrolled at UGST and would be eligible for continued in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied.

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of classes for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done.

Generally, requests for Leaves of Absence should be made prior to the date the leave is to begin. For many students this will be during the Registration period for the upcoming semester. The Request for a Leave of Absence form should be completed and submitted to the Registrar with requisite signatures. In order to be approved, the request should include reasons which are generally out of the student's control. If a request for a Leave of Absence is made after classes have begun, students will need to substantiate reasons with third party documentation (examples given on form).

A leave of absence may not exceed 180 days in a 12 month period. At UGST this is roughly equivalent to a one semester leave.

## **READMISSION OF STUDENTS**

Students who have been away from the Urshan Graduate School of Theology for more than two years must submit a readmission application, available from the Admissions Office. The application fee is waived for all returning students. Former students desiring to return to Urshan Graduate School after attending another school must submit a readmission application. (Official transcripts of credits earned since leaving Urshan Graduate School of Theology are required.)



## **RESTRICTED ADMISSIONS**

An applicant whose bachelor's degree is from an unaccredited institution or whose undergraduate grade point average was below a 2.7 on a 4.0 scale, but otherwise is approved for admission, may be probationally admitted. A maximum of 10% of the student body may be accepted under this category. After demonstrating the capacity to do satisfactory work (at least 2.5 GPA) over two semesters of full-time study, the probationary status will be revoked. The student will then be granted unconditional status in his/her degree program.

## **TRANSFER CREDITS**

Students transferring to Urshan Graduate School of Theology from other institutions must provide official transcripts of all previous academic work as part of the regular admission requirements. Due to the difficulty of evaluating a student's work from another institution, final evaluation will be made based on the student's first semester work at Urshan Graduate School of Theology. In general, only courses with grades of B- or better from an accredited graduate institution may be transferred to Urshan Graduate School of Theology.

The number of credits that can be transferred varies by degree program. The determination is made by the academic dean. In general, no more than a third of the credits will be considered for transfer due to the distinctive nature of the program at Urshan Graduate School of Theology.

Students may receive advanced standing from an accredited undergraduate religion or Bible degree. ATS requires a written and/or oral assessment to show "that students have the knowledge, competence, or skills that would normally be provided by the specific courses for which they have been admitted with advanced standing." Advanced standing cannot be automatically granted based on ministerial experience or content of undergraduate work. A maximum of 1/6 of master's degree credits may be granted as advanced credit.

A student normally will be excused from courses that parallel those from a previously attended accredited graduate institution with permission from the faculty member involved or the academic dean. Such waivers must be approved by the academic dean. Elective credit may be given for appropriate parallel study. In cases where course work done elsewhere is partially parallel, the instructor may allow partial class attendance and assign special research projects to fulfill the course requirements.

## **TRYING OUT UGST**

Urshan Graduate School offers opportunity for students to begin taking classes as a non-matriculated student. In this way, students may enroll in a short-term course or a distance-learning course to discover first-hand whether or not they want to enroll in a degree program. Students may take a maximum of 12 credits as a non-matriculated student for transfer to a degree program at UGST. Students are encouraged to take the following courses: Systematic Theology I, Systematic Theology II, Personal Spiritual Disciplines, and Modern Pentecostal Movements. Students desiring to take courses other than these will need the approval of the professor. Non-matriculated students must complete a Guest Application before their first course. The Guest Application can be requested from the Admissions Office.

## **VISITING STUDENTS**

Students who wish to take courses from Urshan Graduate School of Theology to transfer into a degree program at another institution may do so by completing a Visiting Student Application prior to registration for a course. These forms may be obtained from the Admissions office. Students intending to transfer credits from Urshan Graduate School of Theology to another institution must realize that acceptance of credit is entirely at the discretion of the receiving institution.

# FINANCIAL INFORMATION

## FINANCIAL SERVICES

Graduate students are urged to view the financial responsibilities of their educational experience in the same manner they plan to manage all that God entrusts to their care both now and in the future. A plan for the payment of graduate school obligations is essential. Urshan Graduate School of Theology offers a deferred payment plan and scholarships in an attempt to aid graduate students. All policies and procedures relating to Financial Services can be found in the Financial Aid Handbook.

## TUITION AND FEES *(all fees are subject to change)*

Tuition per credit hour	\$400
Audit Fee per course	\$345
Application Fee	\$25
General Student Fee (full-time)	\$100 (per semester)
General Student Fee (part-time)	\$100 (per semester)
General Student Fee (J-term)	\$15 (per class)
E-Portfolio Fee	\$100 (one-time charge/5 years)
Graduation Fee	\$150
Late Registration Fee	\$250
Late Payment Fee	\$25
Deferred Payment Fee	\$40 (per semester)
Technology Fee	\$150 (per semester)
	\$50 (per 3 credit online class)
Field Ed (M.Div. only)	\$500 (per semester)
Thesis Sustaining Fee	\$200 (per semester)
Transcript Fee	\$5
Student ID Card	\$5
Parking Fee	\$25 (per semester; payable to Urshan College)

## **BILLING**

Tuition and fees are due in full on the first day of classes for the corresponding semester. See the section entitled “Deferred Payment Plan” if you are unable to make a full payment at the beginning of each semester.

## **DEFERRED PAYMENT PLAN**

Students who are unable to make full payment may select the deferred payment option. Students will make equal payments throughout the semester with payments due on the 1<sup>st</sup> of each month as defined in the student’s deferred payment plan. The deferred payment plan will be established at the beginning of the semester. By the end of the semester, the student’s account must be paid in full. A \$25 late fee will be assessed the day after the payment is due. Students whose payments are more than two weeks late may be asked to withdraw from their classes.

## **FINANCIAL ASSISTANCE**

UGST provides a broad program of financial aid for seminary students. Financial assistance is available for no more than the number of hours in the degree program. Tuition for courses repeated, taken over the required number of hours is the responsibility of the student. Courses from which a student withdraws are counted towards the number of hours of financial aid. Therefore, withdrawal from a course may result in a student losing scholarship status; and thus the student would be liable for any financial help received during that semester based on their full-time status. Students should complete the Scholarships Application at [www.ugst.edu/scholarship](http://www.ugst.edu/scholarship). The financial aid committee makes award decisions.

Urshan Graduate School of Theology participates in the federal student loan program. Students may access unsubsidized Stafford loans. Students must be enrolled in a degree program and must attend at least half-time. Information regarding eligibility requirements, deadlines, and procedures for completing the FAFSA may be found on our website ([www.ugst.edu/applyfinaid](http://www.ugst.edu/applyfinaid)) as well as in the Financial Aid Handbook.

UGST defines full-time status as 9 credit hours per semesters. 6 credit hours per semester constitutes half-time status. The Financial Aid threshold is half-time status. Financial Aid is unavailable to students less than half-time.

## FINANCIAL CLEARANCE

Students must obtain financial clearance before registering for upcoming terms. A financial clearance sheet can be obtained from the Business Office and should be attached to the registration form in order for it to be processed. New students do not need financial clearance in order to register for their first term.

## SCHOLARSHIPS

Scholarships are available to full-time students and are based on availability. For renewable scholarships, student accounts must be paid in full. Scholarship awards are determined by the scholarship committee.

The following scholarships are available for students who meet the scholarship requirements:

- **Christian Service** (not based on need): Undergraduate GPA of 2.7/4.0 or equivalent, with aptitude for ministry; not renewable; \$1,125 per year.
- **Endowed and Funded Scholarships**: Named scholarships to be funded by individuals, churches, districts, departments, United Pentecostal Church International divisions or other sources, including:
  - **Harvell-Littles Scholarship by Harvell Family Charitable Trust**: \$2,000 for one year.
  - **James D. Beardsley Merit Scholarship**: \$1,000 per year to a returning UGST student with the highest GPA.
  - **Louisiana District UPCI Scholarship**: \$1,000 per year.
  - **The tus Tenney Scholarship** \$1,000 per year to a female student
  - **UPCI Ladies Ministries Presidential Scholarship** \$1,000 per year to a female student who has completed her first year of study. Application should be requested from Ladies Ministries, completed and submitted by June 1.
  - **UPCI Youth Ministry Scholarships**: Three \$1,000 scholarships, for one year, available to first year students from UPCI churches. Application should be requested from the UGST Admissions Office, completed and submitted by June 1.
- **Faculty Assistantships**: Presidential and Merit Honor students may also qualify for a faculty assistantship of 10 hours per week for both semesters.
- **Faculty members of United Pentecostal Church International endorsed Bible Colleges** (not based on need): 50% tuition reduction on any class(s) taken at UGST.
- **Graduates of United Pentecostal Church International endorsed Bible Colleges** (not based on need): **First Year**: 25% of tuition

- **Merit Honors** (not based on need): Undergraduate GPA of 3.0/4.0 or equivalent, with aptitude for ministry; renewable if student maintains GPA of 3.0 at Urshan Graduate School of Theology; \$1,500 per year.
- **Presidential Honors** (not based on need): Undergraduate GPA of 3.5/4.0 or equivalent, with strong aptitude for ministry; renewable if student maintains GPA of 3.5 at Urshan Graduate School of Theology; \$2,250 per year.
- **Scholarships for Short Term** 50% tuition discount; given to any student taking his/her first short-term class before becoming a matriculated student
- **Spouse Tuition Scholarship** (not based on need): 50% tuition reduction on any class(s) taken at UGST. Spouses seeking the scholarship must apply to Urshan Graduate School, be accepted and register for courses in the same way as other students. Spouse scholarships are available so long as the full-time student was registered for full-time status during the full preceding semester and has pre-registered for full-time enrollment in the following semester. The student spouse scholarship is available to students in all degree programs
- **UGST Alumni** (not based on need): 50% tuition reduction on any class(s) taken at UGST.
- **United Pentecostal Church International Pastor and Assistant Pastor Scholarship**: A 30% tuition reduction if the pastor's church will pledge a monthly minimum contribution of \$50 and will annually host a graduate school representative visit to promote UGST and take up an offering.

## SHORT TERMS

UGST offers three options for short terms courses throughout the academic year in January, June, and August. Students enrolling in these courses will be expected to complete some preliminary assignments before attending a weeklong course (generally Monday afternoon to Friday afternoon). Students will hear lectures, engage in discussion, and finish some course work during this week. Students will then be given time after the weeklong class to finish a final project and perhaps additional work for the course. UGST considers the August and January short terms as part of the Fall semester. The June short term falls under the Spring semester.

## **SHORT TERM CANCELLATION POLICY**

UGST reserves the right to cancel any short term due to a lack of enrollment or other extenuating circumstances. The decision to cancel a short term for lack of enrollment will be made at the close of Registration for that term (June for January terms and February for June terms). If a short term would need to be canceled at any point following the close of Registration, every effort will be made to communicate and work with individual students affected by this decision. In either case, students will be notified and will not be financially penalized for classes that have been canceled. It is the student's responsibility to communicate with his/her advisor regarding registering for a course to replace the one that has been canceled.

## **SUSTAINING FEE**

Students who do not complete thesis requirements by set due dates may go on thesis-sustaining status in following semesters. Students on thesis-sustaining status must demonstrate progress on their thesis and pay the sustaining fee. Students may have up to 3 additional semesters (beyond the initial year given) to complete their thesis. Progress and sustaining fee will be required for each of these additional semesters.

## **TITLE IV LOAN CONDUCT CODE**

Urshan Graduate School of Theology (UGST) participates in the Title IV Federal Direct Loan program. As a part of the Program Participation Agreement with the US Department of Education, UGST is required to develop, publish, administer, and enforce a code of conduct in accordance with the Higher Education Opportunity Act (HEOA) signed into law on August 14, 2008. This policy applies to, and will be annually reviewed by, all officers, employees, and agents of UGST who have responsibilities in accordance with education loans. This policy shall be posted on the school's website.

## **TUITION REFUND SCHEDULE**

To receive a refund, the student must complete the withdrawal form with the registrar. Federal student loan refunds are subject to federal regulations. These may be found in the financial aid handbook. Refunds apply to tuition only. Fees are not subject to refund. Students may receive a tuition refund according to the following schedule:

### **On-Campus and Online Classes (semester long)**

- 1st week of classes: 90%
- 2nd week of classes: 75%
- 4th week of classes: 25%
- 5th week of classes: 0%

### **Short-term Courses**

- 4 weeks or earlier than the first day of class on campus: 100% of tuition less \$150 if class is dropped after the Registration deadline for that semester
- 3 weeks before the first day of class on campus: 75%
- 2 weeks before the first day of class on campus: 50%
- 1 week before the first day of class on campus: 25%
- Less than 1 week before the first day of class on campus: No refund

## **VETERAN REFUND POLICY**

A refund of the unused portion of tuition, fees and other charges will be made to veterans or eligible persons who fail to enter or fail to complete the course as required by the Department of Veterans Affairs Regulations, CFR 21.4255. The refund will be within 10 percent of an exact pro rata refund. No more than \$10 of the established registration fee will be retained if a veteran or eligible person fails to enter the course. Prompt Refund: The refunded amount shall be paid within 40 days.



# ACADEMIC INFORMATION

## EDUCATIONAL POLICIES & PROCEDURES

A student must comply with all educational policies and procedures in order to satisfactorily complete a degree program at Urshan Graduate School of Theology. Additional policies and procedures may be found in the Student Handbook, Academic Handbook and Financial Aid Handbook.

## ACADEMIC ORIENTATION

Before each semester begins, academic orientation is required for all new students as well as those returning to Urshan Graduate School of Theology after a two year absence. Curriculum sequences are presented in detail for each degree program at academic orientation. New policies and procedures are explained, and the orientation also provides a time where students, faculty and staff can meet and get to know each other. Orientation for distance-learning students is scheduled regularly each year during Biblical Interpretation. Distance-learning students who do not have this as their first course will be provided online tutorials as well as individual assistance.

## ACADEMIC REGISTRATION

Newly admitted students complete academic registration at orientation sessions at the start of the semester. Returning students will meet with academic advisors to register for Fall courses (including August and January short terms) in April and to register for Spring courses (including June courses) in November. Check the academic calendar for specific pre-registration dates. Academic advisement is available to all students throughout the year.

Because class size information is needed for planning by UGST, and because it is important for students, students who do not participate in academic registration during the announced times will be charged a late registration fee. Students may change their schedules after academic registration; however, January courses may not be added after the Registration period in November and June courses may not be added following the Registration period in April. Check calendar for add, drop, or withdrawal dates as well as Financial Services for tuition refund schedule and/or any financial penalties which may apply.

## **DISTANCE LEARNING DEGREES**

The M.A.C.M., M.T.S. and M.Div. degree requirements are designed to be met entirely through UGST's distance learning program which consists of online and short term courses. M.T.S. & M.Div. students may fulfill language requirements by either (a) testing out or (b) by taking language course(s) elsewhere and transferring in. Also, M.Div students may be required to spend additional time on campus in order to satisfactorily complete degree requirements.

Distance learning students are expected to earn half of their degree credits via short terms to meet residency requirements. For most distance learners, this can be accomplished by attending approximately two short terms a year. However, there is no stipulation that distance learners fulfill this requirement in this format. Any on-campus class will count towards meeting residency requirements and students will be advised individually in order to devise the most workable plan for their course completion.

## **ACADEMIC STANDARDS**

As part of our purpose to train servants of God to walk with God in all of life, we expect godly integrity in the academic work done at Urshan Graduate School of Theology. God's covenant with His people calls for honesty and a commitment to truth. Specifically applied to academic labors, this means that we accurately represent our work to others. See sections on "Plagiarism and Cheating" and "Code of Conduct" in the Student Handbook for complete details.

## **URSHAN HONOR CODE**

The Urshan Honor Code is rooted in specific character values from [biblical] scripture, and reflects the message of Micah 6:8, "He has shown you, O man, what is good; And what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God." The Urshan Honor Code is the highest obligation of the entire Urshan Community. Every member of the Urshan Community is honor bound:

To do what is good: Promote and uphold the Christ-like values of honesty, honor, integrity, and love for others.

To do justly: Uphold academic integrity regarding cheating and plagiarism. Embrace honesty and the pursuit of truth in communication. Embrace sexual purity.

To love mercy: Model behavior that fosters a safe and peaceful environment. Compassionately confront any person you believe to be in violation of the Honor Code. Inform the appropriate community authority if unresolved (Matthew 18:15-20).

To walk humbly with your God: Display selfless service and Christ-like humility.

## **ATTENDANCE**

Students are expected to attend all scheduled class sessions. Each instructor sets class attendance policies as announced in the course syllabus. Students excessively absent or tardy for class will have their grades lowered, may be placed on probation, or may be dismissed. Distance learners may be required to submit a statement declaring the number of sessions “attended” online.

## **AUDIT AND NON-MATRICULATED STUDENTS**

To register as a first time audit or non-matriculated student, the completion of a guest application is required. Students who audit a course may not turn in assignments or take exams. They are simply in class to learn and will not be assigned a grade for the course. A student may take the following courses for credit at Urshan Graduate School of Theology as a non-matriculated student: Biblical Interpretation, Old Testament Foundations, New Testament Foundations, Systematic Theology I and II, Mission of the Church, Personal Spiritual Disciplines, Pastoral Counseling, Early Christian History, Reformation & Modern Church History, and Modern Pentecostal Movements. Visiting students may have more options available to them. Non-matriculated students can take a maximum of two courses per semester and 12 credits (generally 4 courses) for purposes of transferring into a degree program.

## **CERTIFICATE PROGRAMS**

Students who wish to earn a Certificate in any of the concentrations offered in the degree programs may do so by completing 12 hours of coursework. The 12 hours are derived from the specific concentrations and any other courses relevant for a certificate. Concentrations include Arts and Worship, Biblical Studies, Historical Studies, Intercultural Studies, and Pastoral Care and Counseling. All certificates are subject to availability, and additional certificates may also be offered. Students are strongly encouraged to consider the Apostolic Studies Certificate because of its focus on doctrine.

## **APOSTOLIC STUDIES CERTIFICATE**

Any student wishing to earn a Graduate Certificate in Apostolic Studies will successfully complete a minimum of four courses from UGST: Systematic Theology I, Systematic Theology II, Personal Spiritual Disciplines, and Modern Pentecostal Movements. As part of fulfilling the academic requirements for a chaplaincy endorsement by the United Pentecostal Church International, candidates *must* earn a Graduate Certificate in Apostolic Studies.

## **COURSE LOAD**

Full-time status is a minimum of 9 credits per semester (defined as a 6-month period). The 9 credits can be a combination of on-campus, short-term intensives, and distance-learning courses. Students who do not take a full-time load **are not eligible for scholarships**. Distance-learning students who take 9 credits in a semester can be considered for pro-rated scholarship funds. Students may take **up to 16 credits** during the regular semester if their work schedule and ministry commitments allow such a load. August and January classes are considered part of the fall semester and June classes are part of the spring semester.

## **DROPPING OR CHANGING COURSES**

A student wishing to withdraw from any course(s) or to make any other change in enrollment must apply in writing to the registrar's office. The academic department encourages students to check with their advisor before adding or dropping a course. Generally, a student may add classes through the end of the second week or drop classes through the end of the third week of the semester. See the calendar for the specific cut-off dates. Any changes between taking a course as an audit student or for credit must occur within this time.

A student who withdraws from a course will be assigned either a "withdraw pass" (WP) or a "withdraw fail" (WF). A withdraw pass does not affect a student's GPA, but a withdraw fail will be calculated as an "F." The student may not withdraw from a course after the end of the eleventh week (or a similar proportion of time as it is prorated for short-term intensives). Students may add, drop, or change courses without financial penalty prior to the registration deadlines for each term.

## **CREDIT HOUR**

Students earn credit toward their degrees by completing courses at UGST. UGST equates a unit of credit to at least three hours of work per week for a semester. A three credit hour class consists of approximately three hours of lecture, discussion, and class participation as well as six hours of homework per week. Short-term intensive courses require assignments reading to be completed both before and after the weeklong class sessions. Class meetings and online opportunities fulfill the lecture, discussion, and classroom participation requirements for short-term intensives.

## GRADES & CREDITS

A grade point measures quality assigned to, or withheld from, units of credit according to the following grade system:

<b>A</b>	4.0	Demonstrates superior mastery of course objectives.
<b>A-</b>	3.7	
<b>B+</b>	3.3	
<b>B</b>	3.0	Demonstrates mastery of course objectives. (Students expected to perform at this level.)
<b>B-</b>	2.7	
<b>C+</b>	2.3	
<b>C</b>	2.0	Minimally meets course standards.
<b>C-</b>	1.7	
<b>F</b>	0.0	Failure
<b>AU</b>		No credit Audit Only

## GRADE REPORTS

At any time during the semester, students may access grades via Populi. Grade reports are sent to students about one month after the end of each term. Neither grades nor transcripts will be released if the student has any past-due financial obligations to Urshan Graduate School of Theology or to the library.

## INCOMPLETES

A grade of Incomplete (I) indicates that the required work for the semester has not been completed due to circumstances beyond the student's control (such as illness). Incompletes are not given simply because students fail to hand in work by the assigned deadline. Students who fail to complete work on time or to make satisfactory arrangements to submit work late will be given the grade to which the work submitted entitles them. Instead of getting extensions of time to complete work, students who run into routine difficulties (ordinary illnesses, busyness, etc.) should complete as many courses as possible on time. In most cases, students who are behind in their work at the end of the term should simply turn in the work late and accept the penalty assigned by the instructor.

Students who wish to request an incomplete must talk with the individual professor(s) involved. Students will submit a completed request for incomplete form to the registrar. Granting of incompletes will be at the discretion of the academic dean. If the work is not submitted within six weeks after the end of the

semester, the grade will be changed to “F.” Extensions beyond this six-week period must be approved by a faculty committee and student is responsible to file a request for approval.

## **INDEPENDENT STUDY**

Students may take up to six credits of independent study under a faculty member’s direction. Tuition charges are the same as for any other class. Each course must be completed in one semester, during which the student and faculty member meet at least monthly in person or via Skype. As a guideline, each unit of independent study credit requires about 1,500 pages of reading, with one page of written work for every 100 pages read. To qualify a student must:

- have completed at least twelve credits;
- carry a GPA of 3.0 or higher;
- obtain the permission of the academic dean and the supervising faculty member;
- submit a completed Independent Study Contract to the registrar’s office before the first day of classes for the semester in which the Independent Study is to be completed (form may be obtained from registrar). Students who fail to submit an Independent Study Contract by this date will automatically be dropped and incur any requisite financial penalties.

## **PROBATIONARY STATUS**

Academic probation serves as a warning that the student’s work is not of sufficient quality to receive the desired degree. Students on academic probation may be advised to limit extracurricular activity. A student will remain on academic probation as long as the cumulative GPA remains below the required level (2.5). In certain cases, students may be accepted provisionally. In that case, a student will enter the program on academic probation.

A student is placed on academic probation at the end of any term in which the cumulative GPA falls below the minimum required for good standing (2.5) in the particular degree program, and will be notified by the registrar before the next semester begins. Any student already on academic probation who does not maintain the required GPA for his/her degree program for two semesters will be suspended from Urshan Graduate School of Theology.

If a student is on probation and the term GPA falls below the required minimum, the student will be suspended from further academic work at Urshan Graduate School of Theology. The exception is that students on academic probation who receive an unsatisfactory grade in a summer or January term will

remain on probation rather than being required to withdraw from Urshan Graduate School of Theology. A suspended student has the right to appeal to the academic dean for reinstatement. If the academic dean, upon consultation with members of the faculty, feels the student has potential to complete a program, re-entry on probation may be allowed.

## **REPEATING COURSES**

Urshan Graduate School of Theology allows students to repeat courses. The higher grade earned stands as the official grade. Only the higher grade and its corresponding hours attempted will be calculated in the cumulative GPA. Students may repeat only courses in which they received a grade of C+ or lower.

## **SATISFACTORY ACADEMIC PROGRESS**

*Satisfactory academic progress is measured by both the quality and quantity of academic work. It is certified by the successful completion of 70% of a student's attempted, non-repeated course load.*

Due to the nature of theological education, students are strongly encouraged to gain ministerial experience during their training and to avoid accumulating debt while doing so. Students need time for practical experience, but they also need to earn money to pay for their education. Students are therefore given specified timeframes within which to complete their degrees.

Students enrolled in Urshan Graduate School of Theology Master of Theological Studies or the Master of Arts in Christian Ministry degree program are required to complete 51 credits to be completed in 6 years. The average student completes their work in 2 to 3 years. Students enrolled in the Master of Divinity program are required to complete 90 credits in 8 years. The average M.Div. student completes their work in 3 to 4 years. These timeframes begin with the first course after full matriculation into the program. The timeframe for students with transfer credit usually begins with the semester in which the transferred coursework was taken.

Students who change degrees prior to completing the previous degree will be judged to have begun their degree with their initial coursework.

**Successful Course Completion** (for both on-campus and distance-learning students): Successful completion of courses taken in the combined fall and January terms will determine satisfactory completion for the fall term. Successful completion of courses taken in the spring and June terms will determine satisfactory completion for the spring term.

*To compute satisfactory academic progress, audit courses are not included in the course load. Courses with grades of P are successfully completed. Successful completion is defined as follows.*

- M.Div, MACM and MTS students must receive a grade of C- or higher in each course and have a combined term GPA of at least 2.5.
- Grades of I, W, and F will be included in the combined course load and are not considered successfully completed courses.
- Transfer credit will not be included in qualitative work evaluated for satisfactory academic progress. Only credits earned at Urshan Graduate School of Theology are used to calculate grade point average.
- For a repeated course, the higher grade stands as the official grade. See Repeating Courses..

The registrar will check each student's level of satisfactory academic progress at the end of each term. A student not progressing toward completion of a degree in an appropriate manner (taking the appropriate courses for a degree) as determined by the registrar shall be placed on academic probation (see Academic Probation).

Students must meet with their academic advisors at least once a semester to review progress toward their degrees. For most students this is covered in academic registration when they also pre-register for courses for the upcoming year.

### ***Loss of Eligibility***

A student who fails to meet satisfactory academic progress after the probationary semester is ineligible for financial aid in the following semester and will be notified by mail. A student who was full-time in the semester when eligibility was lost must successfully complete a full-time semester of non-repeated work to be eligible for reinstatement. A student who was half-time in the semester when eligibility was lost must successfully complete a half-time semester of non-repeated work to be eligible for reinstatement.



If satisfactory academic progress is maintained for the requisite term (s), eligibility for financial aid may be reinstated for the following semester. The student is required to apply to the Financial Aid Director for reinstatement prior to registration for the semester in which financial aid is desired.

## **STUDENT RIGHT TO PRIVACY**

Urshan Graduate School of Theology complies with the Family Educational Rights and Privacy Act (FERPA). This act protects the right of privacy of students and affords students over 18 years of age certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the seminary receives a request for access. Students should submit to the registrar a written request that identifies the record(s) they wish to inspect. The registrar will make arrangements for access and notify student of the time and place where the records may be inspected.
  
2. The right to request the amendment of the student's education records that the student believes is inaccurate or misleading. The student should write the registrar, clearly identifying the part of the record that the student wishes to change, and specify why it is inaccurate or misleading. If the seminary decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his/her right to a hearing regarding the request for amendment. Additional information regarding hearing procedures will be provided to the student when he/she is notified of the right to a hearing.
  
3. Urshan Graduate School of Theology protects the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
  - a) One exception permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the seminary as an administrator, supervisor, instructor, or support staff member; a person serving on the Board of Directors; a person or company with whom the seminary has contracted to perform a special task (such as an attorney or auditor); or a student serving on an official committee, or assisting another school official with his or her tasks.

b) A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

c) Upon request, Urshan Graduate School of Theology discloses education records without consent to officials of another institution in which a student seeks or intends to enroll.

4. Urshan Graduate School of Theology also discloses directory information about the student. Directory information includes (but is not limited to) the following information: name, address, telephone number, e-mail, spouse's name, date and place of birth, denomination, home church, and dates of attendance, photo, degree program and concentration, enrollment type (full time, part time, less than half time), degrees and awards received with the date of graduation. Information published in the student directory may be released up through the publication of the next student directory the following fall, regardless of whether the student continues to be enrolled.

5. Items that can never be identified as directory information are a student's social security number or institutional number, race/ethnicity, citizenship, nationality, gender, financial aid, billing, grades, GPA, or class schedule.

6. Students may release their academic records to parents, a prospective employer, insurance companies, etc., by providing written consent. The notice of written consent must include the following information:

- a) It must specify the records to be released (transcripts, etc.)
- b) State the purpose of the disclosure
- c) Identity the party or class of parties to whom disclosure may be made, and
- d) Be signed and dated (within the last calendar year) by the student

7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the seminary to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

## **TRANSCRIPTS**

A student who would like copies of academic transcripts, either for personal use or to be sent to another school, must fill out a request form or send a written request to the registrar. The student's full name and student ID number, the complete name and address of the party to which the transcript is to be sent, the student's signature, and the date are required. Transcript requests are normally honored within 4 working days. Transcripts will not be released if the student has any past-due financial obligations to Urshan Graduate School of Theology or to the library.

Government regulations require that a request in writing be received. The transcript request form may be downloaded from the UGST website, [ugst.edu](http://ugst.edu), and the completed, signed forms can be received via email coming directly from the student's [ugst.edu](http://ugst.edu) account. If requested, the transcript may be emailed to the student's UGST email, but not to a personal email account. A fee of \$5.00 will be assessed for each transcript.

# DEGREE PROGRAMS

## DEGREE PROGRAMS & CORE REQUIREMENTS

Urshan Graduate School of Theology currently offers the following degree programs:

- **Master of Theological Studies** – for men and women seeking further preparation in general biblical and theological studies
- **Master of Arts in Christian Ministry** – for men and women seeking further preparation for effective ministry and personal development
- **Master of Divinity** – for men and women preparing for pastoral ministry with a well-rounded curriculum in biblical studies, theology, church history and church ministries

## DEGREE OPTIONS, CAPSTONES, AND CONCENTRATIONS

The Master of Theological Studies has two tracks:

1. **General Track:** Designed students who do not wish to pursue further graduate study but desire a flexible degree that will provide solid training in Bible and theology.

*Capstone:* Comprehensive Exam.

2. **Research Track:** Designed for students who may desire to pursue further graduate study and/or would like to conduct academic research and enhance their writing skills.

*Capstone:* Thesis and Defense

The MDiv has two Capstone Options:

1. **Portfolio:** Students will complete a portfolio in which they reflect on their calling and ministry. Students will defend the portfolio.
2. **Portfolio & Thesis:** Students will complete the portfolio up to the Middler Review. They will finish the degree by writing a thesis and defending it.

Students in the MDiv may focus their students by concentrating in *any* of the following areas. MTS and MACM may concentrate in *select* areas.

Arts & Worship (MACM)

Biblical/Theological Interpretation (MTS)

Historical Studies (MTS)

Intercultural Studies (MACM)

Pastoral Care & Counseling (MACM)

*All concentrations are subject to availability.*

## **ACADEMIC ADVISORS**

Each student will be assigned a faculty advisor. In keeping with the requirements of each degree program, the advisor assists the student in planning the initial academic program, keeping in mind the student's background and professional goals. An advisor may recommend that a student limit his/her course load so that he/she may be better able to balance other ministry or vocational obligations with ministry goals. Each student is responsible for completing the requirements of the degree program listed in the current catalog when the student was admitted. Any exceptions must be in writing by the academic dean.

## **DISTANCE LEARNING**

Distance Learning consists of fully online courses, synchronous D-Live courses where students attend class from any location at a set time, and hybrid short terms that consist of an online component as well as a weeklong series of classes. The MACM degree requirements are designed to be met entirely through UGST's distance-learning program. The MTS requirements can all be met through distance learning, with several options available for fulfilling the language requirements. Students may be able to complete Biblical Greek I & II in the D-Live format by attending classes at a set time. Biblical Hebrew is offered completely online. Students also have the option to complete the language requirements elsewhere and transfer the credit. They may also test out of language courses.

Distance students wishing to enter the MDiv program should start out in the MACM program. After successful completion of 24 hours of coursework, these students can petition to move into the distance MDiv program. All distance learners are required to meet a minimum residency requirement of 24 credits earned on campus. For most distance learners this is accomplished through attending short-term intensives approximately 2 times per year. However, there is no stipulation that distance learners fulfill this requirement in this format. Any on-campus class will count toward meeting the residency requirement, and students will be advised individually in order to devise the most workable plan for their course completion.

# **MASTER OF THEOLOGICAL STUDIES (MTS)**

## **MTS: Degree Objectives**

The UGST faculty has set the following objectives for the M.T.S. degree with the approval of the board of directors and in conjunction with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all objectives through the Capstone Project. The Capstone for the MTS: General Track consists of a comprehensive exam. The Capstone for the MTS: Research Track consists of writing a thesis and defending it.

### **I. Core Objectives:**

- A. Produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity (ATS: Religious Heritage)
- B. Engage with diverse contexts in which ministry occurs using multiple theoretical perspectives (ATS: Cultural Context)
- C. Commit to ongoing spiritual formation in community rooted in loving God and actively serving others in the world (ATS: Personal and Spiritual Formation)
  - 1. Organize personal spiritual formation in community
  - 2. Discover the implications of loving God
  - 3. Commit to serving others in the world

### **II. Specialized Objectives**

- A. Perform biblical exegesis
- B. Understand biblical/theological language and concepts
- C. Communicate biblical/theological knowledge

## MTS: Course Requirements (48 credit hours) – General Track

- Biblical Studies (15)

- OT Foundations

- NT Foundations

- Biblical Interpretation

- Luke-Acts

- Book Study Elective: \_\_\_\_\_

- Biblical Theology (6)

- Systematic Theology I

- Systematic Theology II

- Practical Theology (6)

- Personal Spiritual Disciplines

- Mission of the Church

- Historical Theology (3)

- Story of Christianity OR Reformation & Modern Christian History OR  
Modern Pentecostal Movements

- Elective Credits in Any Discipline (18)

- Elective in any discipline: \_\_\_\_\_

- Elective in any discipline: \_\_\_\_\_

- Elective in any discipline: \_\_\_\_\_

- Elective in any discipline: \_\_\_\_\_

- Elective in any discipline: \_\_\_\_\_

- Elective in any discipline: \_\_\_\_\_

**Capstone:** Comprehensive Exam (0) credit. An exam fee is required.

The MTS: General Track is designed to give students a great deal of flexibility in their coursework. Students who start out on this track but later desire to write a thesis may petition to move to the MTS: Research Track. Approval for this option should be sought after 24 hours of completed coursework. Students who do not receive approval will remain in the General MTS.

## MTS: Course Requirements (48 credit hours) – Research Track

- Biblical Studies (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_

- Biblical Theology (6)

- Systematic Theology I
- Systematic Theology II

- Practical Theology (6)

- Personal Spiritual Disciplines
- Mission of the Church

- Historical Theology (3)

- Story of Christianity OR Reformation & Modern Christian History OR  
Modern Pentecostal Movements

- Elective Credits in Any Discipline (6)

- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_

- Thesis Requirements (6)

- Research Methods in Bible & Theology or Research Methods in Historical Theology
- Thesis (Capstone)

The MTS: Research Track is a degree designed to prepare students for further graduate studies and enhance their abilities to produce scholarly work. In consultation with their advisor, students must declare for this track and be approved. Students must have demonstrated solid writing ability and be in conversation with a thesis advisor who has confidence in the student's ability to complete this option. Approval for this track should be sought after 24 hours of completed coursework. Students who do not receive approval will remain in the MTS: General Track.



# **MASTER OF ARTS IN CHRISTIAN MINISTRY (MACM)**

## **MACM: Degree Objectives**

The UGST faculty has set the following objectives for the M.A.C.M. degree with the approval of the board of directors and in conjunction with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all objectives through the Capstone Project (Internship, Internship Paper, and defense).

### **I. Core Objectives:**

- A. Produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity (ATS: Religious Heritage)
- B. Engage with diverse contexts in which ministry occurs using multiple theoretical perspectives (ATS: Cultural Context)
- C. Commit to ongoing spiritual formation in community rooted in loving God and actively serving others in the world (ATS: Personal and Spiritual Formation)

### **II. SPECIALIZED OBJECTIVES**

- A. Develop ministry competencies in a discipline related to the student's sense of calling
- B. Demonstrate leadership in ministry programs from design, through implementation, and into assessment of effectiveness
- C. Conduct research in the student's area of specialized ministry

## MACM: Course Requirements (48 credit hours) – General Studies

- Biblical Studies (9)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  
- Biblical Theology (6)
  - Systematic Theology I
  - Systematic Theology II
  
- Practical Theology (6)
  - Personal Spiritual Disciplines
  - Mission of the Church
  
- General Studies Emphasis (15)
  - PT Elective: \_\_\_\_\_
  - PT Elective: \_\_\_\_\_
  - PT Elective: \_\_\_\_\_
  - PT Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements

### Research Option (6)

OR

### General Option (6)

Research Methods in Practical Theology

Free Elective: \_\_\_\_\_

Internship

Internship

- Capstone (for both options): Research Paper

**MACM: Course Requirements (48 credit hours) – Arts and Worship**  
(Subject to Availability)

- Biblical Studies (9)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  
- Biblical Theology (6)
  - Systematic Theology I
  - Systematic Theology II
  
- Practical Theology (6)
  - Personal Spiritual Disciplines
  - Mission of the Church
  
- Arts and Worship Studies Emphasis (15)
  - Theology and Practice of Worship
  - Theology of Worship and the Arts
  - Arts and Worship Studies Elective: \_\_\_\_\_
  - Arts and Worship Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone Project: Research Paper (6)
  - Research Methods in Practical Theology
  - Internship

**MACM: Course Requirements (48 credit hours) – Intercultural Studies**  
(Subject to Availability)

- Biblical Studies (9)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  
- Biblical Theology (6)
  - Systematic Theology I
  - Systematic Theology II
  
- Practical Theology (6)
  - Personal Spiritual Disciplines
  - Mission of the Church
  
- Intercultural Studies Emphasis (15)
  - Mission of God in Biblical, Contemporary, and Intercultural Contexts
  - Intercultural Leadership Throughout the World
  - Intercultural Studies Elective: \_\_\_\_\_
  - Intercultural Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone Project: Research Paper (6)
  - Research Methods in Practical Theology
  - Internship

## MACM: Course Requirements (48 credit hours) – Pastoral Counseling

- Biblical Studies (9)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  
- Biblical Theology (6)
  - Systematic Theology I
  - Systematic Theology II
  
- Practical Theology (6)
  - Personal Spiritual Disciplines
  - Mission of the Church
  
- Pastoral Counseling Studies Emphasis (15)
  - Intro to Pastoral Care
  - Intro to Pastoral Counseling
  - Ethics and Professionalism in Pastoral Counseling
  - Pastoral Counseling Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone: Research Paper (6)
  - Research Methods in Practical Theology
  - Internship

## **MASTER OF DIVINITY (MDIV)**

### **MDiv: Degree Objectives**

The UGST faculty has set the following objectives for the M.Div. degree with the approval of the board of directors and in conjunction with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all objectives through the development of the M.Div. portfolio.

#### **I. Core Objectives:**

- A. Produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity (ATS: Religious Heritage)
- B. Engage with diverse contexts in which ministry occurs using multiple theoretical perspectives (ATS: Cultural Context)
- C. Commit to ongoing spiritual formation in community rooted in loving God and actively serving others in the world (ATS: Personal and Spiritual Formation)

#### **II. Specialized Objectives:**

- A. Develop a breadth of pastoral competencies in accordance with the nature of the student's calling.
- B. Demonstrate leadership of a discipleship process across a person's lifespan
- C. Conduct research in pastoral ministry

Pursues personal integrity and holiness in lifestyle and ministry

## **SPECIALIZED OBJECTIVES FOR CONCENTRATIONS**

### Arts & Worship Studies Specialized Objectives (MACM/MDiv)

- A. Develop corporate worship while attending to the cultural needs of the particular congregation or group.
- B. Demonstrate the integration of the arts into expressions of worship that facilitate spreading the Gospel.

### Biblical/Theological Interpretation Specialized Objectives (M.Div.)

- A. Perform biblical exegesis
- B. Understand biblical/theological language and concepts
- C. Communicate biblical/theological knowledge

### Historical Studies Specialized Objectives (MACM/MDiv)

- A. Conduct historical and theological analysis of the history of Christianity
- B. Understand the historical and theological backgrounds of the Apostolic, Pentecostal, and charismatic movements
- C. Communicate historical and theological knowledge

### Intercultural Studies Specialized Objectives (MACM/MDiv)

- A. Develop competencies in integrating a global multicultural mission perspective into specific ministry contexts in order to engage culture(s) with the Christian witness.
- B. Demonstrate the ability to develop cross-cultural, context-sensitive ministry approaches that incarnate the message of Jesus Christ
- C. Conduct research in intercultural studies

### Pastoral Care & Counseling Program Specialized Objectives (MACM/MDiv)

- A. Develop competencies in pastoral care and counseling that address the care needs in practitioner as well as the congregation
- B. Demonstrate integration of care and counseling theories and methods with Apostolic Pentecostal doctrine and practice
- C. Conduct research in pastoral care and counseling

## MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Student Designed

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
- \* Student Designed Studies Emphasis (18)
  - Student Designed Elective: \_\_\_\_\_
  - Student Designed Elective: \_\_\_\_\_
  - Student Designed Elective: \_\_\_\_\_
  - Student Designed Elective: \_\_\_\_\_
  - Student Designed Elective or Thesis: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
- Field Ed (Two years; no credit)
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Practical Theology or Research Methods in Bible & Theology

\*The Student Designed option shall be approved by the UGST Practical Theology Dept. in agreement with the Academic Dean.



## MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Arts & Worship

(Subject to Availability)

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
  
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
  
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
  
- Arts and Worship Studies Emphasis (18)
  - Theology and the Practice of Worship
  - Theology of Worship and the Arts
  - Arts and Worship Studies Elective: \_\_\_\_\_
  - Arts and Worship Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  - Free Elective or Thesis: \_\_\_\_\_
  
- Field Ed (Two years; no credit)
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Practical Theology or  
Research Methods in Bible & Theology

**MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Intercultural Studies**  
(Subject to Availability)

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
  
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
  
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
  
- Intercultural Studies Emphasis (18)
  - Mission of God in Biblical, Contemporary, and Intercultural Contexts
  - Intercultural Leadership Throughout the World
  - Intercultural Studies Elective: \_\_\_\_\_
  - Intercultural Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  - Free Elective or Thesis: \_\_\_\_\_
  
- Field Ed (Two years; no credit)
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Practical Theology

**MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Pastoral Counseling**

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
  
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
  
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
  
- Pastoral Counseling Studies Emphasis (18)
  - Intro to Pastoral Counseling
  - Ethics and Professionalism in Pastoral Counseling
  - Pastoral Counseling Studies Elective: \_\_\_\_\_
  - Pastoral Counseling Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  - Free Elective or Thesis: \_\_\_\_\_
  
- Field Ed (Two years; no credit)
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Practical Theology

**MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Biblical/Theological**

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
  
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
  
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
  
- Biblical/Theological Studies Emphasis (18)
  - Biblical Studies or Biblical Theology Course: \_\_\_\_\_
  - Biblical Studies or Biblical Theology Course: \_\_\_\_\_
  - Biblical Studies or Biblical Theology Course: \_\_\_\_\_
  - Biblical Studies or Biblical Theology Course: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  - Free Elective or Thesis: \_\_\_\_\_
  
- Field Ed (Two years; no credit)
  
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
  
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Bible & Theology or  
Research Methods in Practical Theology

## MASTER OF DIVINITY (MDiv) (72 CREDIT HOURS) – Historical Studies

*(Subject to Availability)*

- Biblical Studies (21)
  - OT Foundations
  - NT Foundations
  - Biblical Interpretation
  - Language (Greek I or Hebrew I)
    - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_
- Biblical Theology (9)
  - Systematic Theology I
  - Systematic Theology II
  - Pastoral Theology
- Practical Theology (15)
  - Personal Spiritual Disciplines
  - Mission of the Church
  - Christian Ethics
  - Intro to Preaching
  - Pastoral Care
- Historical Studies Emphasis (18)
  - Early Christian History or The Reformation
  - Revival and Revivalism or Global Pentecostalism
  - Historical Studies Elective: \_\_\_\_\_
  - Historical Studies Elective: \_\_\_\_\_
  
  - Free Elective: \_\_\_\_\_
  - Free Elective or Thesis: \_\_\_\_\_
- Field Ed (Two years; no credit)
- Historical Theology (6)
  - The Story of Christianity
  - Modern Pentecostal Movements
- Capstone (3): Portfolio or Thesis (Thesis students will complete the Portfolio up to the Middler).
  - Research Methods in Historical Studies

## **CAPSTONE PROJECTS**

All students are required to complete a capstone project. M.T.S. students on the General Track will take a comprehensive exam. M.T.S. students in the Research Track will take the appropriate research course (Research Methods in Bible and Theology or Research Methods in Historical Theology) and write a thesis. Each credit of thesis will require roughly 15 pages of writing, based on the 3 hour research methods course and the 3 hour thesis course. Students will follow the thesis guidelines in the Academic Handbook. Distance-learning students will be assigned a faculty advisor to guide them through the thesis writing process.

M.A.C.M. students will write an academic paper based on their internship integrating course work, internship experience and demonstrating that the objectives of the degree have been met. Students in the research option for M.A.C.M. will take Research Methods in Practical Theology as part of this requirement. Internship paper guidelines can be found in the Academic Handbook. Distance-learning students will be assigned a faculty advisor to guide them through the internship and internship paper.

M.Div. students will complete their culminating evaluation during their four semesters of Field Education experience. Students will reflect on their ministerial experience, develop a theology of ministry, and complete a portfolio showing their progress toward degree objectives. M. Div. students may also complete a thesis as part of their elective credits. A thesis will not replace all field education portfolio requirements. MDiv students writing a thesis will be expected to complete the portfolio up to the middler.

## **TESTING OUT OF LANGUAGE REQUIREMENTS**

Matriculated students with prior experience learning a biblical language may opt to test out of that language at UGST. Students intending to do so should arrange with the language instructor to take the requisite proficiency exam, which includes both written and oral components, to test out of Greek I and II and Hebrew I and II, respectively. The exams are graded on a pass/fail basis. Students who successfully pass an exam will be awarded three graduate credits for the respective course. The non-refundable registration fee per exam is \$100, and students may take each of the four exams no more than once.

## TIME LIMITS

The Master of Theological Studies and Master of Christian Ministry degrees have a six-year limit; the Master of Divinity degree has a time limit of eight years for completion. If additional time is needed to complete a degree, the student must submit a written rationale for the request and a proposal for the completion of the degree. The appropriate faculty committee reviews the request and makes a recommendation to the full faculty for action.

## GRADUATION REQUIREMENTS

A student may graduate under the requirements stated in the catalog of Urshan Graduate School of Theology at the time that he or she enters a degree program, provided that the student does not withdraw. If course requirements change while a student is pursuing a degree, he or she may elect to graduate under the new requirements. If the student elects this option, all of the new requirements must be met.

### Master of Theological Studies

1. Successfully complete 48 credits in the required areas of study.
2. Successfully complete the capstone:
  3. a. Research Track: write and defend a thesis
  4. b. General Track: pass a comprehensive exam
5. Fulfill financial and library obligations.
6. Maintain a 2.5 grade point average for the total course of study.
7. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

### Master of Arts in Christian Ministry

1. Successfully complete 48 credits in the required areas of study.
2. Successfully complete an internship, research methods course (if applicable), internship paper requirements.
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

### Master of Divinity

1. Successfully complete 72 credits in the required areas of study.
2. Successfully develop field education ministry portfolio according to program guidelines:  
--Thesis option students will complete the portfolio up to the middler.
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.
6. Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.



**Convocation**



# COURSE DESCRIPTIONS

## GENERAL DESCRIPTION & NUMBERING

Each course is numbered with two letters followed by three numbers. The first digit indicates the level. First-level courses fall in the 500s while second-level courses fall in the 600s. The letters designate the category of the course. They are as follows: Biblical Theology (BT), Historical Theology (HT), Biblical Studies (BI), and Practical Theology (PT).

## BIBLICAL STUDIES

### **BI 501 Old Testament Foundations**

A survey of the history of Israel and an analysis of each book of the Old Testament in the light of this background. Stress is on theology, applicability, structure, genre, and general content.

### **BI 511 New Testament Foundations**

Introduction to the background, formation, and content of the New Testament, with emphasis in the following areas: various hermeneutical concerns related to New Testament study, the Jewish and Greco-Roman socio-political and literary backgrounds, life of Christ as presented in the Gospels, expansion of Christianity in Acts, and analysis of the Epistles and Revelation.

### **BI 520 Biblical Interpretation**

An investigation in the reading and interpretation of biblical texts. The course includes study of several issues of interpretation, including the authority of Scripture, types of interpretation, and the application of the biblical text.

### **BI 530 The Bible in Ancient Media**

This course will examine how the Bible was composed, written, read aloud, heard, and remembered in antiquity. We will explore the ancient evidence; the eclipse of these dynamics in modern Western culture; the recent resurgence of interest in orality, performance, and memory; and the application of these approaches to selected biblical texts. (No Prerequisites; BI 501 Old Testament Foundations, BI 511 New Testament Foundations, and BI 520 Biblical Interpretation are recommended)

### **BI 535/PT 535 Leadership in the Bible**

Using Jotham's fable (Judges 9) as a paradigm for leadership, this course examines various types of leaders in the Hebrew Bible and ancient Near East. Employing folkloristics, socio-historical criticism, and other methodologies, students will study the roles of kings, queens, priests, prophets, prophetesses, and other leaders in the ancient world. As students compare and contrast the ideologies and imagery associated with different types of authority, the class invites them to explore practical applications in their own vocations.

### **BI 602 Specialized Old Testament Exegetical Studies**

Hebrew reading in an Old Testament Book of special interest. Attention is given to vocabulary, matters of syntax, and the content and theology of the particular Old Testament book being considered. (Prerequisite: Introduction to Biblical Hebrew)

### **BI 604 Jesus and the Holy Land (Study Abroad)**

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine as reflected in the four Gospels. We also examine the distinct features and contributions of each Gospel as well as the multi-dimensional portrait of Jesus that results when all four Gospels are considered.

### **BI 605 Following John's Gospel in the Holy Land (Study Abroad)**

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine, with a special emphasis on the Gospel of John's unique contribution to understanding Jesus' journeys. In addition, we will examine the fascinating historical setting of John's Gospel along with its profound literary and theological attributes.

## **Old Testament Book Studies**

The following courses are offered on a rotating basis depending on faculty availability and special interests. The course subtitle and content may vary. The method and emphasis will vary according to the focus selected by the teacher. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite for each course is Old Testament Foundations unless otherwise stated when the course is offered.)

### **BI 621 Studies in the Pentateuch**

(See note above)

### **BI 622 Studies in the Historical Books**

(See note above)

### **BI 623 Studies in the Wisdom and Poetic Books**

(See note above)

### **BI 624 Studies in the Prophetic Books**

(See note above)

### **BI 625 Studies in Psalms**

(See note above)

### **BI 627/PT681 The Five Scrolls**

Students will study the Five Scrolls (Megilloth) of Ruth, Esther, Song of Solomon, Ecclesiastes, and Lamentations, conducting analysis of each scroll and learning about the Jewish holidays associated with each book, including Pentecost, Purim, Passover, Sukkot, and the 9th of Av. The course focuses on a variety of genres including narrative, poetry, wisdom literature, and lament. Students will consider the place and purpose of the holidays in Judaism and Christianity as well as their connections to scripture and tradition.

### **BI 630 Teaching and Bible Study Methods**

This course will help students become engaged and effective instructors who are well-equipped to teach in any setting to any sociological group. The course will lay a biblical foundation for teaching, develop a philosophy of teaching/learning, explore various Bible Study methods, including the use of software programs, aid in constructing age-appropriate curricula, and explore creative ways to enhance classroom dynamics. (Prerequisites: Biblical Interpretation, Old Testament Foundations and New Testament Foundations)

### **BI 639**

A course investigating the literature of the Ancient Near East (Enuma Elish, Atrahasis, etc.). A key component of this course is an exploration of the ways in which a better understanding of Ancient Near Eastern Literature contributes to a more responsible and holistic study of the Hebrew Bible.

### **BI 640 Dead Sea Scrolls**

A course exploring the discovery and theology of the materials found at Qumran. Consideration will be given to the background and formation of these writings, as well as their relationship and contribution to the New Testament literature. Students will participate in close readings of photographs of the scrolls as well as being exposed to the academic discipline of textual criticism. (Prerequisites BI 501 Old Testament Foundations; BI 511 New Testament Foundations)

### **BI 641 Introduction to Biblical Hebrew**

The course is designed to introduce the rudiments of Biblical Hebrew, including recognizing and writing the alphabet and vowel pointings, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to attain a level of competency in this biblical language and apply it towards exegesis of the original text, ministry, and personal edification.

### **BI 642 Hebrew II**

The course builds upon Introduction to Biblical Hebrew and focuses on learning the morphology and grammar of the Hebrew verbal system. In addition, we read and discuss selected portions from various genres in the Hebrew Bible. Emphasis is placed on the importance of the language as an instrument for responsible and in-depth research in Old Testament studies.

### **BI 650 Independent Study**

Second year students may take an independent study course. The student will develop a syllabus under the direction of a faculty member. The syllabus must be approved by the academic dean and submitted to the registrar.

### **BI 651 Introduction to New Testament Greek**

The course introduces the rudiments of Biblical Greek, including recognizing and writing the alphabet, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to use Greek in their ministry, research and for personal edification.

### **BI 652 Greek II**

The course continues the study of the rudiments of Biblical Greek begun in Greek I, especially mastering the verbal system and developing proficiency in reading Greek. In addition, we will give more attention to issues of syntax, linguistic terminology, and exegetical method.

### **BI 653 Intermediate Greek**

Intermediate Greek builds upon and furthers the linguistic knowledge and skills developed in Greek I and II through the reading and close examination of selected texts from the New Testament, Septuagint, and Apostolic Fathers. The course emphasizes the comprehension of sentence syntax, the ability to translate accurately, and the acquisition of vocabulary. The course will also encourage responsible exegesis via the employment of language tools such as grammars and lexica. (Prerequisites: Introduction to New Testament Greek and Greek II)

### **BI 661 Luke-Acts**

A study of the Lukan narrative in the continuing story of the ministry of Jesus to the apostles and the church. (Prerequisite: New Testament Foundations)

### **BI 662 Synoptic Gospels**

An examination of the claims about God and God's work in Matthew, Mark, and Luke. Similarities and differences among the Synoptics are explored, and theological implications of the multiple narratives of Jesus are addressed. (Prerequisite: New Testament Foundations)

## **New Testament Book Studies**

The following courses are offered on a rotating basis depending on faculty availability and special interest. The course subtitle and content may vary. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite of New Testament Foundations unless otherwise stated when the course is offered.)

### **BI 663 Gospel of John**

(See note above)

### **BI 664 Studies in the Letters of Paul**

(See note above)

### **BI 665 Studies in Hebrews**

(See note above)

### **BI 667 Studies in Romans**

(See note above)

### **BI 668 Studies in Corinthians**

(See note above)

### **BI 669 Studies in Revelation**

(See note above)

### **BI 670 Johannine Theology**

A seminary type course investigating the theology of the canonical documents traditionally associated with John the Apostle: the Fourth Gospel, the Letters of John, and the Apocalypse. Consideration will be given to the background and formation of these writings, as well as the contribution each makes to areas of theology such as God the Father, Christology, Pneumatology, Ecclesiology, Soteriology, and Eschatology.

### **BI 671 Studies in Romans and Galatians**

This course is an intensive study of the New Testament letters of Romans and Galatians, with special attention to their historical, cultural, and theological settings and doctrinal and practical applications.

### **BI 675/HT675 The Role of Women in the Church: Women within the Pauline Communities**

This course is an historical study of the women within the Pauline Communities. This historical study will be accomplished by examining all relevant passages within the Pauline Corpus of letters and illuminating them within their original context. Our knowledge of this context will be derived from exploring the Greco-Roman culture that provides the backdrop of Paul's mission and the environment in which the early Christian communities he established were birthed. The book of Acts will also be employed where appropriate. (Prerequisites: Biblical Interpretation, New Testament Foundations) Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

### **BI 680 Ancient Jewish Literature and the New Testament**

A graduate level course investigating the literature, context and theology of Jewish non-canonical writings from the Second Temple period (e.g. Jubilees, I Enoch, Baruch, Tobit, etc.). The course will also include a survey of the materials commonly known as the Dead Sea Scrolls. A key component of this course, is an exploration of the ways in which a better understanding of Second Temple Jewish Literature contributes to a more responsible and holistic study of the New Testament. (Prerequisites: Old Testament Foundations and New Testament Foundations.)

### **BI 689 Research Methods in Bible and Theology**

This course prepares students to begin writing their thesis by learning how to craft a solid argument, create a literature review, and formulate a sound methodology based on the study of a variety of exegetical practices.

## **BIBLICAL THEOLOGY**

### **BT 501 Systematic Theology I**

An introduction to historical and biblical issues in systematic theology. Special attention will be given to method, focusing on the doctrines of God, Scripture, humanity, Christology.

### **BT 502 Systematic Theology II**

A continuation of study in both historical and biblical issues in systematic theology. Special attention will be given to method, focusing on doctrines of soteriology, ecclesiology, pneumatology, and eschatology. (Prerequisite: Systematic Theology I)

### **BT 601/PT 601 The Theology of Prayer (Also listed under Practical Theology)**

A course designed to study the theological foundation of prayer. There is specific emphasis on both the corporate and private nature of prayer.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

**BT 602 Christology**

An examination of the person and work of Christ in three parts: first, through biblical study; secondarily, through historical christological development as it evolved in the church; thirdly, a study of Christology as held by modern Oneness Pentecostals. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

**BT 603 The Doctrine of the Church**

A study of the biblical and historical development of the doctrines of the church. Various models of understanding the church and its ministry in the world and the work of the Holy Spirit in and through the church will be studied. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

**BT 604 Eschatology**

A study of the doctrine of last things considered from the perspective of the biblical teachings, the historical development of the doctrine, and the expressions of the doctrine in systematic theology. Special emphasis will be on millennialism and its influence on the Pentecostal movement. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

**BT 605 Pastoral Theology**

A theological study of ministry in the local church. Apostolic theology and mission will be applied to such topics as ministry identity & philosophy, worship, organizational leadership and service in an ever changing global world. (Prerequisite: Mission of the Church)

**BT 606 Pneumatology**

A study of the doctrine of the Spirit in its biblical, historical and contemporary contexts. Special emphasis will be on Spirit baptism and the Gifts of the Spirit and their understanding from a Oneness Pentecostal perspective. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

**BI 623 Studies in the Wisdom and Poetic Books**

This course is a study of the six books of the Old Testament commonly known as the Poetic Books, with a brief introduction of Hebrew poetry. The books studied are Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. (Job, Proverbs, and Ecclesiastes are also identified as Wisdom Books). An analysis is made of the authorship, literary structure, composition, canonical shape, contents, and theology of each book.

**BT 670 Johannine Theology**

A seminary type course investigating the theology of the canonical documents traditionally associated with John the Apostle: the Fourth Gospel, the Letters of John, and the Apocalypse. Consideration will be given to the background and formation of these writings, as well as the contribution each makes to areas of theology such as God the Father, Christology, Pneumatology, Ecclesiology, Soteriology, and Eschatology.

**BT 689 Lectures in Theology**

An exploration of issues in the theory and practice of theology. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

## **HISTORICAL THEOLOGY**

### **HT 501 Early Christian History**

An introduction to the establishment, spread and development of the Christian faith up to the Reformation, paying particular attention to major trends, personalities, and events influencing the life of the church during the first five centuries as it took shape in the Jewish culture and the Greco-Roman world. Primary sources in translation and secondary church history sources will be used.

### **HT 502 Reformation and Modern Christian History**

A study of the Christian faith from the Reformation to the present. The effects of the Reformation in Germany, Switzerland, and England will be studied, with particular emphasis on American church history, the Wesleyan and Holiness movements, and other traditions that influenced the modern Pentecostal movement.

### **HT 503 The Story of Christianity**

A study of major events in Christianity, highlighting key historical personages and groups, the times in which they lived, and how their context shaped their theology.

### **HT 601 Modern Pentecostal Movements**

A study of the development of the Pentecostal and Charismatic movements in the 20th century with particular emphasis on the apostolic movement.

### **HT 603 Historical Paul**

This course will examine the ancient sources and contemporary scholarship in an attempt to acquire knowledge concerning the historical Paul. This course is not focused on the theology of Paul found in his letters but rather on the biographical details that can be gleaned from these letters.

### **HT 604 Paths of Paul (Study Abroad)**

This course is an exploration of the world of the Historical Paul through ancient Asia Minor and Greece and learning about archaeology and how it contributes to our understanding of the ancient world. This course is offered in conjunction with the Historical Paul class.

### **HT 605/ PT 680 Revival and Revivalism** *(Also listed under Practical Theology)*

This course is an examination of the history of revivals and their influence on the church life and growth. Special attention will be paid to modern revivals, especially those which influenced the Pentecostal movement. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

### **HT 664/PT 664 History of Christian Worship** *(Also listed under Practical Theology)*

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout both the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

**HT 675/BI 675 The Role of Women in the Church: Women within the Pauline Communities** *(Also listed under Biblical Studies)*

This course is an historical study of the women within the Pauline Communities. This historical study will be accomplished by examining all relevant passages within the Pauline Corpus of letters and illuminating them within their original context. Our knowledge of this context will be derived from exploring the Greco-Roman culture that provides the backdrop of Paul's mission and the environment in which the early Christian communities he established were birthed. The book of Acts will also be employed where appropriate.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

**HT 689 Research Methods in Historical Theology**

This course prepares students to begin writing their thesis by teaching them to craft a strong argument, learn to manage sources in their literature review, and consider a variety of ways to study, analyze, and interpret source documents, historical methodologies, and theological trends.

## **PRACTICAL THEOLOGY**

**PT 501 Personal Spiritual Disciplines**

A course designed to help students recognize the importance of a disciplined Christian life. This course focuses on one's spiritual development; attention is given to the relatedness of the physical, psychological, and social to the spiritual. *It is strongly recommended that students complete this course before taking other Practical Theology courses.*

**PT 502 Mission of the Church**

An inquiry into the mission and form of the local congregation. The course will focus on issues of purpose, leadership, organization, finances, and planning in the formation of the church as a faithful community.

**PT 511 Foundations of Christian Education**

An exploration of the nature of a theologically sound philosophy the church as an educational institution. Learners will be guided in the formulation of a comprehensive philosophy of intentional lifelong discipleship preparation that may serve to inform these and other educational ministries of the church.

**PT 535/BI 535 Leadership in the Bible** *(Also listed under Biblical Theology)*

Using Jotham's fable (Judges 9) as a paradigm for leadership, this course examines various types of leaders in the Hebrew Bible and ancient Near East. Employing folkloristics, socio-historical criticism, and other methodologies, students will study the roles of kings, queens, priests, prophets, prophetesses, and other leaders in the ancient world. As students compare and contrast the ideologies and imagery associated with different types of authority, the class invites them to explore practical applications in their own vocations.



### **PT 561 Small Group Ministry**

This course develops a biblical and practical understanding of small groups. It examines principles and guidelines for developing and leading them, as well as models of small group ministries for a variety of uses in evangelism, administration, and fellowship. It provides extensive participatory, leadership, and development experience in various types of small groups. In addition, it evaluates the materials available for small groups and provides training in developing fresh content and customizing existing resources.

(Prerequisite: PT 502 Mission of the Church)

### **PT 601/BT 601 Theology of Prayer** *(Also listed under Biblical Theology)*

A study of the theological foundation of prayer. Utilizing biblical principles and models, learners will focus on both the corporate and private nature of prayer.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

### **PT 611 Introduction to Preaching**

A basic course in the principles of preaching as they relate to the preacher, texts, content, style, delivery, and communication of the Word of God. An examination of homiletic fundamentals with emphasis on the nature and function of preaching in the context of worship.

### **PT 612 Preaching Practicum**

The aim of the course is to give the student practice in the preparation and delivery of sermons from various literary genres of the Scripture. Each student will be required to preach at least 2 times. This course examines the organization, style, and delivery of effective preaching. (Prerequisite: Introduction to Preaching)

### **PT614 Church Leadership**

This course assists students in their own personal leadership development through an examination of a variety of leadership models (from servant leadership to CEO and TQM) in light of the biblical text, Apostolic theology, and the student's own ministry context. Students will apply leadership principles in developing a congregational program or assessing their own church departmental leadership.

### **PT 621 Introduction to Pastoral Care**

A course designed to facilitate an understanding of the ministry of pastoral care. Emphasis is placed on the pastor's encounter with persons in crisis. Biblical, theological, and social science foundations of pastoral care will be explored. (Prerequisite: Mission of the Church)

### **PT 622 Pastoral Counseling**

An introduction to the theoretical foundations and skills that enable pastors and chaplains to understand a church member's problems and intervene effectively. The limits of the pastoral counselor, the helper-client relationship, and skills for helping clients achieve desired changes will be discussed.

### **PT 623 Lectures in Pastoral Care**

An exploration of issues in the theory and practice of pastoral care. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite of Introduction to Pastoral Care unless otherwise stated when the course is offered.)

**PT 625 Trauma and Grief Counseling**

An exploration of the psychological process of dealing with and recovering from losses that are common to normal human experience, as well as the psychological impact of traumatic experiences that are outside the range of normal human experience. Therapeutic strategies are explored for assisting people through the process of grieving and recovering from loss, along with strategies for preventing, assessing and treating post-traumatic stress reactions to various kinds of trauma and catastrophe. (Prerequisite: Pastoral Counseling)

**PT 626 Pastoral Counseling for Couples in Crisis**

An introduction to a conceptual model for understanding marriage. This course will provide an in-depth look at marital distress and dysfunction, theory, and the tools/techniques used in intervention work with the goal of establishing marital stability, health and growth. (Prerequisite: Pastoral Counseling)

**PT 627 Counseling in the Church: Group Dynamics**

This course equips students with a broad understanding of group dynamics, counseling processes, and leadership theories and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

**PT 628 Counseling in the Church: Dynamics within the Individual**

This course equips students with a broad understanding of counseling processes and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

**PT 630 Apostolic Leadership Series**

A study of the contributions of apostolic pioneers, the value of oral history, and informed ideas about where Oneness Pentecostalism is headed. **PT 650 Theology and Practice of Worship**

An exploration of theology and practice of worship that attends to biblical, theological, historical, cultural, and denominational polity considerations. The class will focus on both individual life of worship and corporate worship in the faith community. (Prerequisite: Mission of the Church)

**PT 652 Youth Ministry**

A study of youth and their needs is made as the basis for planning the local church youth program. The study is grounded in theological, historical, and sociological contexts of youth ministry.

**PT 653 Theology, Worship and the Arts**

This course emphasizes the intersection of the arts and theology, demonstrating how each contributes to the other in the sharing of the gospel, teaching Christian disciplines, and facilitating holistic worship expressions. (Prerequisite: Systematic Theology I & II)

**PT 654 Studies in Worship and the Arts**

An exploration of one or more of the following: worship, musical arts, visual arts, performing arts, and literary arts.

*Course number may be repeated for credit with a different class.*

**PT 655 Family Ministry**

The course examines families from biblical, theological, historical, and cultural perspectives. A variety of family theories will be used to explore ways to support families in an ever-changing world. The class will pay particular attention to assessing needs, evaluating ministry models, and implementing a family enrichment ministry in the local church. (Prerequisite: Mission of the Church)

**PT 657 Discipleship Through the Life Cycle: Children**

An examination of local church-based discipleship to children through their life cycle perspective. (Prerequisite: Foundations of CE)

**PT 658 Discipleship Through the Life Cycle: Adults**

An examination of local church-based discipleship to adults through their life cycle perspective. (Prerequisite: Foundations of CE)

**PT 659 Lectures in Christian Education**

An exploration of issues in the theory and practice of Christian education. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite: Foundations of Christian Education unless otherwise stated when the course is offered.)

**PT 661 Christian Ethics**

A study of moral reflection and action in the life of Christians. Students will develop an ethical model and examine ethical issues of the church and the world in the twenty-first century.

**PT 664/HT 664 History of Christian Worship** (Also listed under Historical Theology)

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

**PT 671 Global Mission**

An examination of the global mission of the church. Students will use historical, theological, and sociological resources to examine contemporary missiological opportunities facing the church. (Prerequisite: Mission of the Church)

**PT 675 Principles of Church Growth**

A study of the principles for identifying, attracting, drawing to Christ and assimilating new families and individuals into a local church.

**PT 676 Church Organization and Legal Issues**

A biblical and practical investigation of effective church organization and management from an apostolic perspective, with attention to legal matters. Designed for both ministers and lay leaders, the course identifies principles and methods that have been implemented successfully in churches of every size.

**PT 679 Lectures in Missions**

An exploration of issues in the theory and practice in missions. Subject matter will vary according to student and faculty interest and the availability of faculty.

### **PT 680/HT 605 Revival and Revivalism**

This course is an examination of the history of revivals and their influence on the church life and growth. Special attention will be paid to modern revivals, especially those which influenced the Pentecostal movement. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

### **PT681/ BI 627 The Five Scrolls**

Students will study the Five Scrolls (Megilloth) of Ruth, Esther, Song of Solomon, Ecclesiastes, and Lamentations, conducting analysis of each scroll and learning about the Jewish holidays associated with each book, including Pentecost, Purim, Passover, Sukkot, and the 9th of Av. The course focuses on a variety of genres including narrative, poetry, wisdom literature, and lament. The holidays offer the opportunity for students to consider their place in Judaism and Christianity as well as their connections to scripture and tradition.

### **PT 689 Research Methods in Practical Theology**

Students will be introduced to a variety of research methods that will allow them to effectively collect, analyze, and interpret research data for their capstone project. Special attention will be given to designing a research project in accordance with IRB guidelines.

### **PT 691-694 Field Education (0 credit)**

A supervised ministry in which M. Div. students work in an approved field education project; practice of ministry and theological reflection take place in a church setting. Students develop a learning contract in cooperation with the supervising pastor and the director of field direction. A minimum of ten hours of service per week and biweekly field education seminars are required. Students will compile a ministry portfolio during their four semesters of field education. The first unit must be taken in a Fall term. (Prerequisites: 24 completed credits inclusive of Biblical Interpretation, Personal Spiritual Disciplines, Mission of the Church, Old Testament Foundations and New Testament Foundations).

### **PT 696 Summer Military Internship**

Military candidate internships take place during an installation usually lasting approximately forty five days. The internship provides the avenue for the candidates to become familiar with the expectations and responsibilities of a military chaplain. Candidates go through the daily routines of a military chaplain including attending chapel services and weddings, sitting in on counseling sessions, helping with Bible clubs, and performing hospital visits.

### **PT 697-698 MDiv Internship**

M.Div. students may elect to complete a three credit internship. Students develop a learning contract in cooperation with the supervising pastor and internship faculty advisor.

### **PT 699 MACM Internship**

MACM students may elect to complete a three credit internship. Students develop a learning contract in cooperation with the supervising pastor and the internship faculty advisor.

## **INTERCULTURAL STUDIES**

### **MS 601 Mission of God in Biblical, Contemporary, and Intercultural Contexts**

This course consists of a study of the mission of God as revealed in the Old and New Testaments and how this mission is understood, translated, and utilized in contemporary intercultural contexts. The course examines this mission in terms of history, culture, and the philosophy of the people to whom the gospel is being delivered.

### **MS 602 Intercultural Leadership Throughout the World**

This course facilitates an intercultural leadership and mentoring development vision by analyzing leadership principles, selection processes, authority patterns, and spiritual formation in particular contexts. Participants will be encouraged to develop culturally appropriate principles, strategies, and methods of leadership training, including church-based institutional and non-formal approaches. Time will be used to explore the differences and perspectives of cultural leadership styles and methods from context to context. Emphasis will be given to designing resources and team-building concepts for long-term reproducible models that overcome the sand traps that historically have hindered cross-cultural leadership success.

### **MS 650 Studies in Intercultural Missions**

An exploration of various topics in Intercultural Studies.

*Course number may be repeated for credit with a different class.*

## **THESIS**

### **RP 698 Thesis I**

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Procedures" available from the registrar or in the Academic Handbook.

### **RP 699 Thesis II**

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Procedures," available from the registrar or in the Academic Handbook.

## **DISTANCE LEARNING**

Most distance-learning courses are the same classes used on campus and will therefore use the same catalog number with a "DL" after the course number.

# GOVERNANCE AND FACULTY

## ADMINISTRATION



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St. Louis, MO

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