

What are Short Terms (*aka. J terms*)?

Short terms are designed to:

- bring the community together
- provide distance learners with an opportunity to obtain residency credits
- meet administration, faculty & staff
- experience on campus life
- build lasting friendships
- provides a glimpse of graduate life for those considering graduate UGST

How do I get started?

Your first step is registration.

- *Non-degree seeking students* - please connect with Sis Rhonda Morley (rmorley@upci.org or 314 921 9290 ext.) in Admissions for more information regarding the registration process.
- *Matriculated students* please connect with your adviser for the registration process.

How can I pay?

Payment for short/J terms can be made via credit card or check. Please connect with Sis Gayle Yoder in the Student Accounts office (gyoder@ugst.edu, 314 838 8858x 3114) for more information.

Why take a short term?

Short terms provide students with the ability to overlap courses and engage in part/full time studies while juggling family, ministry and other obligations. Example of the overlap is below:

Fall Semester

- August short term
- Fall semester distance learning/live course
- January short term

How long is a short term?

A short term typically runs 15 weeks in length with a one week intensive of in class time conducted on campus.

What does the short term week look like on campus?

The week is intense with professors arranging the syllabus to accommodate approximately 30 – 40 hours of in class time. It is recommended that one takes this week to focus on learning and growth. Juggling other commitments e.g. meetings while attending a short course/J term is discouraged.

What do I need to bring for the short term?

You can bring your laptop, notepad and any other stationary & books that you think you may need.

Can I record the session?

You are more than welcome to take notes. However “videoing” the sessions via electronic devices such as: ipad, iphone, camera etc. are prohibited.

What about technology requirements?

Please refer to the [technology](#) recommendations on the website for direction.

Does Urshan use any particular learning software?

CANVAS is Urshan’s learning management software. For access, an invite will be emailed to your generic/ugst email account. Once this invite is ‘accepted’ you will gain access to all course material (videos, syllabus, book list etc.).

Live Text is designed to aid in the development of portfolios and course assignments. Here you will be able to submit your assignments and track your progress. For access to Live Text – you will receive a one time access code from the registrar.

It is highly recommended that you keep track of your user name and passwords

How important is my UGST email account?

All ‘matriculated’ students are allocated a ugst email account. An invite to set up your account will be sent to your generic email. It is imperative that you set up your ugst email right away as all course invites, communication from faculty & staff will be sent to this email account. UGST strives to maintain FERPA regulations and therefore no emails will be sent to your generic account from this point on.

Where can I stay?

You may choose to stay on campus. However, as there are limited rooms, staying in the dorms, guest suite or apartments are on a first come first served basis. Please connect with the Housing Director, Abby French (afrench@urshancollege.org) for more information or to reserve a room.

There are also several hotels in close proximity of the school. Here is a list of hotels that give UGST a discounted rate. (Just let them know that you are with UGST/UPCI).

- [Holiday Inn Express St. Louis Airport \(Links to an external site.\)](#)
314298 3400 13735 River port Drive, St Louis, MO 63043.
- [La Quinta Inn—Airport \(Links to an external site.\)](#)
314 731 4200 318 Taylor Road, Hazelwood, MO 63042.

You may also use www.hotels.com , www.hotwire.com or www.priceline.com to book rooms at discounted prices.

Are there shuttle services available? How can I get to the school?

The school does not provide shuttle service. You can try the hotels in the area which may provide shuttle service to and from the airport.

There is no shuttle transportation offered to/from hotels to the school and vice versa. Once you are on campus you may be able to coordinate with students in the class who may be able to give you a ride.

Is there a dress code?

Business casual is appropriate wear. You can refer to the [catalog](#) or [student handbook](#) for more information on the dress code.

Is there laundry capability on campus?

Yes, the laundry room is situated in the administrative building on campus and all machines take ‘quarters’ (\$1.25 ea. machine) It is recommended that you do not leave your laundry in the machines unattended for hours at a time as there are others who may require the use of the machines. Also, you may be able to obtain change from the front office or the gas/grocery stores in the area.

What is the contact information for the school?

Urshan Graduate School of Theology, 704 Howdershell Road, Florissant, MO 63031

- Tel: 314 921 9290

Important extension numbers to remember

- Vinessa D’Sa, Director of Distance Learning – 3110
- Hadassah Mitchell, Distance Learning Assistant – 3221
- Gayle Yoder, Student Accounts – 3114

- Abby French, Housing Director – 2201
- Brittany McMurray, Receptionist - 2010

Where can I park?

Please feel free to park in the designated parking areas for students.

Where do I go when I arrive at the school?

Please make your way towards UGST there will be signs to guide you towards your classroom.

Are there coffee shops in the area?

- [Old Town Donuts](#), 314-831-0907, 510 N New Florissant Rd., 63031
- [Starbucks](#)
 - [Lindbergh](#) location (nearest UGST), 314-831-2516 7537 N. Lindbergh, 63042
 - [Graham](#) location (by WEC; larger store), 314-838-7627 1261 Graham Rd., 63031
- [St. Louis Bread Company](#) (Panera), 314-831-9100, 2375 N. Hwy 67 (Lindbergh), 63033

Are there restaurants in the area?

Absolutely! There are all kinds of restaurants serving a variety of cuisine within the vicinity of the [school](#).

What about snacks?

There are vending machines available in the UGST lounge and cafeteria. Some snacks may be offered by the school & you are also more than welcome to bring your own snacks & drinks.

What do students tend to do for lunch?

Students tend to either go:

- out to local restaurants in the area.
- or, choose to bring their lunch with them.

You are more than welcome to place your lunch/snack items in the refrigerator. All items must be labelled with your name. Please ensure that you remove all your items from the refrigerator & clean up after yourself.

What is the weather like in St Louis?

Check out <https://weather.com/> for updated information