



URSHAN GRADUATE SCHOOL OF  
THEOLOGY  
ACADEMIC CATALOG  
2019-2020

*The mission of Urshan Graduate School of Theology is to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.*

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[www.ugst.edu](http://www.ugst.edu)

Revised October 14, 2019

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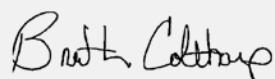
## WELCOME FROM THE PRESIDENT AND EXECUTIVE VICE PRESIDENT

Welcome to Urshan Graduate School of Theology (UGST), where it is our mission to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service. **For incoming students, this is the beginning of a new season, and we are thrilled to be a part of it.** For those of you returning to Urshan, we look forward to your continued growth and positive example.

At Urshan, we are committed to fostering a Christ-centered and Spirit-filled community where you will have opportunities to grow spiritually and intellectually. UGST is unique in that it: (1) is owned and operated by the United Pentecostal Church International, (2) has expanded beyond the Bible college model, offering master's degrees in areas that prepare students for a variety of ministerial vocations, and (3) is accredited.

Your success as a student will be determined to a great extent by the choices you make in your academic pursuits as well as those beyond the classroom. The administration, faculty, staff, and your fellow student leaders are here to support you in your journey at Urshan. We encourage you to form lifelong friendships, stretch the boundaries of your creativity, desire more of God's Word, and strive to become the man or woman He has called you to be.

Sincerely in Christ,



Rev. Brent Coltharp, D.S.L.  
President



Rev. Jennie Russell, M.A.  
Executive Vice President



# THE URSHAN STORY

Urshan College and Urshan Graduate School of Theology are named in honor of Andrew D. Urshan and Nathaniel A. Urshan, whose ministries represent a century of global Apostolic Pentecostal leadership. Andrew Urshan, an Assyrian immigrant from Persia to the United States, was the prototypical Oneness pioneer. His hunger for God led him from mainline Protestantism through the Holiness Movement to Pentecostalism. He then carried the gospel across North America, brought the Pentecostal message to Russia, and pastored in New York City. In the mid-twentieth century, his son Nathaniel Urshan preached camp meetings across North America that were significant in the expansion of Oneness Pentecostalism. After pastoring one of the most influential churches in the movement, Nathaniel Urshan served as the general superintendent of the United Pentecostal Church International from 1978 to 2001.

In April 1998, Timothy Dugas, a pastor in suburban St. Louis, Missouri, initiated a committee to explore the formation of the first UPCI-owned seminary. From 1998 to 1999, various committees developed a proposal for the UPCI General Board. In 1999, the UPCI General Conference in Nashville, Tennessee, voted to establish Urshan Graduate School of Theology.

The UGST board of directors held its first meeting in St. Louis, Missouri, in January 2000, choosing Nathaniel A. Urshan as chancellor, Jesse F. Williams as board chair, and David K. Bernard as president. The board of directors and the president installed the founding faculty for the first semester in August 2001: Raymond L. Crownover, James A. Littles Jr., David S. Norris, and Gerald L. Truman. In 2010, UGST earned full accreditation with the Association of Theological Schools, a national accrediting commission for seminaries.

Under the ownership of the UPCI Missouri District, Gateway College of Evangelism began offering classes in 1968 in the St. Louis area. In 1971, the Bible college purchased a campus that had formerly been St. Stanislaus Seminary, the oldest college campus west of the Mississippi River. A portion of this campus was rented to UGST when it began operations in 2000.

In October 2011, the UGST board of directors and the UPCI General Board approved a plan for UGST to acquire Gateway College and use it to establish a new undergraduate Christian college. Under this plan, the college would offer a variety of majors in addition to ministry and would seek regional accreditation. After months of collaboration between the boards, administration, faculty, and staff of both institutions, the transition from Gateway College to Urshan College was completed on July 1, 2012. In 2014, UC and UGST established Urshan Collegiate Support Organization and, through this corporation, officially acquired the Florissant campus in 2015.

In the summer of 2018, the Urshan System attained the status of Candidate for Accreditation with the Higher Learning Commission, a regional accreditation agency recognized by the U.S. Department of Education. Candidacy is the final step before initial accreditation and provides many of the benefits of full accreditation.

In the fall of 2018, the Urshan Board voted Rev. Brent Coltharp, D.S.L. as System president and voted to acquire a 40+ acre campus property in Wentzville, Missouri. The Urshan System began the 2019-2020 academic year on the Wentzville campus.

# UNDERSTANDING THE URSHAN SYSTEM

## VISION

### THE VISION OF THE URSHAN SYSTEM

Aspiring to reach the world and equip the church by educating Apostolic servant leaders one student at a time.

## MISSION

### THE MISSION OF THE URSHAN SYSTEM

The mission of Urshan is to prepare Apostolic men and women through higher education for service in the church and to the world.

### THE MISSION OF URSHAN GRADUATE SCHOOL OF THEOLOGY

The mission of Urshan Graduate School of Theology is to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.

## CORE VALUES

### URSHAN GRADUATE SCHOOL OF THEOLOGY CORE VALUES

Urshan Graduate School of Theology is United Pentecostal in teaching and practice, serving the global Apostolic community. As a seminary, we are committed to the following:

#### *Scriptural Fidelity*

UGST believes that God, who is holy, calls each of us into relationship with Him. As an expression of this call, God has revealed Himself and His will in the Bible. The scriptures of the Old and New Testaments take precedence over mere human experience, tradition and reason and are therefore our infallible standard for faith and practice. UGST values scholarship, practices, attitudes, and lifestyles that seek to remain faithful to the Scripture. We believe in covenanting with a community of believers to study God's Word, pursue God's holiness, and live in the power of God's Holy Spirit.

#### *Spirit Empowerment*

Corporately and individually, we acknowledge our dependence on the power of the indwelling Holy Spirit. All worthwhile human endeavors are enhanced by submission to, reliance upon and cooperation with the Holy Spirit. His wisdom and direction are essential for consistently making right decisions concerning our lives and practices. UGST is committed to the proper manifestation of spiritual gifts (including the word of wisdom, word of knowledge, gift of faith, gifts of healings, the working of miracles, prophecy, discerning of spirits, different kinds of tongues, and the interpretation of tongues) in the lives and worship of the Urshan community. We seek to discover, acknowledge, and prepare individuals to fulfill spiritual callings to servant-leadership in the church (including apostles, prophets, evangelists, and pastors and teachers).

#### *Personal Integrity*

As a place where the Spirit continually calls individuals as well as communities to respond to God's invitation to be holy, UGST is committed to fostering integrity. UGST values the Spiritual fruit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control in all goodness, righteousness, and truth) as guiding principles of personal and institutional decision making. This commitment has the effect of blending and overlapping all areas of seminary life. UGST does not

view as distinct its responsibilities to academic and spiritual growth in the classroom, in the home, and in the church. We value the integration of the intellectual and spiritual dimensions of each discipline we teach and the practical application of principles to life and ministry.

#### *Cultural Diversity*

UGST values human diversity. We seek to promote awareness of the diversity of race, ethnicity, and culture within the human family, and assist students in gaining the particular knowledge, appreciation, and openness needed to live and practice ministry effectively in changing cultural and racially diverse settings. UGST promotes the participation of women and persons of racial/ethnic minorities in institutional life.

#### *Scholarly Collegiality*

The Urshan community regards the members of the various institutional constituencies as essential for the success of the academic enterprise. Collegiality incorporates mutual respect for similarities and for differences in background, expertise, judgments and assigned responsibilities; and involves mutual trust and shared governance. Collegial governance allows the academic community to work together to find the best answers to issues facing UGST. Collegial governance assigns primary responsibility to the faculty for the educational functions of the institution in accordance with basic policy as determined by the Board of Directors. Further, UGST values the benefits derived from cooperating with other schools of different theological perspectives on common tasks that benefit the broader community of theological schools.

#### *Academic Quality*

UGST values the pursuit of academic excellence. We desire to equip the faculty and students to pursue the highest level of scholarly achievement to which they are individually capable. We believe that the academy is a component of the church and that academics must be realized in relationship to the local congregation. We value engagement in ministry and worship within the context of the church as an integral part of quality scholarship.

#### *Servant Leadership*

UGST is committed to the development of the personal, spiritual, and professional leadership skills and competencies of its faculty and students. All believers are called to service. Christian leadership flows first from the desire to be a servant. Servant-leadership seeks to unselfishly develop the potentials of others. Those called to leadership within the body of Christ are to prepare the saints for the work of the ministry. Leadership, therefore, is worked out within the context of the church and the world.

## STATEMENTS OF FAITH

The following statements provide a summary of biblical doctrine that is affirmed by the United Pentecostal Church International and the Urshan System:

- *About God*  
There is one God, who has revealed Himself as our Father, in His Son Jesus Christ, and as the Holy Spirit. Jesus Christ is God manifested in flesh. He is both God and man. (See Deuteronomy 6:4; Ephesians 4:4-6; Colossians 2:9; I Timothy 3:16.)
- *About the Bible*  
The Bible is the infallible Word of God and the authority for salvation and Christian living. (See II Timothy 3:15-17.)
- *About Sin and Salvation*  
Everyone has sinned and needs salvation. Salvation comes by grace through faith based on the atoning sacrifice of Jesus Christ. (See Romans 3:23-25; 6:23; Ephesians 2:8-9.)
- *About the Gospel*  
The saving gospel is the good news that Jesus died for our sins, was buried, and rose again. We obey the gospel (II Thessalonians 1:8; I Peter 4:17) by repentance (death to sin), water baptism in the name of Jesus Christ (burial), and receiving the gift of the Holy Spirit (resurrection). (See I Corinthians 15:1-4; Acts 2:4, 37-39; Romans 6:3-4.)
- *About Our Fundamental Doctrine*  
The basic and fundamental doctrine of this seminary is the Bible standard of full salvation, which is repentance, baptism in water by immersion in the name of the Lord Jesus Christ for the remission of sins, and the baptism of the Holy Ghost with the initial sign of speaking with other tongues as the Spirit gives utterance.
- *About Christian Living*  
As Christians, we are to love God and others. We should live a holy life inwardly and outwardly, and worship God joyfully. The supernatural gifts of the Spirit, including healing, are for the church today. (See Mark 12:28-31; II Corinthians 7:1; Hebrews 12:14; I Corinthians 12:8-10.)
- *About the Future*  
Jesus Christ is coming again to catch away His church. In the end will be the final resurrection and the final judgment. The righteous will inherit eternal life, and the unrighteous eternal death. (See I Thessalonians 4:16-17; Revelation 20:11-15.)

## HONOR CODE

The Urshan Honor Code is rooted in specific character values from Scripture and reflects the message of Micah 6:8, “He has shown you, O man, what is good; And what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God.”

The Urshan Honor Code is the highest obligation of the entire Urshan Community. Every member of the Urshan Community is Honor Bound:

- *To do what is good:*  
Promote and uphold the Christ-like values of honest, honor, integrity, and love for others.
- *To do justly:*  
Uphold academic integrity regarding cheating and plagiarism.  
Embrace honesty and the pursuit of truth in communication.  
Embrace sexual purity.
- *To love mercy:*  
Model behavior that fosters a safe and peaceful environment.  
Compassionately confront any person you believe to be in violation of the Honor Code.  
Inform the appropriate community authority if unresolved (Matthew 18:15-20).
- *To walk humbly with your God:*  
Display selfless service and Christ-like humility.

## 2019–2020 UGST CALENDAR

The official seminary academic calendar can be found on the website: [ugst.edu](http://ugst.edu). Urshan Graduate School of Theology reserves the right to change the calendar without previous notice.

### ENDORSEMENTS, CERTIFICATIONS, APPROVALS, AND RECOGNITIONS

Urshan Graduate School of Theology is endorsed by the UPCI Office of Education and Endorsement (Article IX, Section 3(b)) of the General Constitution of the United Pentecostal Church International). The Division of Education and Endorsement may be reached at 36 Research Park Court, Weldon Spring, MO63304: (636) 229-7900.

Urshan Graduate School of Theology is approved by the U.S. Department of Veteran Affairs to accept students receiving benefits under the GI Bill and is recognized by the Student and Exchange Visitor Program (U.S. Immigration and Customs Enforcement) to accept international students and offer student visas.

Furthermore, Urshan Graduate School of Theology is eligible by ICE (Immigration and Custom Services) to offer student visas to students from foreign countries as well as provide federal loans and financial aid to qualified students the U.S. and Canada. UGST also meets the criteria for VA benefits for eligible students.

Urshan Graduate School of Theology has been approved by the state of Missouri to participate in the National Council for State Authorization Reciprocity Agreements (NC-SARA). NC-SARA is a voluntary, regional approach to state oversight of post-secondary distance education.

Urshan Graduate School of Theology is a member of and is accredited by the Association of Theological Schools in the United States and Canada, and the following degree programs are approved: Master of Divinity, Master of Arts in Christian Ministry, and Master of Theological Studies.

The Commission on Accrediting of the Association of Theological Schools  
in the United States and Canada  
10 Summit Park Drive  
Pittsburgh, PA 15275, USA  
Telephone: [412-788-6505](tel:412-788-6505)  
Fax: [412-788-6510](tel:412-788-6510)  
Website: [www.ats.edu](http://www.ats.edu)

The Urshan System (UC and UGST) is a candidate for accreditation with the Higher Learning Commission ([hlcommission.org](http://hlcommission.org)), a regional accreditation agency recognized by the U.S. Department of Education.

# ADMISSIONS

## ADMISSIONS PHILOSOPHY

UGST seeks to expand access and opportunity to Apostolic men and women of diverse backgrounds, interests, and experiences seeking a vibrant foundation in academic excellence and Christian character and service. UGST is eager to enroll qualified students who display excellent Christian character, a spirit of servant-leadership, and strong academic ability. UGST’s admissions process is designed to identify and select a student body Apostolic in belief and practice that shares this distinct dedication. UGST seeks students who thrive in the academic, spiritual, and community life at Urshan. Successful applicants will demonstrate qualities and proven skills necessary for academic success, intellectual and spiritual engagement at UGST.

## ADMISSIONS PROCEDURE

UGST seeks to enroll qualified students who encompass a holistic set of characteristics including: leadership, servanthood, academic ability, and articulation of thought. Applicants are evaluated on the strength of their recommendations, extracurricular service, academic achievement, and the quality of their essay, with equal weight being given to each assessment.

## APPLICATION REQUIREMENTS

Urshan Graduate School of Theology has rolling admissions. Applicants can be accepted as soon as their file is complete and they have fulfilled all the criteria necessary for admission. However, to have the greatest opportunity for scholarship assistance, scholarship requests should accompany applications prior to the following dates: For the fall semester, applications should be received by May 1. For the spring semester, applications should be received by November 1. If a student is applying for Federal Financial Aid, consult the Financial Aid Handbook for application deadlines.

**Table 2. Required Information/Data for Application Submission**

Degree-Seeking	Guest Students
<ol style="list-style-type: none"> <li>1. Online Application Form</li> <li>2. Application fee (\$50.00)</li> <li>3. Admissions essay</li> <li>4. Academic writing sample</li> <li>5. Headshot photo</li> <li>6. Copy of government-issued photo ID</li> <li>7. Pastoral recommendation</li> <li>8. Academic recommendation</li> <li>9. Personal recommendation</li> <li>10. Official transcripts from all post-secondary institutions attended</li> <li>11. Health history (if an on-campus student)</li> <li>12. Personal interview with a faculty member</li> </ol>	<ol style="list-style-type: none"> <li>1. Online Application Form</li> <li>2. Application fee (\$50.00)</li> <li>3. Pastor’s recommendation</li> <li>4. Headshot photo</li> <li>5. Copy of government-issued photo ID</li> <li>6. Can only complete 12 credit hours without matriculating</li> </ol>



## **ACADEMIC ACHIEVEMENT**

Applicants must have earned a bachelor's degree with a minimum 2.7 CGPA on a 4.0 scale. For international students, UGST requires as well a minimum TOEFL score of 550 (paper version) or 213 (computer version) or equivalent for applicants for whom English is a second language or who are not native-born English speakers.

Students from the following countries who have completed high school or secondary school are not required to prove English proficiency: Australia, Belize, Canada (except Quebec), the Fiji Islands, Guyana, Kenya, Ireland, New Zealand, Uganda, United Kingdom, Zimbabwe and English-speaking countries in the Caribbean (Jamaica, Bahamas, Cayman Islands, Trinidad & Tobago, etc...).

## **ESSAY**

A 3–5-page essay including a testimony of the applicant's salvation experience, call to Christian ministry, an overview of ministerial involvement, and the expected contribution of UGST to future ministry endeavors.

## **ACADEMIC WRITING SAMPLE**

An academic paper, or sample thereof (3–5 double-spaced pages), written during the applicant's undergraduate program. If the applicant cannot produce an academic paper from his/her undergraduate study, one may be composed on a topic of the applicant's choosing. The paper should reference a minimum of four academic sources and meet the formatting requirements of an academic citation style. Based on this writing sample, when compositional skills are weak, the student may be admitted but required to receive approved tutorials in English composition.

## **RECOMMENDATIONS**

All applicants must obtain three recommendations: 1) a pastoral recommendation (if the applicant is a pastor, a recommendation must be obtained from a District Superintendent or equivalent if the applicant is a member of another Apostolic organization), 2) an academic recommendation from a professor or college official who is familiar with the applicant's academic background, and 3) a personal recommendation from one other person of their choice, other than a family member. Forms for these recommendations will be emailed directly to the applicant's chosen references once the online application is submitted.

## **TRANSCRIPTS**

Applicants must request an official transcript from every college, university, or seminary attended. Transcripts are considered official when they bear the issuing institution's seal and are mailed directly to UGST by the institution. If applicant attended multiple schools, one transcript should confirm the completion of a bachelor's degree.

## **CHURCH AFFILIATION**

An applicant should be an active member of an Apostolic Pentecostal church.

## **NON-DISCRIMINATION STATEMENT**

UGST does not discriminate based on race, gender, color, national or ethnic origin, age, disability, or military service in admission or in the administration of its education policies, programs, and activities. Inquiries or complaints should be directed to the Executive Vice President. UGST complies with relevant provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

## **PROVISIONAL ACCEPTANCE**

Applicants not meeting the requirements for unconditional admission but showing other indications of ability to handle the academic rigors of UGST may be admitted provisionally at the discretion of the admissions committee. Such admission will place the applicant on probationary status. (See Academic Evaluation section.)

## **RESTRICTED ADMISSIONS**

An applicant whose bachelor's degree is from an unaccredited institution or whose undergraduate grade point average was below a 2.7 on a 4.0 scale, but otherwise is approved for admission, may be probationally admitted. A maximum of 10% of the student body may be accepted under this category. After demonstrating the capacity to do satisfactory work (at least 2.5 GPA) over two semesters of full-time study, the probationary status will be revoked. The student will then be granted unconditional status in his/her degree program.

## **TRANSFER CREDITS**

Students transferring to Urshan Graduate School of Theology from other institutions must provide official transcripts of all previous academic work as part of the regular admission requirements. Due to the difficulty of evaluating a student's work from another institution, final evaluation will be made based on the student's first semester work at Urshan Graduate School of Theology. In general, only courses with grades of B- or better from an accredited graduate institution may be transferred to Urshan Graduate School of Theology. Only courses similar to those offered at Urshan Graduate School of Theology will be considered for transfer.

The number of credits that can be transferred varies by degree program. The determination is made by the academic dean. In general, no more than a third of the credits will be considered for transfer due to the distinctive nature of the program at Urshan Graduate School of Theology. If a UGST student feels that a transfer course has been incorrectly applied or denied, he or she is welcome to appeal the decision to the Academic Dean for faculty review.

Students may receive advanced standing from an accredited undergraduate religion or Bible degree. ATS requires a written and/or oral assessment to show "that students have the knowledge, competence, or skills that would normally be provided by the specific courses for which they have been admitted with advanced standing." Advanced standing cannot be automatically granted based on ministerial experience or content of undergraduate work. A maximum of 1/6 of master's degree credits may be granted as advanced credit.

A student normally will be excused from courses that parallel those from a previously attended accredited graduate institution with permission from the faculty member involved or the academic dean. Such waivers must be approved by the academic dean. Elective credit may be given for appropriate parallel study. In cases where course work done elsewhere is partially parallel, the

instructor may allow partial class attendance and assign special research projects to fulfill the course requirements.

## **GUEST ADMISSIONS**

UGST offers the opportunity for students to begin taking classes as a non-matriculated student. Prospective students must complete a Guest Application through the Admissions Office. Upon approval, non-matriculated students may take up to 4 of the following classes: Biblical Interpretation, Mission of the Church, Personal Spiritual Disciplines, Systematic Theology I, Systematic Theology II (based on successful completion of Systematic Theology I), Old Testament Foundations, New Testament Foundations, and Pastoral Counseling. Guest students may be allowed to take other courses not on this list with the permission of the professor. Guest students may not enroll in the next course until they have paid for the previous course in full.

Students may audit any course with the instructor's permission. Anyone who desires to audit a course must complete a guest application before enrolling in the course. The audit fee is \$345 per course, and the student will not be assigned a grade or given credit for completion of the course.

## **LEAVE OF ABSENCE**

UGST recognizes that life events may require a student to modify class enrolment and schedules. In such cases, a student may be placed on an academic leave of absence at the discretion of the academic dean (a Leave of Absence request form can be found on Populi and should be submitted to the Registrar with all requisite signatures and third-party proof substantiating the reason for the leave of absence). A leave of absence may be anywhere from 29-180 days in a twelve-month period. For information concerning financial responsibility and federal student aid guidelines during a leave of absence, please see the Financial Aid Handbook.

## **DELIBERATE WITHDRAWAL**

A student who is in good academic standing and does not wish to seek a Leave of Absence (LOA) may voluntarily withdraw from UGST. Students should seek withdrawal if they are leaving UGST at the completion of semester or if they choose to drop or withdraw from all of their courses during the semester. Students who withdraw must meet all financial obligations based on the time of withdrawal. Any scholarships will be rescinded for withdrawing students. Scholarships from the current semester will be removed from the student's account, and the withdrawing student will be responsible for the full amount owed. Students should review all refund policies under "Tuition Refund Schedule." Students should also review the UGST Financial Aid Handbook.

Students living on campus will be expected to vacate their room or apartment upon withdrawing from UGST.

Withdrawing students will not be allowed to attend classes, lectures, chapel, or any seminary activities.

Students choosing to withdraw from UGST after the official drop period will receive a grade of WP or WF for each course in which they are enrolled. If extenuating circumstances prompted the withdrawal, students may request that the Academic Affairs Committee change all grades to W.

Before deliberately withdrawing, students are strongly encouraged to speak with their academic advisor and/or the academic dean.

A student who deliberately withdraws from UGST but later wishes to return must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term. The academic dean must approve the student's request to return. If the request is denied, the student may appeal to the Academic Affairs Committee. The decision of the committee is final. (See Readmission Policies.)

## **INVOLUNTARY WITHDRAWAL**

Students are automatically withdrawn when they have two consecutive semesters of academic probation. Students may be involuntarily withdrawn from UGST because of academic issues that they did not address during academic probation. Such students will not be allowed to attend classes, lectures, chapel, or any seminary activities, nor will they be allowed to live on campus. Students are automatically withdrawn when they have two consecutive semesters of academic probation.

After a one year period of withdrawal, students may reapply for admission to UGST. They will reenter the admissions process as though they were a prospective student. Students involuntarily withdrawn from UGST may appeal to the Academic Affairs Committee if they feel they can adequately explain mitigating circumstances in order to grant a reprieve from the withdrawal. Such students may be allowed to continue on academic probation, or the committee may recommend a Leave of Absence (LOA). Students returning from the LOA will still be on academic probation. Failure to improve in the semester in which they return will warrant dismissal from UGST.

Involuntarily withdrawn students who attempt to complete work at another accredited graduate school or seminary and desire to receive transfer credit at UGST must obtain permission from the academic dean. Such students must realize that the transfer of credit will depend upon their readmission to UGST. Should the student be allowed to return to UGST, the completed work will be subject to all transfer credit regulations. (See Readmission Policies.)

## **READMISSION POLICIES**

Students who are granted a Leave of Absence (LOA) may automatically return to UGST without having to reenter the admissions process. Students should inform the registrar and their academic advisor of their desire to return for the upcoming semester. Students must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term.

Students who deliberately withdraw from UGST must seek approval from the academic dean to reenroll. Students must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term. If approval is granted, the student may enroll in courses for the upcoming semester. If the student's readmission request is denied, the student can appeal to the Academic Affairs Committee. The decision of the committee is final.

Students seeking to return to UGST after an Involuntary Withdrawal must start the admissions process anew and complete all requirements as though they were a prospective student.

## **STUDENT RIGHT-TO-KNOW ACT**

Current and prospective students who wish to know the completion or graduation rate of degree-seeking, full-time students entering UGST can find this information on the UGST website. Reports may also be obtained from the Office of the Registrar.

## **STUDENT RIGHT-TO-PRIVACY OF RECORDS**

Urshan Graduate School of Theology complies with the Family Educational Rights and Privacy Act (FERPA). This act protects the right of privacy of students and affords students over 18 years of age certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the seminary receives a request for access. Students should submit to the registrar a written request that identifies the record(s) they wish to inspect. The registrar will make arrangements for access and notify student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes is inaccurate or misleading. The student should write the registrar, clearly identifying the part of the record that the student wishes to change, and specify why it is inaccurate or misleading. If the seminary decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his/her right to a hearing regarding the request for amendment. Additional information regarding hearing procedures will be provided to the student when he/she is notified of the right to a hearing.
3. Urshan Graduate School of Theology protects the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
  - a. One exception permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the seminary as an administrator, supervisor, instructor, or support staff member; a person serving on the Board of Directors; a person or company with whom the seminary has contracted to perform a special task (such as an attorney or auditor); or a student serving on an official committee, or assisting another school official with his or her tasks.
  - b. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
  - c. Upon request, Urshan Graduate School of Theology discloses education records without consent to officials of another institution in which a student seeks or intends to enroll.
4. Urshan Graduate School of Theology also discloses directory information about the student. Directory information includes (but is not limited to) the following information: name, address, telephone number, e-mail, spouse's name, date and place of birth, denomination, home church, and dates of attendance, photo, degree program and concentration, enrollment type (full time, part time, less than half time), degrees and awards received with the date of graduation. Information published in the student directory may be released up through the publication of the next student directory the following fall, regardless of whether the student continues to be enrolled.
5. Items that can never be identified as directory information are a student's social security number or institutional number, race/ethnicity, citizenship, nationality, gender, financial aid, billing, grades, GPA, or class schedule.

6. Students may release their academic records to parents, a prospective employer, insurance companies, etc., by providing written consent. The notice of written consent must include the following information:
  - a. It must specify the records to be released (transcripts, etc.)
  - b. State the purpose of the disclosure
  - c. Identity the party or class of parties to whom disclosure may be made, and
  - d. Be signed and dated (within the last calendar year) by the student
7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the seminary to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

## **TRANSCRIPTS**

A student who would like copies of academic transcripts, either for personal use or to be sent to another school, must fill out a request form or send a written request to the registrar. The student's full name and student ID number, the complete name and address of the party to which the transcript is to be sent, the student's signature, and the date are required. Transcript requests are normally honored within 4 working days. Transcripts will not be released if the student has any past-due financial obligations to Urshan Graduate School of Theology or to the library.

Government regulations require that a request in writing be received. The transcript request form may be downloaded from the UGST website, [ugst.edu](http://ugst.edu), and the completed, signed forms can be received via email coming directly from the students [ugst.edu](mailto:ugst.edu) account. If requested, the transcript may be emailed to the student's UGST email, but not to a personal email account. A fee of \$5.00 will be assessed for each transcript

## **DISTANCE LEARNING**

The mission of UGST is to provide training, development, advanced studies, and a research center for men and women of the apostolic faith worldwide to further them for Christian service. UGST's Distance Learning Program bridges the gap brought on by geographic distance and allows leaders across the globe to access the training and advanced studies offered by our outstanding faculty.

The mission of the distance learning department is to utilize effective technologies to provide affordable, accessible and effective learning opportunities to Apostolic men and women worldwide who are unable to embrace the traditional method of education.

Distance learning students, along with on-campus students, may pursue any degree program offered by UGST. Students attempting to earn an MDiv. are required to begin their journey with the MACM degree and must file for a change of degree/major once they have earned 24 credits (This form is available on the homepage in Populi, our student information system). Approval of this degree change rests with the Academic Dean's office. Students desiring an MACM or MTS degree do not

need to file for a change of degree/major to pursue their degree programs unless they desire to change their major.

Distance learning students must attain half of their degree credits via short term courses to meet residency requirements. It is recommended that students attend approximately 2 short term courses an academic year to meet this requirement. It must be noted that students are not required to fulfill this requirement in this format (2 short terms per academic year) as any on-campus course will count towards meeting residency requirement. At UGST, Thesis (Thesis I & Thesis II) credits count toward residency for distance students. On campus students and distance students complete the Thesis largely independently with some supervision from advisors. Therefore the process is equivalent for both on campus and distance students.

Typically, short terms are offered as weekend or week-long courses and students can expect approximately 23 hours or more of on campus class time. Students can expect to interact with on-campus students, other distance learning students and their professor in all classes, however, the level and type of interaction may vary depending on course design. Course formats include: online, short terms and DLive courses (synchronous courses conducted in real time). Distance learning students connect with the UGST community by participating in student life events such as short-term class socials, orientation, the honor code signing ceremony and the national distance learning week. All our incoming students and outgoing graduates participate in the register/book signing ceremony, an ongoing tradition which commenced with the first UGST class. Distance learners are welcome to participate in all programs and activities conducted by the school.

UGST waives its residency requirements for distance learning international students for the MTS: General Track. UGST defines international students as those whose primary residence is outside of the United States and Canada. This provision includes missionaries serving in countries outside of the United States and Canada, extending the waiver even if such missionaries are on deputation in the U.S. and Canada.

International students are automatically granted this waiver. Nevertheless the UGST will extend opportunities for these students to take courses on campus should they so desire.

Distance learning students are not alone in their journey and can expect the help of the community. Each student is advised individually to devise the most workable plan for course completion. Students are also encouraged to reach out to their advisor, faculty, and staff at any time. Resources such as the library, the student resource center, writing center, the distance learning resource guide and a closed social media group are all available to aid the student in connecting with the UGST community and provide resources to propel the student for success.

## **DISTANCE LEARNING OBJECTIVES**

1. Provide training and development for those already situated within leadership roles in a local church context.
2. Embrace the mandate for global mission by maximizing opportunities for a diverse community of learners
3. Challenge faculty, staff and students to develop innovative methods appropriate to a 21st century context without sacrificing content
4. Ensure that online learners needs are included in the development and provision of student services
5. Expanding learning resource options in order to best meet the various online learning situations

# TUITION, FEES, & FINANCIAL AID

## TUITION

Cost (\$) per credit hour:	\$400.00
Audit Cost (\$) per credit hour:	\$115.00

## FEES

Due to the Graduate School incurring upfront costs in association with certain educational activities, the following fees are non-refundable:

Application fee	\$50.00
Parking fee	\$25.00
Course drop/add (per course)	\$10.00
Deferred payment plan (per semester)	\$40.00
Graduation (payable with graduation application form)	\$150.00
Late academic and financial pre-registration (returning students)	\$250.00
Late payment	\$25.00
Late Graduation Application	\$50.00
Lost dorm or mailbox key	\$5.00
Lost or unreturned key card (first time)	\$35.00
Each additional replacement	\$50.00
Returned check (per check)	\$20.00
Student activity fee (per semester)	\$100.00
Student activity fee (per short term)	\$15.00
Field Ed (M.Div. only, per semester)	\$500.00
Thesis sustaining fee (per semester)	\$200.00
Student ID card	\$5.00
Student ID replacement	\$10.00
Student Service Fee (Distance Student)	\$35.00
Student Service Fee (On Campus Student)	\$50.00
Technology (per semester)	\$150.00
Technology (per 3-credit online class)	\$50.00
Transcripts for former students/alumni	\$5.00

## CHANGES IN FEES

UGST reserves the right to change the fees stated or to establish additional fees at any time without prior written notice. When fee changes or additions are made, they become effective with the next payment due.

## PAYMENT OF ACCOUNTS

UGST offers the following payment options:

- Pay in full by semester (due first day of classes)
- Deferred payment plan via automatic withdrawal/debit from credit or debit card
- Federal Direct Student Loan



Students who are unable to make full payment may select the deferred payment option. No interest charges are assessed, and there is no credit check. There is a \$40.00 deferred payment fee per semester. Students will make equal payments throughout the semester with payments due on the 1<sup>st</sup> of each month as defined in the student's deferred payment plan, established at the beginning of the semester. A \$25 late fee will be assessed the day after the payment is due. Students whose payments are more than two weeks late may be asked to withdraw from their classes. By the end of the semester, the student's account must be paid in full. Students must have financial clearance from the Business Office in order to register for the next semester.

## **FINANCIAL ASSISTANCE**

UGST students have access to institutional financial aid, as well as unsubsidized Stafford loans. For information about available scholarships, as well as information regarding eligibility and application for federal student aid, students should consult the Financial Aid Handbook (Title IV Loan Conduct Code can also be found in the Financial Aid Handbook).

## **ADDITIONAL FINANCIAL POLICIES**

### **NON-PAYMENT OF FEES**

Non-payment of tuition or other charges due UGST or otherwise affecting UGST will prohibit the student from receiving certain services. Students with outstanding financial obligations to UGST will not be allowed to register, obtain transcripts, or receive official verification of enrollment. Students whose payment plan is more than one month in arrears may be asked to withdraw from the School.

### **FEES FOR COPIES OF STUDENT TRANSCRIPT AND/OR DIPLOMA**

For former students and alumni, UGST will provide one complimentary transcript upon request; there is a charge of \$5.00 for each additional transcript (unofficial or official). The student's account must be paid in full and all financial, academic, or disciplinary holds cleared before any transcript or diploma can be issued. All requests for transcripts must be submitted to the registrar via official form (see website).

## **THESIS SUSTAINING FEE**

Students who do not complete thesis requirements by set due dates may go on Thesis-sustaining status in following semesters. Students on thesis-sustaining status must demonstrate progress on their Thesis and pay the sustaining fee. Students may have up to 3 additional semesters (beyond the initial year given) to complete their Thesis. Progress and sustaining fee will be required for each of these additional semesters.

## **TUITION REFUND SCHEDULE**

To receive a refund, the student must complete the withdrawal form with the registrar. Federal student loan refunds are subject to federal regulations, found in the Financial Aid Handbook. Students are strongly encouraged to contact the Financial Aid Office when considering withdrawing from a course in order to fully review the implications of withdrawal. Refunds apply to tuition only. Fees are not subject to refund. Students may receive a tuition refund according to the following schedule:

### **ON-CAMPUS AND ONLINE CLASSES (SEMESTER LONG)**

- 1st week of classes: 90%

- 2nd week of classes: 75%
- 3rd week of classes: 50%
- 4th week of classes: 25%
- 5th week of classes: 0%

#### SHORT-TERM COURSES

- 4 weeks or earlier than the first day of class on campus: 100% of tuition less \$150 if class is dropped after the Registration deadline for that semester
- 3 weeks before the first day of class on campus: 75%
- 2 weeks before the first day of class on campus: 50%
- 1 week before the first day of class on campus: 25%
- Less than 1 week before the first day of class on campus: No refund

UGST reserves the right to cancel short-term classes due to low enrollment or other factors. If a short-term class is cancelled by the institution, registered students are entitled to a full refund of all monies paid.

#### **STUDENTS CALLED TO ACTIVE MILITARY DUTY**

Full refunds are granted to reserve military students who must withdraw from UGST due to being called to active duty, provided that those students qualify for and obtain an approved leave of absence from the School.

#### **VETERAN REFUND POLICY**

A refund of the unused portion of tuition, fees and other charges will be made to veterans or eligible persons who fail to enter or fail to complete the course as required by the Department of Veterans Affairs Regulations, CFR 21.4255. The refund will be within 10 percent of an exact pro rata refund. No more than \$10 of the established registration fee will be retained if a veteran or eligible person fails to enter the course. Prompt Refund: The refunded amount shall be paid within 40 days.

#### **MACM/MTS STUDENTS RETURNING FOR AN MDIV**

Students who have completed an MACM or an MTS at UGST who later decide that they would like to complete an MDiv will not receive an alumni discount since they are pursuing a new degree and are not merely taking class for professional or personal development.

# LEARNING RESOURCES

## LIBRARY

The Urshan Library is a member of the Missouri Resource and Education Network (MOREnet) and the St. Louis Regional Library Network (SLRLN), which offers faculty and students access to over ninety academic and research libraries in the St. Louis area.

The Urshan Library also maintains a subscription to the EBSCOHost database package, which offers access to many different databases of academic journal articles. Databases may be used both in the library and online. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours.

Library hours are posted on the website (<http://www.ugst.edu/library>).

The library space provides reading rooms, conference rooms that may be reserved for group study, and individual study rooms. There is a printer/copier available for students and guests to use for a per-copy fee.

The Urshan Library Handbook is provided to each student upon enrollment, and contains information regarding catalog and database usage, reserve materials, general library policies, student services available within the library, and library staff. Additionally, three tutorial videos can be found on the library webpage. These tutorials provide a tour of the library as well as catalog and database search procedures. (See Library Services Handbook.)

## CENTER FOR THE STUDY OF ONENESS PENTECOSTALISM

The Urshan Library has partnered with the United Pentecostal Church International (UPCI) to provide the Center for the Study of Oneness Pentecostalism (CSOP). Located on the Urshan Library ground level, CSOP is the world's largest collection of Oneness Apostolic source materials and includes a museum, historical archives, and reading rooms.

## URSHAN STUDENT SUCCESS CENTER

All Urshan students may take advantage of the services offered by the Urshan Student Success Center. These services include:

- Academic Coaching: face-to-face advising as well as access to electronic course modules that students can take to improve study skills, note taking, time management, etc.
- Writing Center: tutoring to sharpen skills in research, writing, and reasoning skills. Services are available to all students regardless of classification or degree program. Students on academic probation or with known deficiencies in writing may be required to seek help from the Writing Center.
- Peer2Peer Tutoring: students who wish to support their peers academically volunteer time in the USSC.
- Academic Mentoring: incoming students who are admitted on provisional status as well as students who have not maintained satisfactory academic progress, will have regularly scheduled meetings with the Student Academic Support Officer(s). These mentoring meetings are designed to help students achieve their personal GPA goals as well as continued academic success.
- Counselling referrals: students may receive referrals for access to professional counselling services for their mental and emotional health.

## **TECHNOLOGY RESOURCES**

The entire Urshan campus is Wi-Fi accessible to students, employees, and guests. The Urshan System makes extensive use of cloud applications such as Instructure's Canvas learning management system, and Google Apps for Education (including Gmail, Calendar, Drive, Docs, and Hangouts).

Urshan provides a computer lab with five personal computers, which provide access to online research, the library catalog, and the Microsoft Office software suite. Any specialized software (such as BibleWorks) that is requested by the faculty for the students' successful completion of courses is procured and installed as needed.

## **TECHNOLOGY RECOMMENDATIONS**

The school-wide learner management system is Canvas by Instructure, the only Learning Management Software native to the cloud. Access to course materials is achieved using your own web browser. We recommend a fast computer running Windows 7 or higher or Mac OS X 10.5 or higher, a broadband internet connection, the latest edition of Mozilla Firefox, Google Chrome, or Microsoft Internet Explorer (preferably two different browsers), Adobe Acrobat Reader, and word processing software (MS Office Word, strongly preferred). Advances in technology may necessitate changes in these requirements.

# ACADEMIC POLICIES AND PROCEDURES

As expressed in its mission statement, UGST exists to “provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.” UGST believes its academic programs and practices contribute significantly to this holistic mission. Every member of the Urshan community is called to this collaborative effort. The board members, administration, faculty, staff, and students work together to achieve this curriculum. If there occurs any apparent discrepancy between academic policies or procedures as presented in this Academic Catalog and those listed in the Student Handbook, the Academic Catalog shall be authoritative.

## CREDIT HOUR

Students earn credit toward their degrees by completing courses at UGST. UGST equates a unit of credit to at least three hours of work per week for a semester. A three credit hour class consists of approximately three hours of lecture, discussion, and class participation as well as nine hours of homework per week. Short-term intensive courses require assignments reading to be completed both before and after the weeklong class sessions. Class meetings and online opportunities fulfill the lecture, discussion, and classroom participation requirements for short-term intensives. Courses offered in shorter academic terms provide the equivalent number of direction instruction and out of class work.

## ACADEMIC ORIENTATION

Before each semester begins, academic orientation is required for all new students as well as those returning to Urshan Graduate School of Theology after a two-year absence. Curriculum sequences are presented in detail for each degree program at academic orientation and new policies and procedures are explained. Orientation for distance-learning students is scheduled regularly each year during Biblical Interpretation. Distance-learning students who do not have this as their first course will be provided online tutorials as well as individual assistance.

## ACADEMIC ADVISEMENT AND REGISTRATION

### ACADEMIC ADVISEMENT

After admission to UGST, students are assigned to an academic advisor by the Academic Dean. The academic advisor plays a vital role in helping students choose semester classes and develop long-range academic, career, and ministry plans. Advisement is a continuous process that begins with matriculation and continues throughout the student’s UGST career. However, it remains the responsibility of the student to know and fulfill the requirements necessary for obtaining a degree at UGST. Students should maintain their own records with copies of all official correspondence with UGST. Students should check academic advice against the official policy of the school as it is found in published documents.

### ACADEMIC LOAD

Full-time status is a minimum of 9 credits per semester (defined as a 6-month period). The 9 credits can be a combination of on-campus, short-term intensives, and distance-learning courses. Students who do not take a full-time load **are not eligible for scholarships**. Distance-learning students who take 9 credits in a semester can be considered for pro-rated scholarship funds. Students may take **up to 15 credits** during the regular semester if their work schedule and ministry commitments allow

such a load. Students seeking to take 15 credits need the approval of their academic advisor and the academic dean. Short term classes in August, October, and January are considered part of the fall semester and June classes are part of the spring semester.

## REGISTRATION

When applicants have been admitted to UGST, they are eligible to register for courses. The specific time for registration each semester is given on the UGST calendar. A late registration fee is imposed upon those students who do not register during these periods.

## ADDING OR WITHDRAWING FROM COURSES

A student wishing to withdraw from any course(s) or to make any other change in enrollment must apply in writing to the registrar's office. The academic department encourages students to check with their advisor before adding or dropping a course. Generally, a student may add classes through the end of the second week or drop classes through the end of the third week of the semester. See the calendar for the specific cut-off dates. Any changes between taking a course as an audit student or for credit must occur within this time.

A student who withdraws from a course will be assigned either a "withdraw pass" (WP) or a "withdraw fail" (WF). A withdraw pass does not affect a student's GPA, but a withdraw fail will be calculated as an "F." The student may not withdraw from a course after the end of the eleventh week (or a similar proportion of time as it is prorated for short-term intensives). Students may add, drop, or change courses without financial penalty prior to the registration deadlines for each term.

## CHANGE OF DEGREE PROGRAM

A change of program request form is available from the Populi home page. It is understood that a change of program may extend the student's time at Urshan Graduate School of Theology.

## COURSE CANCELLATION

UGST may cancel any course because of insufficient enrollment or if the instructor unexpectedly becomes unavailable. Full refunds of applicable tuition are granted when UGST cancels a course.

## **CLASSROOM POLICIES**

### ATTENDANCE POLICY

Students are expected to attend all scheduled class sessions. Each instructor sets class attendance policies as announced in the course syllabus. Students excessively absent or tardy for class will have their grades lowered, may be placed on probation, or may be dismissed. Distance learners may be required to submit a statement declaring the number of sessions "attended" online.

### CLASS VISITORS

Students who wish to bring visitors to class must obtain permission from their individual instructor before the class session.

### STUDENTS TAKING UGST CLASSES

Urshan College juniors or seniors with a CGPA of 3.50 as of the most recently completed semester for which grades are available may take UGST Courses if they have completed a Guest Application and have received a recommendation from a UC professor.

Students may take the following courses: Biblical Interpretation, Mission of the Church, Personal Spiritual Disciplines, Systematic Theology I, Systematic Theology II, New Testament Foundations, Old Testament Foundations, or Pastoral Counseling. Other courses may be taken with the approval of the instructor.

These students will be financially obligated to UGST for these classes. They are eligible to receive 50% off tuition for up to 2 classes (1 fall class, 1 spring class) taken during one school year. Regular fees apply.

Students are expected to either pay in full for the class by the first day of class or enroll in the institutional deferred payment plan. Students will not be eligible for a student loan or any other scholarship besides the 50% discount. Student accounts must be current at both UC & UGST in order to register for classes.

#### COURSE AUDIT POLICY

UGST allows students to audit select courses without receiving a grade or credit. Taking a course as an audit means the student will be expected to regularly attend classes and, at the discretion of the course professor, do some of the assigned work (e.g., course readings, post on discussion boards), as it is understood that a student chooses to audit a course for self-enrichment and academic exploration.

Audits are only offered on a space-available basis with approvals of both the course instructor and the Academic Dean.

The following guidelines apply to audited courses:

- A change from an audit to a credit basis must be made by the same deadline as adding/dropping a course (by the end of the second week of classes); students will be responsible for all additional, adjusted tuition charges. (Students receiving Federal Financial Aid should consult the Financial Aid Handbook for information regarding changes in financial responsibility if they switch to a credit basis.) Students may not register for an audit after the second week of classes. Only students who meet the academic requirements for the course may change from an audit to a credit basis.
- A change from a credit to an audit must be made by the end of the fourth week of classes; students will only be eligible for the tuition refund as provided for in the standard tuition refund schedule.
- A student who elects to audit a course will have the letters "AU" entered on the transcript under credits; an audited course does not earn credit or impact the student's GPA.
- Students who audit a course are required to pay an audit fee of \$345 per course.

#### FACULTY RIGHT TO ESTABLISH ADDITIONAL CLASSROOM POLICIES

Faculty members, at their discretion, may establish additional policies in the course syllabi related to classroom decorum, the use of electronic devices in class, and other rules designed to maintain a classroom environment conducive to learning and the respect of others. These rules and policies may include reasonable penalties for violation.

## **INCLEMENT WEATHER**

In the case of inclement weather that poses a significant safety risk, the administration will make decisions concerning the closing of the school. The decision will be made by 7:00 a.m. for any given day so that arrangements can be made for early classes. News about closures will be available through the school's website and learning management system so that all students and employees can receive the latest information from one central outlet. Any individual class cancellations will be communicated to students by the course instructor or the academic dean. In some cases, individual instructors may choose to move the class to an online format for the affected session.

## **INDEPENDENT STUDY**

Students may take up to six credits (two three-credit courses) of independent study under a faculty member's direction. Tuition charges are the same as for any other class. Each course must be completed in one semester, during which the student and faculty member must remain in constant communication to ensure course completion, with a minimum of three official meetings. As a guideline, each three hours of independent study requires about 1,500 pages of reading, with one page of written work for every 100 pages read. To qualify a student must:

- have completed at least twelve credits;
- carry a GPA of 3.0 or higher;
- obtain the permission of the academic dean and the supervising faculty member;
- submit a completed Independent Study Contract to the registrar's office before the first day of classes for the semester in which the Independent Study is to be completed (form may be obtained from registrar). Students who fail to submit an Independent Study Contract by this date will automatically be dropped and incur any requisite financial penalties.

## **CAPSTONE PROJECTS**

All students are required to complete a capstone project. M.T.S. students on the General Track will take a comprehensive exam. M.T.S. students in the Research Track will take the appropriate research course (Research Methods in Bible and Theology or Research Methods in Historical Theology) and write a Thesis. Each credit of Thesis will require roughly 15 pages of writing, based on the 3-hour research methods course and the 3-hour thesis course. Students will follow the thesis guidelines in the Academic Handbook. Both on-campus and distance learning students must find a faculty advisor who agrees to guide them through the Thesis writing process.

MACM students will write an academic paper based on their internship by integrating coursework and the internship experience and by demonstrating that the objectives of the degree have been met. All MACM students will take Research Methods in Practical Theology. Internship paper guidelines can be found in the Internship Handbook. Distance learning students will be assigned a faculty advisor to guide them through the internship and internship paper.

MDiv students will complete an educational and ministerial portfolio detailing their academic journey at UGST. Students will undergo both a middler defense and a final defense of the portfolio. The middler defense will take place after the successful completion of two semesters of Field Education. The final portfolio defense will take place just before the student's graduation from the seminary. Students will reflect on their ministerial experience, develop a theology of ministry, and demonstrate mastery of degree objectives.



M. Div. students may opt to complete a Thesis as part of their elective credits. A Thesis will not replace Field Education requirements, but M.Div. students writing a thesis will only be expected to complete the portfolio up to the middler checkpoint. The final defense will be a defense of the student's Thesis.

## **ACADEMIC INTEGRITY**

To ensure that academic content is sufficient to graduate level higher education and rigorous in its delivery and application, faculty review and assess courses. As a part of shared governance with administration, the faculty is responsible for assessing, revising, and improving the curriculum through review of degree programs, program objectives, student learning outcomes, and any other areas deemed necessary to ensure academic excellence and compliance with the mission of Urshan Graduate School and its accrediting partners.

## **ACADEMIC HONESTY**

Plagiarism, cheating, and dishonesty are in direct opposition to a Christian life and the goals of UGST. It is assumed that all students have enrolled at UGST for the primary purpose of learning. Students are expected to refrain from those actions that contradict this purpose and which would jeopardize their Christian character and testimony.

Cheating is considered a serious offense against a student's Christian character and testimony. Cheating includes copying from another person's test paper, using concealed information during examinations, falsifying reports, giving reports and papers to other students, giving information to another person during examinations, obtaining information from a student who has already taken the examination, using another student's work, and submitting the same assignment in more than one course (without permission of the instructor).

Plagiarism is defined as copying, paraphrasing, or closely imitating any part of a published or unpublished book, paper, or web source without properly identifying the author. Plagiarism also includes the use of the language and thoughts of another person while representing them as one's own. Students are urged to take advantage of online plagiarism checkers to help avoid unintentional plagiarism. Plagiarism is a violation of the intellectual property rights of another person and a failure to give honor to whom honor is due.

Students who believe another student is cheating or plagiarizing should handle the situation according to the Peer Accountability policy, found in the UGST Student Handbook. Concealing dishonorable practices is detrimental to the spiritual and academic atmosphere of the Urshan community.

Faculty members shall exercise proper diligence to prevent academic dishonesty. Any faculty member who has assembled evidence of plagiarism will first offer the student a chance to provide an alternate explanation of the evidence or to admit fault. If the faculty member concludes there has been an incident of plagiarism (as defined above), and it is a first-time offense, the faculty member may determine an appropriate punishment in consultation with the academic dean. All subsequent incidents of plagiarism will be reported to the Academic Affairs Committee (AAC), who will conduct a full investigation. A letter of action from the AAC will be given to the student, and copies of the letter and pertinent documentation will be placed in the student's file. The disciplinary actions of the AAC may include:

- a zero on the assignment

- failing the course
- academic suspension for 1 semester
- expulsion from the seminary

A record of past plagiarisms may affect the action of the Academic Affairs and the Scholarship Committees.

## **ACADEMIC EVALUATION**

### **GRADES & CREDITS**

Faculty are responsible for assigning grades for all course work. Final grades for all courses are due 7 days after the end of the course.

A grade point measures quality assigned to, or withheld from, units of credit according to the following grade system:

<b>A</b>	4.0	Demonstrates superior mastery of course objectives.
<b>A-</b>	3.7	
<b>B+</b>	3.3	
<b>B</b>	3.0	Demonstrates mastery of course objectives. (Students expected to perform at this level.)
<b>B-</b>	2.7	
<b>C+</b>	2.3	
<b>C</b>	2.0	Minimally meets course standards.
<b>C-</b>	1.7	
<b>F</b>	0.0	Failure
<b>AU</b>		No credit Audit Only

### **GRADE REPORTS**

At any time during the semester, students may access grades via Populi. Grade reports are sent to students about one month after the end of each term. Neither grades nor transcripts will be released if the student has any past-due financial obligations to Urshan Graduate School of Theology or to the library.

## **SATISFACTORY ACADEMIC PROGRESS**

Satisfactory academic progress is measured by both the quality and quantity of academic work. It is certified by the successful completion of 70% of a student's attempted, non-repeated course load.

Due to the nature of theological education, students are strongly encouraged to gain ministerial experience during their training and to avoid accumulating debt while doing so. Students need time for practical experience, but they also need to earn money to pay for their education. Students are therefore given specified timeframes within which to complete their degrees.

Students enrolled in Urshan Graduate School of Theology Master of Theological Studies or the Master of Arts in Christian Ministry degree program are required to complete 48 credits to be completed in 6 years. The average student completes the work in 2 to 3 years. Students enrolled in the Master of Divinity program are required to complete 72 credits in 8 years. The average M.Div. student completes the work in 3 to 4 years. These timeframes begin with the first course after full matriculation into the program. The timeframe for students with transfer credit usually begins with the semester in which the transferred coursework was taken.

Students who change degrees prior to completing the previous degree will be judged to have begun their degree with their initial coursework.

***Successful Course Completion*** (for both on-campus and distance-learning students): Successful completion of courses taken in the combined fall, October, and January terms will determine satisfactory completion for the fall term. Successful completion of courses taken in the spring, March, and June terms will determine satisfactory completion for the spring term.

To compute satisfactory academic progress, audit courses are not included in the course load. Courses with grades of P are successfully completed. **Successful completion is defined as follows.**

- MDiv, MACM, and MTS students must receive a grade of C- or higher in each course and have a combined term GPA of at least 2.5.
- Grades of I, W, and F will be included in the combined course load and are not considered successfully completed courses.
- Transfer credit will not be included in qualitative work evaluated for satisfactory academic progress. Only credits earned at Urshan Graduate School of Theology are used to calculate grade point average.
- For a repeated course, the higher grade stands as the official grade. (See Repeating Courses.)

The registrar will check each student's level of satisfactory academic progress at the end of each term. A student not progressing toward completion of a degree in an appropriate manner (taking the appropriate courses for a degree) as determined by the registrar shall be placed on academic probation. (See Probationary Status.)

Students must meet with their academic advisors at least once a semester to review progress toward their degrees. For most students, this is covered in academic registration when they also pre-register for courses for the upcoming year.

#### LOSS OF ELIGIBILITY

A student who fails to meet satisfactory academic progress after the probationary semester is ineligible for financial aid in the following semester and will be notified by mail. A student who was full-time in the semester when eligibility was lost must successfully complete a full-time semester of non-repeated work to be eligible for reinstatement. A student who was half-time in the semester when eligibility was lost must successfully complete a half-time semester of non-repeated work to be eligible for reinstatement.

If satisfactory academic progress is maintained for the requisite term (s), eligibility for financial aid may be reinstated for the following semester. The student is required to apply to the Financial Aid Director for reinstatement prior to registration for the semester in which financial aid is desired.

#### INCOMPLETES

A grade of Incomplete (I) indicates that the required work for the semester has not been completed due to circumstances beyond the student's control (such as illness). Incompletes are not given simply because students fail to hand in work by the assigned deadline. Students who fail to complete work on time or to make satisfactory arrangements to submit work late will be given the grade to which the work submitted entitles them. Instead of getting extensions of time to complete work, students who run into routine difficulties (ordinary illnesses, busyness, etc.) should complete as

many courses as possible on time. In most cases, students who are behind in their work at the end of the term should simply turn in the work late and accept the penalty assigned by the instructor.

Students who wish to request an incomplete must talk with the individual professor(s) involved. Students will submit a completed request for incomplete form to the registrar. Granting of incompletes will be at the discretion of the academic dean. If the work is not submitted within six weeks after the end of the semester, the grade will be changed to "F." Extensions beyond this six-week period must be approved by a faculty committee and student is responsible to file a request for approval.

#### PROBATIONARY STATUS

Academic probation serves as a warning that the student's work is not of sufficient quality to receive the desired degree. Students on academic probation may be advised to limit extracurricular activity. A student will remain on academic probation as long as the cumulative GPA remains below the required level (2.5). In certain cases, students may be accepted provisionally. In that case, a student will enter the program on academic probation.

A student is placed on academic probation at the end of any term in which the cumulative GPA falls below the minimum required for good standing (2.5) in the particular degree program, and will be notified by the registrar before the next semester begins. Any student already on academic probation who does not maintain the required GPA for his/her degree program for two semesters will be suspended from Urshan Graduate School of Theology.

If a student is on probation and the term GPA falls below the required minimum, the student will be suspended from further academic work at Urshan Graduate School of Theology. If a student's short-term course grade causes them to fall below the required minimum in a semester, the student will not be forced to withdraw, but will remain on academic probation the following semester. A suspended student has the right to appeal to the academic dean for reinstatement. If the academic dean, upon consultation with members of the faculty, feels the student has potential to complete a program, re-entry on probation may be allowed.

#### REPEATING COURSES

Urshan Graduate School of Theology allows students to repeat courses. The higher grade earned stands as the official grade. Only the higher grade and its corresponding hours attempted will be calculated in the cumulative GPA. Students may repeat only courses in which they received a grade of C+ or lower.

#### ACADEMIC DUE PROCESS

Students dissatisfied with classroom or academic procedures or decisions should use the following procedure:

Students will attempt to settle differences with an instructor within two weeks of the disputed issue, or in the case of a disputed course grade, within six weeks after the end of the semester.

Students who are dissatisfied with the outcome of the instructor conference may file a written complaint with the academic dean within one week after the conference. The written document should fully describe the issue in dispute and steps taken to resolve the conflict. The academic dean will consult with the instructor before any decision is made. The academic dean will decide within two weeks.

Students who are dissatisfied with the academic dean's decision may file a written complaint with the Academic Affairs Committee via the academic dean within one week of the academic dean's decision. The Academic Affairs Committee will review the steps taken by the student, instructor, and academic dean prior to deciding. The Academic Affairs Committee will make its decision within two weeks. The decision of the Academic Affairs Committee is final.

#### TESTING OUT OF LANGUAGE REQUIREMENTS

Matriculated students with prior experience learning a biblical language may opt to test out of that language at UGST. Students intending to do so should arrange with the language instructor to take the requisite proficiency exam, which includes both written and oral components, to test out of Greek I and II and Hebrew I and II, respectively. The exams are graded on a pass/fail basis. Students who successfully pass an exam will be awarded three graduate credits for the respective course. The non-refundable registration fee per exam is \$100, and students may take each of the four exams no more than once.

#### TIME LIMITS

The Master of Theological Studies and Master of Christian Ministry degrees have a six-year limit; the Master of Divinity degree has a time limit of eight years for completion. If additional time is needed to complete a degree, the student must submit a written rationale for the request and a proposal for the completion of the degree. The appropriate faculty committee reviews the request and makes a recommendation to the full faculty for action.

### **GRADUATION REQUIREMENTS**

#### APPLICATION FOR DEGREE

For a student to qualify to graduate and participate in the spring commencement exercises, an Application for Degree form must be filed with the Office of the Registrar no later than the previous October 30. This form may be found on the Populi home page.

#### CATALOG REQUIREMENT

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment at Urshan. Students wishing to change to a more recent catalog may do so, provided they are enrolled when the catalog is in effect and they submit a written request to do so to the registrar. Students who have not maintained continuous enrollment must meet the graduation requirements from the catalog in effect at the time they re-enroll.

#### DEGREE CONCENTRATIONS

A degree concentration is only awarded in relation to a major. See the degree programs for concentration options and requirements.

#### DEGREE REQUIREMENTS

##### Master of Theological Studies

1. Successfully complete 48 credits in the required areas of study.
2. Successfully complete the capstone:
  - a. Research Track: write and defend a thesis
  - b. General Track: pass a comprehensive exam
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.

5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

#### Master of Arts in Christian Ministry

1. Successfully complete 48 credits in the required areas of study.
2. Successfully complete an internship, research methods course (if applicable), internship paper requirements.
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

#### Master of Divinity

1. Successfully complete 72 credits in the required areas of study.
2. Successfully develop field education ministry portfolio according to program guidelines:
  - Thesis option students will complete the portfolio up through the middler defense.
  - Portfolio students will complete a final portfolio defense
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.
6. Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

## **CERTIFICATE PROGRAMS**

UGST offers several graduate certificate programs designed to offer specialized graduate education for students not seeking a degree. These programs are subject to the same tuition and fees as normal courses.

Students who wish to earn a Certificate in any of the concentrations offered in the degree programs may do so by completing 12 hours of coursework. The 12 hours are derived from the specific concentrations and any other courses relevant for a certificate. Concentrations include Arts and Worship, Biblical Studies, Historical Studies, Intercultural Studies, and Pastoral Care and Counseling. (Please note that the Certificate in Pastoral Care and Counseling does not prepare students for state licensure.) All certificates are subject to availability, and additional certificates may also be offered. Students are strongly encouraged to consider the Apostolic Studies Certificate because of its focus on doctrine.

### **APOSTOLIC STUDIES CERTIFICATE**

Any student wishing to earn a Graduate Certificate in Apostolic Studies will successfully complete a minimum of four courses from UGST: Systematic Theology I, Systematic Theology II, Personal Spiritual Disciplines, and Modern Pentecostal Movements. As part of fulfilling the academic requirements for a chaplaincy endorsement by the United Pentecostal Church International, candidates *must* earn a Graduate Certificate in Apostolic Studies.

# DEGREE PROGRAMS

## DEGREE PROGRAMS & CORE REQUIREMENTS

Urshan Graduate School of Theology currently offers the following degree programs:

**Master of Theological Studies** – for men and women seeking further preparation in general biblical and theological studies

**Master of Arts in Christian Ministry** – for men and women seeking further preparation for effective ministry and personal development

**Master of Divinity** – for men and women preparing for pastoral ministry with a well-rounded curriculum in biblical studies, theology, church history and church ministries

## DEGREE OPTIONS, CAPSTONES, AND CONCENTRATIONS

The Master of Theological Studies (MTS) has two tracks:

1. **General Track:** Designed for students who do not prefer to pursue further graduate study but desire a flexible degree that will provide solid training in Bible and theology. *Capstone:* Comprehensive Exam.
2. **Research Track:** Designed for students who may prefer to pursue further graduate study and/or would like to conduct academic research and enhance their writing skills. *Capstone:* Thesis and Defense

The Master of Divinity (MDiv) has two Capstone options:

1. **Portfolio:** Students will complete a portfolio in which they reflect on their calling and ministry. Students will defend the portfolio.
2. **Portfolio & Thesis:** Students will complete the portfolio up to the Middler Review. They will finish the degree by writing a Thesis and defending it.

Students in the MDiv may focus their studies by concentrating in *any* of the following areas. MTS and MACM may concentrate in *select* areas.

- Arts & Worship (MACM)
- Biblical/Theological Interpretation (MTS)
- Historical Studies (MTS)
- Intercultural Studies (MACM)
- Pastoral Care & Counseling (MACM)

*All concentrations are subject to availability.*

(Please note that the Pastoral Care and Counseling concentration does not prepare students for state licensure.)



# **MASTER OF THEOLOGICAL STUDIES (MTS)**

## **MTS: PROGRAM LEARNING OUTCOMES**

The UGST faculty has identified the following outcomes for the MTS degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the Capstone Project. The Capstone for the MTS: General Track consists of a comprehensive exam. The Capstone for the MTS: Research Track consists of writing a thesis and defending it.

### **Outcome 1**

Graduates of the MTS program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity

### **Outcome 2**

Graduates of the MTS program will be able to conduct biblical and theological research with sound methodological principles and practices.

### **Outcome 3**

Graduates of the MTS program will be able to articulate a deep understanding of biblical and theological disciplines.

### **Outcome 4**

Graduates of the MTS program will be able to effectively communicate biblical and theological research in written form.

## MTS: COURSE REQUIREMENTS (48 CREDIT HOURS) – GENERAL TRACK

### BIBLICAL STUDIES (15)

- OT Foundations
- NT Foundations
- Biblical Interpretation
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_

### BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

### MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

### HISTORICAL THEOLOGY (3)

- Story of Christianity OR Reformation & Modern Christian History OR Modern Pentecostal Movements

### ELECTIVE CREDITS IN ANY DISCIPLINE (18)

- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_

**CAPSTONE:** COMPREHENSIVE EXAM (0) CREDIT. AN EXAM FEE IS REQUIRED.

The MTS: General Track is designed to give students a great deal of flexibility in their coursework. Students who start out on this track but later desire to write a thesis may petition the Academic Dean to move to the MTS: Research Track. Approval for this option should be sought after 24 hours of completed coursework. Students who do not receive approval will remain in the General MTS.

## MTS: COURSE REQUIREMENTS (48 CREDIT HOURS) – RESEARCH TRACK

### BIBLICAL STUDIES (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
  - Language (Greek I or Hebrew I)
  - Language (same as above, II)
  - Luke-Acts
  - Book Study Elective: \_\_\_\_\_

### BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

### MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

### HISTORICAL THEOLOGY (3)

- Story of Christianity OR Reformation & Modern Christian History
- OR
- Modern Pentecostal Movements

### ELECTIVE CREDITS IN ANY DISCIPLINE (6)

- Elective in any discipline: \_\_\_\_\_
- Elective in any discipline: \_\_\_\_\_

### THESIS REQUIREMENTS (6)

- Research Methods in Bible & Theology or Research Methods in Historical Theology
- Thesis (Capstone)

The MTS: Research Track is a degree designed to prepare students for further graduate studies and enhance their abilities to produce scholarly work. In consultation with their advisor, students must declare for this track and be approved. Students must have demonstrated solid writing ability and be in conversation with a thesis advisor who has confidence in the student's ability to complete this option. Approval for this track should be sought after 24 hours of completed coursework. Students who do not receive approval will remain in the MTS: General Track.

# **MASTER OF ARTS IN CHRISTIAN MINISTRY (MACM)**

## **MACM: PROGRAM LEARNING OUTCOMES**

The UGST faculty has identified the following outcomes for the MACM degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the Capstone Project (Internship, Internship Paper, and defense).

### **Outcome 1**

Graduates of the MACM program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity.

### **Outcome 2**

Graduates of the MACM program will be able to engage with diverse contexts in which ministry occurs using multiple theoretical perspectives.

### **Outcome 3**

Graduates of the MACM program will develop in the practice of ongoing Spiritual Formation.

### **Outcome 4**

Graduates of the MACM program will practice ministry competencies in a discipline related to the student's sense of calling.

### **Outcome 5**

Graduates of the MACM program will conduct research in the student's area of specialized ministry.

**MACM: COURSE REQUIREMENTS (48 CREDIT HOURS) – GENERAL STUDIES**

BIBLICAL STUDIES (9)

- OT Foundations
- NT Foundations
- Biblical Interpretation

BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

GENERAL STUDIES EMPHASIS (15)

- Ministry Elective: \_\_\_\_\_
- Ministry Elective: \_\_\_\_\_
- Ministry Elective: \_\_\_\_\_
- Ministry Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_

HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

**RESEARCH OPTION (6)**

- Research Methods in Practical Theology
- Internship

CAPSTONE (FOR BOTH OPTIONS): RESEARCH PAPER

**MACM: COURSE REQUIREMENTS (48 CREDIT HOURS) – ARTS AND WORSHIP**  
***(SUBJECT TO AVAILABILITY)***

BIBLICAL STUDIES (9)

- OT Foundations
- NT Foundations
- Biblical Interpretation

BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

ARTS AND WORSHIP STUDIES EMPHASIS (15)

- Theology and Practice of Worship
- Theology of Worship and the Arts
- Arts and Worship Studies Elective: \_\_\_\_\_
- Arts and Worship Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_

HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

CAPSTONE PROJECT: RESEARCH PAPER (6)

- Research Methods in Practical Theology
- Internship

**MACM: COURSE REQUIREMENTS (48 CREDIT HOURS) – INTERCULTURAL STUDIES**  
***(SUBJECT TO AVAILABILITY)***

BIBLICAL STUDIES (9)

- OT Foundations
- NT Foundations
- Biblical Interpretation

BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

INTERCULTURAL STUDIES EMPHASIS (15)

- Mission of God in Biblical, Contemporary, and Intercultural Contexts
- Intercultural Leadership Throughout the World
- Intercultural Studies Elective: \_\_\_\_\_
- Intercultural Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_

HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

CAPSTONE PROJECT: RESEARCH PAPER (6)

- Research Methods in Practical Theology
- Internship

## MACM: COURSE REQUIREMENTS (48 CREDIT HOURS) – PASTORAL COUNSELING

### BIBLICAL STUDIES (9)

- OT Foundations
- NT Foundations
- Biblical Interpretation

### BIBLICAL THEOLOGY (6)

- Systematic Theology I
- Systematic Theology II

### MINISTRY (6)

- Personal Spiritual Disciplines
- Mission of the Church

### PASTORAL COUNSELING STUDIES EMPHASIS (15)

- Introduction to Pastoral Care
- Introduction to Pastoral Counseling
- Ethics and Professionalism in Pastoral Counseling
- Pastoral Counseling Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_

### HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

### CAPSTONE: RESEARCH PAPER (6)

- Research Methods in Practical Theology
- Internship



# MASTER OF DIVINITY (MDIV)

## **MDiv: PROGRAM LEARNING OUTCOMES**

The UGST faculty has identified the following outcomes for the MDiv degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the development of the MDiv portfolio.

### **Outcome 1**

Graduates of the MDiv program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity.

### **Outcome 2**

Graduates of the M.Div. program will engage with diverse contexts in which ministry occurs using multiple theoretical perspectives.

### **Outcome 3**

Graduates of the M.Div. program will develop in the practice of ongoing Spiritual Formation.

### **Outcome 4**

Graduates of the M.Div. program will practice a breadth of pastoral competencies in accordance with the nature of the student's calling.

### **Outcome 5**

Graduates of the M.Div. program will conduct research in pastoral ministry.

## MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – STUDENT DESIGNED

### BIBLICAL STUDIES (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

### BIBLICAL THEOLOGY (9)

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

### MINISTRY (15)

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

### \* STUDENT DESIGNED STUDIES EMPHASIS (18)

- Student Designed Elective: \_\_\_\_\_
- Student Designed Elective: \_\_\_\_\_
- Student Designed Elective: \_\_\_\_\_
- Student Designed Elective: \_\_\_\_\_
- Student Designed Elective or Thesis: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_

### FIELD ED (TWO YEARS; NO CREDIT)

### HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

### CAPSTONE: PORTFOLIO OR THESIS (3)

*Thesis students will complete the Portfolio up to the Middler*

- Research Methods in Practical Theology or Research Methods in Bible & Theology

\*The Student Designed option shall be approved by the student's academic advisor in agreement with the academic dean.

**MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – ARTS & WORSHIP  
(SUBJECT TO AVAILABILITY)**

BIBLICAL STUDIES (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

BIBLICAL THEOLOGY (9)

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

MINISTRY (15)

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

ARTS AND WORSHIP STUDIES EMPHASIS (18)

- Theology and the Practice of Worship
- Theology of Worship and the Arts
- Arts and Worship Studies Elective: \_\_\_\_\_
- Arts and Worship Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_
- Free Elective or Thesis: \_\_\_\_\_

FIELD ED (TWO YEARS; NO CREDIT)

HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

CAPSTONE: PORTFOLIO OR THESIS (3)

*Thesis students will complete the Portfolio up to the Middler*

- Research Methods in Practical Theology
- OR
- Research Methods in Bible & Theology

**MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – INTERCULTURAL STUDIES  
(SUBJECT TO AVAILABILITY)**

**BIBLICAL STUDIES (21)**

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

**BIBLICAL THEOLOGY (9)**

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

**MINISTRY (15)**

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

**INTERCULTURAL STUDIES EMPHASIS (18)**

- Mission of God in Biblical, Contemporary, and Intercultural Contexts
- Intercultural Leadership Throughout the World
- Intercultural Studies Elective: \_\_\_\_\_
- Intercultural Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_
- Free Elective or Thesis: \_\_\_\_\_

**FIELD ED (TWO YEARS; NO CREDIT)**

**HISTORICAL THEOLOGY (6)**

- The Story of Christianity
- Modern Pentecostal Movements

**CAPSTONE: PORTFOLIO OR THESIS (3)**

*Thesis students will complete the Portfolio up to the Middler*

- Research Methods in Practical Theology

## MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – PASTORAL COUNSELING

### BIBLICAL STUDIES (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

### BIBLICAL THEOLOGY (9)

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

### MINISTRY (15)

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

### PASTORAL COUNSELING STUDIES EMPHASIS (18)

- Introduction to Pastoral Counseling
- Ethics and Professionalism in Pastoral Counseling
- Pastoral Counseling Studies Elective: \_\_\_\_\_
- Pastoral Counseling Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_
- Free Elective or Thesis: \_\_\_\_\_

### FIELD ED (TWO YEARS; NO CREDIT)

### HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

### CAPSTONE: PORTFOLIO OR THESIS (3)

*Thesis students will complete the Portfolio up to the Middler*

- Research Methods in Practical Theology

**MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – BIBLICAL/THEOLOGICAL**

**BIBLICAL STUDIES (21)**

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

**BIBLICAL THEOLOGY (9)**

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

**MINISTRY (15)**

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

**BIBLICAL/THEOLOGICAL STUDIES EMPHASIS (18)**

- Biblical Studies or Biblical Theology Course: \_\_\_\_\_
- Biblical Studies or Biblical Theology Course: \_\_\_\_\_
- Biblical Studies or Biblical Theology Course: \_\_\_\_\_
- Biblical Studies or Biblical Theology Course: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_
- Free Elective or Thesis: \_\_\_\_\_

**FIELD ED (TWO YEARS; NO CREDIT)**

**HISTORICAL THEOLOGY (6)**

- The Story of Christianity
- Modern Pentecostal Movements

**CAPSTONE: PORTFOLIO OR THESIS (3)**

*Thesis students will complete the Portfolio up to the Middler*

- Research Methods in Bible & Theology
- OR
- Research Methods in Practical Theology

**MASTER OF DIVINITY (MDIV) (72 CREDIT HOURS) – HISTORICAL STUDIES**  
**(SUBJECT TO AVAILABILITY)**

BIBLICAL STUDIES (21)

- OT Foundations
- NT Foundations
- Biblical Interpretation
- Language (Greek I or Hebrew I)
- Language (same as above, II)
- Luke-Acts
- Book Study Elective: \_\_\_\_\_

BIBLICAL THEOLOGY (9)

- Systematic Theology I
- Systematic Theology II
- Pastoral Theology

MINISTRY (15)

- Personal Spiritual Disciplines
- Mission of the Church
- Christian Ethics
- Introduction to Preaching
- Introduction to Pastoral Care

HISTORICAL STUDIES EMPHASIS (18)

- Early Christian History or The Reformation
- Revival and Revivalism or Global Pentecostalism
- Historical Studies Elective: \_\_\_\_\_
- Historical Studies Elective: \_\_\_\_\_
  
- Free Elective: \_\_\_\_\_
- Free Elective or Thesis: \_\_\_\_\_

FIELD ED (TWO YEARS; NO CREDIT)

HISTORICAL THEOLOGY (6)

- The Story of Christianity
- Modern Pentecostal Movements

CAPSTONE: PORTFOLIO OR THESIS (3)

*Thesis students will complete the Portfolio up to the Middler*

- RESEARCH METHODS IN HISTORICAL STUDIES

# COURSE DESCRIPTIONS

## GENERAL DESCRIPTION & NUMBERING

Each course is numbered with two letters followed by three numbers. The first digit indicates the level. First-level courses fall in the 500s while second-level courses fall in the 600s. The letters designate the category of the course. They are as follows: Biblical Studies (BI), Biblical Theology (BT), Historical Theology (HT), Ministry (MN), Intercultural Studies (MS), Pastoral Counseling (PC), and Worship Arts (WA). Distance learning courses will utilize the same course numbers, followed by a DL. Courses not cross-listed may satisfy certain degree requirements at the discretion of the Academic Dean.

## BIBLICAL STUDIES

### BI 501 OLD TESTAMENT FOUNDATIONS

A survey of the history of Israel and an analysis of each book of the Old Testament in the light of this background. Stress is on theology, applicability, structure, genre, and general content.

### BI 511 NEW TESTAMENT FOUNDATIONS

Introduction to the background, formation, and content of the New Testament, with emphasis in the following areas: various hermeneutical concerns related to New Testament study, the Jewish and Greco-Roman socio-political and literary backgrounds, life of Christ as presented in the Gospels, expansion of Christianity in Acts, and analysis of the Epistles and Revelation.

### BI 520 BIBLICAL INTERPRETATION

An investigation in the reading and interpretation of biblical texts. The course includes study of several issues of interpretation, including the authority of Scripture, types of interpretation, and the application of the biblical text.

### BI 530 THE BIBLE IN ANCIENT MEDIA

This course will examine how the Bible was composed, written, read aloud, heard, and remembered in antiquity. We will explore the ancient evidence; the eclipse of these dynamics in modern Western culture; the recent resurgence of interest in orality, performance, and memory; and the application of these approaches to selected biblical texts. (No Prerequisites; BI 501 Old Testament Foundations, BI 511 New Testament Foundations, and BI 520 Biblical Interpretation are recommended)

### BI 535/MN 535 LEADERSHIP IN THE BIBLE

Using Jotham's fable (Judges 9) as a paradigm for leadership, this graduate level course examines various types of leaders in the Hebrew Bible and ancient Near East. Employing folkloristics, socio-historical criticism, and other methodologies, students study and carefully analyze the roles of kings, queens, priests, prophets, prophetesses, and other leaders in the ancient world. As students compare and contrast the ideologies and imagery associated with different types of authority, the class invites them to explore practical applications in their own vocations.

### BI 604 JESUS AND THE HOLY LAND (STUDY ABROAD)

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine as reflected in the



four Gospels. We also examine the distinct features and contributions of each Gospel as well as the multi-dimensional portrait of Jesus that results when all four Gospels are considered.

#### BI 605 FOLLOWING JOHN'S GOSPEL IN THE HOLY LAND (STUDY ABROAD)

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine, with a special emphasis on the Gospel of John's unique contribution to understanding Jesus' journeys. In addition, we will examine the fascinating historical setting of John's Gospel along with its profound literary and theological attributes.

#### BI 606 PATHS OF PAUL (STUDY ABROAD)

This course is an exploration of the world of the Historical Paul through ancient Asia Minor and Greece and learning about archaeology and how it contributes to our understanding of the ancient world. This course is offered in conjunction with the Historical Paul class.

#### OLD TESTAMENT BOOK STUDIES

The following courses are offered on a rotating basis depending on faculty availability and special interests. The course subtitle and content may vary. The method and emphasis will vary according to the focus selected by the teacher. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite for each course is Old Testament Foundations unless otherwise stated when the course is offered.)

BI 621 STUDIES IN THE PENTATEUCH  
(See note above)

BI 622 STUDIES IN THE HISTORICAL BOOKS  
(See note above)

#### BI 623 STUDIES IN THE WISDOM AND POETIC BOOKS

This course is a study of the six books of the Old Testament commonly known as the Poetic Books, with a brief introduction of Hebrew poetry. The books studied are Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. (Job, Proverbs, and Ecclesiastes are also identified as Wisdom Books). An analysis is made of the authorship, literary structure, composition, canonical shape, contents, and theology of each book.

BI 624 STUDIES IN THE PROPHETIC BOOKS  
(See note above)

BI 625 STUDIES IN PSALMS  
(See note above)

#### BI 627/MN 681 THE FIVE SCROLLS

Students will study and research the Five Scrolls (Megilloth) of Ruth, Esther, Song of Solomon, Ecclesiastes, and Lamentations, conducting graduate level analysis of each scroll and learning about the Jewish holidays associated with each book, including Pentecost, Purim, Passover, Sukkot, and the 9th of Av. The course focuses on a variety of genres including narrative, poetry, wisdom literature, and lament. Students will consider the place and purpose of the holidays in Judaism and Christianity as well as their connections to scripture, tradition, and the history of interpretation.

#### BI 639 LITERATURE OF THE ANCIENT NEAR EAST

A course investigating the literature of the Ancient Near East (Enuma Elish, Atrahasis, etc.). A key component of this course is an exploration of the ways in which a better understanding of Ancient Near Eastern Literature contributes to a more responsible and holistic study of the Hebrew Bible.

#### BI 640 DEAD SEA SCROLLS

A course exploring the discovery and theology of the materials found at Qumran. Consideration will be given to the background and formation of these writings, as well as their relationship and contribution to the New Testament literature. Students will participate in close readings of photographs of the scrolls as well as being exposed to the academic discipline of textual criticism. (Prerequisites BI 501 Old Testament Foundations; BI 511 New Testament Foundations)

#### BI 641 BIBLICAL HEBREW I

The course is designed to introduce the rudiments of Biblical Hebrew, including recognizing and writing the alphabet and vowel pointings, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to attain a level of competency in this biblical language and apply it towards exegesis of the original text, ministry, and personal edification.

#### BI 642 BIBLICAL HEBREW II

The course builds upon Introduction to Biblical Hebrew and focuses on learning the morphology and grammar of the Hebrew verbal system. In addition, we read and discuss selected portions from various genres in the Hebrew Bible. Emphasis is placed on the importance of the language as an instrument for responsible and in-depth research in Old Testament studies.

#### BI/BT/HT/MN/MS/PC/WA 660 INDEPENDENT STUDY

Second year students may take an independent study course. The student will develop a syllabus under the direction of a faculty member. The syllabus must be approved by the academic dean and submitted to the registrar.

#### BI 651 NEW TESTAMENT GREEK I

The course introduces the rudiments of Biblical Greek, including recognizing and writing the alphabet, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to use Greek in their ministry, research and for personal edification.

#### BI 652 NEW TESTAMENT GREEK II

The course continues the study of the rudiments of Biblical Greek begun in Greek I, especially mastering the verbal system and developing proficiency in reading Greek. In addition, we will give more attention to issues of syntax, linguistic terminology, and exegetical method.

#### BI 653 INTERMEDIATE GREEK

Intermediate Greek builds upon and furthers the linguistic knowledge and skills developed in Greek I and II through the reading and close examination of selected texts from the New Testament, Septuagint, and Apostolic Fathers. The course emphasizes the comprehension of sentence syntax, the ability to translate accurately, and the acquisition of vocabulary. The course will also encourage responsible exegesis via the employment of language tools such as grammars and lexica. (Prerequisites: Introduction to New Testament Greek and Greek II)

#### BI 661 LUKE-ACTS

A study of the Lukan narrative in the continuing story of the ministry of Jesus to the apostles and the church. (Prerequisite: New Testament Foundations)

#### NEW TESTAMENT BOOK STUDIES

The following courses are offered on a rotating basis depending on faculty availability and special interest. The course subtitle and content may vary. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite of New Testament Foundations unless otherwise stated when the course is offered.)

##### BI 662 STUDIES IN THE GOSPELS

(See note above)

##### BI 664 STUDIES IN THE LETTERS OF PAUL

(See note above)

##### BI 669 STUDIES IN JOHANNINE LETTERS

(See note above)

#### BI 665 STUDIES IN HEBREWS

In this graduate elective course we will explore the intriguing and complex Epistle to the Hebrews through the interpretive lenses of historical, literary, rhetorical, and theological inquiry. Our analysis will underscore the relevance of Hebrews for the 21st century church.

#### BI 670/BT 670 JOHANNINE THEOLOGY

A seminary type course investigating the theology of the canonical documents traditionally associated with John the Apostle: the Fourth Gospel, the Letters of John, and the Apocalypse. Consideration will be given to the background and formation of these writings, as well as the contribution each makes to areas of theology such as God the Father, Christology, Pneumatology, Ecclesiology, Soteriology, and Eschatology.

#### BI 680 ANCIENT JEWISH LITERATURE AND THE NEW TESTAMENT

A graduate level course investigating the literature, context and theology of Jewish non-canonical writings from the Second Temple period (e.g. Jubilees, I Enoch, Baruch, Tobit, etc.). The course will also include a survey of the materials commonly known as the Dead Sea Scrolls. A key component of this course, is an exploration of the ways in which a better understanding of Second Temple Jewish Literature contributes to a more responsible and holistic study of the New Testament. (Prerequisites: Old Testament Foundations and New Testament Foundations.)

#### BI 690 RESEARCH METHODS IN BIBLE AND THEOLOGY

This course prepares students to begin writing their thesis by learning how to craft a solid argument, create a literature review, and formulate a sound methodology based on the study of a variety of exegetical practices. Students must have learned at least 24 credit hours and have an average of B+ to enroll.

## **BIBLICAL THEOLOGY**

### **BT 501 SYSTEMATIC THEOLOGY I**

An introduction to historical and biblical issues in systematic theology. Special attention will be given to method, focusing on the doctrines of God, Scripture, humanity, Christology.

### **BT 502 SYSTEMATIC THEOLOGY II**

A continuation of study in both historical and biblical issues in systematic theology. Special attention will be given to method, focusing on doctrines of soteriology, ecclesiology, pneumatology, and eschatology. (Prerequisite: Systematic Theology I)

### **BT 505/MN 505 THE BIBLE AND CULTURE**

This course explores Biblical themes and Scriptural references that appear in American culture in novels, songs, sermons, political speeches, national monuments, comic books, YouTube, and other areas of culture. Focusing heavily on the Hebrew Bible, students will contrast the original context(s) of these themes and quotations with their context(s) in modern culture, examining the persistence of these images and ideas and the various hermeneutical lenses used in scholarship and popular interpretations of the Bible.

### **BT 602 CHRISTOLOGY**

An examination of the person and work of Christ in three parts: first, through biblical study; secondarily, through historical christological development as it evolved in the church; thirdly, a study of Christology as held by modern Oneness Pentecostals. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

### **BT 604 ESCHATOLOGY**

A study of the doctrine of last things considered from the perspective of the biblical teachings, the historical development of the doctrine, and the expressions of the doctrine in systematic theology. Special emphasis will be on millennialism and its influence on the Pentecostal movement. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

### **BT 605/MN 605 PASTORAL THEOLOGY**

A theological study of ministry in the local church. Apostolic theology and mission will be applied to such topics as ministry identity & philosophy, worship, organizational leadership and service in an ever changing global world. (Prerequisite: Mission of the Church)

### **BT 606 PNEUMATOLOGY**

A study of the doctrine of the Spirit in its biblical, historical and contemporary contexts. Special emphasis will be on Spirit baptism and the Gifts of the Spirit and their understanding from a Oneness Pentecostal perspective. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

### **BT 670 JOHANNINE THEOLOGY**

See BI 670

## BT 689 LECTURES IN THEOLOGY

An exploration of issues in the theory and practice of theology. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite: Biblical Interpretation, Systematic Theology I & II).

## **HISTORICAL THEOLOGY**

### HT 501 EARLY CHRISTIAN HISTORY

An introduction to the establishment, spread and development of the Christian faith up to the Reformation, paying particular attention to major trends, personalities, and events influencing the life of the church during the first five centuries as it took shape in the Jewish culture and the Greco-Roman world. Primary sources in translation and secondary church history sources will be used.

### HT 502 REFORMATION AND MODERN CHRISTIAN HISTORY

A study of the Christian faith from the Reformation to the present. The effects of the Reformation in Germany, Switzerland, and England will be studied, with particular emphasis on American church history, the Wesleyan and Holiness movements, and other traditions that influenced the modern Pentecostal movement.

### HT 503 THE STORY OF CHRISTIANITY

A study of major events in Christianity, highlighting key historical personages and groups, the times in which they lived, and how their context shaped their theology.

### HT 601 MODERN PENTECOSTAL MOVEMENTS

A study of the development of the Pentecostal and Charismatic movements in the 20th century with particular emphasis on the apostolic movement.

### HT 605/ MN 680 REVIVAL AND REVIVALISM

This course is an examination of the history of revivals and their influence on the church life and growth. Special attention will be paid to modern revivals, especially those which influenced the Pentecostal movement. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.

Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

### HT 664/MN 664/WA 664 HISTORY OF CHRISTIAN WORSHIP

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout both the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

### HT 690 RESEARCH METHODS IN HISTORICAL THEOLOGY

This course prepares students to begin writing their thesis by teaching them to craft a strong argument, learn to manage sources in their literature review, and consider a variety of ways to study, analyze, and interpret source documents, historical methodologies, and theological trends. Students must have learned at least 24 credit hours and have an average of B+ to enroll.

## **MINISTRY**

### **MN 501 PERSONAL SPIRITUAL DISCIPLINES**

A course designed to help students recognize the importance of a disciplined Christian life. This course focuses on one's spiritual development; attention is given to the relatedness of the physical, psychological, and social to the spiritual. *It is strongly recommended that students complete this course before taking other Practical Theology courses.*

### **MN 502 MISSION OF THE CHURCH**

An inquiry into the mission and form of the local congregation. The course will focus on issues of purpose, leadership, organization, finances, and planning in the formation of the church as a faithful community.

### **MN 520 PROFESSIONALISM AND ETHICS IN COUNSELING**

A course designed to help students recognize the importance of professionalism and ethics in a Christian counseling ministry. This course introduces students to ethical principles, professional guidelines, and issues pertaining to diversity, multicultural understanding, and special groups.

### **MN 535/BI 535 LEADERSHIP IN THE BIBLE**

See BI 535

### **MN 560/PC 560 – CARING IN DEPTH: DEATH, DYING, BEREAVEMENT, AND GRIEF**

Each of us holds and beholds narratives of loss throughout the life experience. Leaders in ministry have the special responsibility to hold and behold our own stories while also leading persons and communities in our care through intersecting narratives of grief. This course provides an opportunity for careful study of caring in depth around the broad topic of death and dying. This course will help equip leaders in ministry—in a variety of forms—to hone practicing attention to and remaining presence in the midst of death, dying, illness, loss, and grief. The course places these dynamics of communal life in a narrative frame that attends to both theological and psychological aspects. We will read narratives of loss and learn practices of story-ing and re-storying narratives of loss as a way to participate in healing.

### **MN 561/MS 561 SMALL GROUP MINISTRY**

This course develops a biblical and practical understanding of small groups. It examines principles and guidelines for developing and leading them, as well as models of small group ministries for a variety of uses in evangelism, administration, and fellowship. It provides extensive participatory, leadership, and development experience in various types of small groups. In addition, it evaluates the materials available for small groups and provides training in developing fresh content and customizing existing resources. (Prerequisite: MN 502 Mission of the Church)

### **MN 563 BIBLICAL DISCIPLESHIP: FORMATION AND MULTIPLICATION**

This course is an exploration of the foundations of Biblical Discipleship drawing from scriptural insights, theological perspectives, and understanding of human development. It addresses the mission of the church to develop a philosophy of ministry that focuses on building followers of Jesus Christ through the lens of cross-cultural ministry. The course examines local church ministries for making disciples across the lifespan and how to empower others for discipling and multiplication. Emphasis will be given to the study of the doctrine of the Word of God, planning, implementing, and evaluating the discipleship task of the church. Learners will design a discipleship strategy for their

congregation or ministry. This course is designed for those who desire to formulate an Apostolic praxis of developing followers of Christ for our modern context in a cross-cultural setting.

#### MN 565/MS 565 PENTECOSTAL PERSPECTIVES ON JUSTICE, THE CHURCH AND SOCIETY

This course is designed to introduce the Christian leader to the socio-political issues that are likely to impact ministry on a local level. Ministry does not happen in a vacuum, and is impacted by community factors such as poverty, human injustice, and social change. Various sociological themes will be pursued from an integrated biblical perspective. These themes include an understanding of social institutions and social deviance. The course will pursue issues such as crime, poverty, social inequality, conflict, aging, racism, sexism, and urbanization. Special attention will be given to the role of the local church as a community change agent, how they might develop community-based ministries to impact the individual community, and how faith-based organizations relate to governments/government agencies.

#### MN 611 INTRODUCTION TO PREACHING

A basic course in the principles of preaching as they relate to the preacher, texts, content, style, delivery, and communication of the Word of God. An examination of homiletic fundamentals with emphasis on the nature and function of preaching in the context of worship.

#### MN 621/PC 621 INTRODUCTION TO PASTORAL CARE

A course designed to facilitate an understanding of the ministry of pastoral care. Emphasis is placed on the pastor's encounter with persons in crisis. Biblical, theological, and social science foundations of pastoral care will be explored. (Prerequisite: Mission of the Church)

#### MN 650/WA 650 THEOLOGY AND PRACTICE OF WORSHIP

An exploration of theology and practice of worship that attends to biblical, theological, historical, cultural, and denominational polity considerations. The class will focus on both individual life of worship and corporate worship in the faith community. (Prerequisite: Mission of the Church)

#### MN 653/WA 653 THEOLOGY, WORSHIP AND THE ARTS

This course emphasizes the intersection of the arts and theology, demonstrating how each contributes to the other in the sharing of the gospel, teaching Christian disciplines, and facilitating holistic worship expressions. (Prerequisite: Systematic Theology I & II)

#### MN 654/WA 654 STUDIES IN WORSHIP AND THE ARTS

An exploration of one or more of the following: worship, musical arts, visual arts, performing arts, and literary arts.

*Course number may be repeated for credit with a different class.*

#### MN 655/PC 655 FAMILY MINISTRY

The course examines families from biblical, theological, historical, and cultural perspectives. A variety of family theories will be used to explore ways to support families in an ever-changing world. The class will pay particular attention to assessing needs, evaluating ministry models, and implementing a family enrichment ministry in the local church. (Prerequisite: Mission of the Church)

#### MN 661 CHRISTIAN ETHICS

A study of moral reflection and action in the life of Christians. Students will develop an ethical model and examine ethical issues of the church and the world in the twenty-first century.

MN 664/HT 664/WA 664 HISTORY OF CHRISTIAN WORSHIP

See HT 664.

MN 670/MS 670 – SOCIAL SYSTEMS IN MINISTRY CONTEXT

Social Systems in Ministry Context is an exploration of the findings of sociology and anthropology as they relate to Christian ministry across social groups and cultures. This class will be engaged in varied contexts and cultures that interact/intersect with Apostolic ministry and how the apostolic minister will engage with them while maintaining her/his Apostolic identity. Critical examination will be given to the role of the Spirit as Spirit-filled people make encounters from their small backyard to the vast world around them.

MN 671/MS671 GLOBAL MISSION

An examination of the global mission of the church. Students will use historical, theological, and sociological resources to examine contemporary missiological opportunities facing the church. (Prerequisite: Mission of the Church)

MN 679/MS 679 LECTURES IN MISSIONS

An exploration of issues in the theory and practice in missions. Subject matter will vary according to student and faculty interest and the availability of faculty.

MN 680/HT 605/MS 680 REVIVAL AND REVIVALISM

See HT 605

MN 681/BI 627 THE FIVE SCROLLS

See BI 627

MN 690 RESEARCH METHODS IN PRACTICAL THEOLOGY

Students will be introduced to a variety of research methods that will allow them to effectively collect, analyze, and interpret research data for their capstone project. Special attention will be given to designing a research project in accordance with IRB guidelines. Students must have learned at least 24 credit hours and have an average of B+ to enroll.

MN 691-694 FIELD EDUCATION (0 CREDIT)

A supervised ministry in which M. Div. students work in an approved field education project; practice of ministry and theological reflection take place in a church setting. Students develop a learning contract in cooperation with the supervising pastor and the director of field direction. A minimum of ten hours of service per week and biweekly field education seminars are required. Students will compile a ministry portfolio during their four semesters of field education. The first unit must be taken in a Fall term. (Pre-requisites: 24 completed credits inclusive of Biblical Interpretation, Personal Spiritual Disciplines, Mission of the Church, Old Testament Foundations and New Testament Foundations).

MN 696/MS 696 SUMMER MILITARY INTERNSHIP

Military candidate internships take place during an installation usually lasting approximately forty five days. The internship provides the avenue for the candidates to become familiar with the expectations and responsibilities of a military chaplain. Candidates go through the daily routines of a



military chaplain including attending chapel services and weddings, sitting in on counseling sessions, helping with Bible clubs, and performing hospital visits.

#### MN 697 INTERNSHIP

M.Div. students may elect to complete a three or six- credit internship. Students develop a learning contract in cooperation with the supervising pastor and internship faculty advisor.

#### MN 698 INTERNSHIP II

For students choosing to complete a six-credit internship.

### **INTERCULTURAL STUDIES**

#### MS 561/MN 561 SMALL GROUP MINISTRY

This course develops a biblical and practical understanding of small groups. It examines principles and guidelines for developing and leading them, as well as models of small group ministries for a variety of uses in evangelism, administration, and fellowship. It provides extensive participatory, leadership, and development experience in various types of small groups. In addition, it evaluates the materials available for small groups and provides training in developing fresh content and customizing existing resources. (Prerequisite: MN 502 Mission of the Church)

#### MS 565/MN 565 PENTECOSTAL PERSPECTIVES ON JUSTICE, THE CHURCH AND SOCIETY

This course is designed to introduce the Christian leader to the socio-political issues that are likely to impact ministry on a local level. Ministry does not happen in a vacuum, and is impacted by community factors such as poverty, human injustice, and social change. Various sociological themes will be pursued from an integrated biblical perspective. These themes include an understanding of social institutions and social deviance. The course will pursue issues such as crime, poverty, social inequality, conflict, aging, racism, sexism, and urbanization. Special attention will be given to the role of the local church as a community change agent, how they might develop community-based ministries to impact the individual community, and how faith-based organizations relate to governments/government agencies.

#### MS 602 INTERCULTURAL LEADERSHIP THROUGHOUT THE WORLD

This course facilitates an intercultural leadership and mentoring development vision by analyzing leadership principles, selection processes, authority patterns, and spiritual formation in particular contexts. Participants will be encouraged to develop culturally appropriate principles, strategies, and methods of leadership training, including church-based institutional and non-formal approaches. Time will be used to explore the differences and perspectives of cultural leadership styles and methods from context to context. Emphasis will be given to designing resources and team-building concepts for long-term reproducible models that overcome the sand traps that historically have hindered cross-cultural leadership success.

#### MS 610 MISSION OF GOD IN BIBLICAL, CONTEMPORARY, AND INTERCULTURAL CONTEXTS

This course consists of a study of the mission of God as revealed in the Old and New Testaments and how this mission is understood, translated, and utilized in contemporary intercultural contexts. The course examines this mission in terms of history, culture, and the philosophy of the people to whom the gospel is being delivered.

#### MS 650 STUDIES IN INTERCULTURAL MISSIONS

An exploration of various topics in Intercultural Studies.  
*Course number may be repeated for credit with a different class.*

#### MS 670/MN 670 – SOCIAL SYSTEMS IN MINISTRY CONTEXT

Social Systems in Ministry Context is an exploration of the findings of sociology and anthropology as they relate to Christian ministry across social groups and cultures. This class will be engaged in varied contexts and cultures that interact/intersect with Apostolic ministry and how the apostolic minister will engage with them while maintaining her/his Apostolic identity. Critical examination will be given to the role of the Spirit as Spirit-filled people make encounters from their small backyard to the vast world around them.

#### MS 671/MN 671 GLOBAL MISSION

An examination of the global mission of the church. Students will use historical, theological, and sociological resources to examine contemporary missiological opportunities facing the church.  
(Prerequisite: Mission of the Church)

#### MS 679/MN 679 LECTURES IN MISSIONS

An exploration of issues in the theory and practice in missions. Subject matter will vary according to student and faculty interest and the availability of faculty.

#### MS 696/MN 696 SUMMER MILITARY INTERNSHIP

Military candidate internships take place during an installation usually lasting approximately forty five days. The internship provides the avenue for the candidates to become familiar with the expectations and responsibilities of a military chaplain. Candidates go through the daily routines of a military chaplain including attending chapel services and weddings, sitting in on counseling sessions, helping with Bible clubs, and performing hospital visits.

### **PASTOR CARE & COUNSELING**

#### PC 560/MN 560– CARING IN DEPTH, DEATH, DYING, BEREAVEMENT, AND GRIEF

See MN 560

#### PC 621/MN 621 INTRODUCTION TO PASTORAL CARE

See MN 621

#### PC 622 PASTORAL COUNSELING

An introduction to the theoretical foundations and skills that enable pastors and chaplains to understand a church member's problems and intervene effectively. The limits of the pastoral counselor, the helper-client relationship, and skills for helping clients achieve desired changes will be discussed.

#### PC 623 LECTURES IN PASTORAL CARE

An exploration of issues in the theory and practice of pastoral care. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite of Introduction to Pastoral Care unless otherwise stated when the course is offered.)

#### PC 625 TRAUMA AND GRIEF COUNSELING

An exploration of the psychological process of dealing with and recovering from losses that are common to normal human experience, as well as the psychological impact of traumatic experiences that are outside the range of normal human experience. Therapeutic strategies are explored for assisting people through the process of grieving and recovering from loss, along with strategies for preventing, assessing and treating post-traumatic stress reactions to various kinds of trauma and catastrophe. (Prerequisite: Pastoral Counseling)

#### PC 626 PASTORAL COUNSELING FOR COUPLES IN CRISIS

An introduction to a conceptual model for understanding marriage. This course will provide an in-depth look at marital distress and dysfunction, theory, and the tools/techniques used in intervention work with the goal of establishing marital stability, health and growth. (Prerequisite: Pastoral Counseling)

#### PC 627 COUNSELING IN THE CHURCH: GROUP DYNAMICS

This course equips students with a broad understanding of group dynamics, counseling processes, and leadership theories and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

#### PC 628 COUNSELING IN THE CHURCH: INTERPERSONAL DYNAMICS

This course equips students with a broad understanding of counseling processes and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

#### MN 655/PC 655 FAMILY MINISTRY

The course examines families from biblical, theological, historical, and cultural perspectives. A variety of family theories will be used to explore ways to support families in an ever-changing world. The class will pay particular attention to assessing needs, evaluating ministry models, and implementing a family enrichment ministry in the local church. (Prerequisite: Mission of the Church)

### **ARTS & WORSHIP**

#### WA 653/MN 653 THEOLOGY, WORSHIP AND THE ARTS

This course emphasizes the intersection of the arts and theology, demonstrating how each contributes to the other in the sharing of the gospel, teaching Christian disciplines, and facilitating holistic worship expressions. (Prerequisite: Systematic Theology I & II)

#### WA 654/MN 654 STUDIES IN WORSHIP AND THE ARTS

An exploration of one or more of the following: worship, musical arts, visual arts, performing arts, and literary arts.

*Course number may be repeated for credit with a different class.*

#### WA 664/HT 664/MN 664 HISTORY OF CHRISTIAN WORSHIP

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout both the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

#### WA 656 WORSHIP AS PASTORAL CARE

Worship as Pastoral Care seeks to build and provide the foundational principles and tools of soul care for those in leadership of the gathered church. This wide variety of leadership roles include those in pastoral ministry and music ministry, and also those who care for various age groups including children, youth, adults, and older adults. In addition to scriptural principles, foundational perspectives from a variety of fields including leadership, music, and counseling are applied in order to fundamentally equip students with tools to care for, nurture, and lead those under their ministry.

### **THESIS**

#### BI 688/BT 688/MN 688/MS 688/PC 688/WA 688 THESIS I

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Procedures" available from the registrar or in the Academic Handbook. Students must have completed the appropriate Research Methods course, have a B+ average, and have demonstrated sufficient ability in writing that a Thesis advisor is willing to work with them.

#### BI 689/BT 689/MN 689/MS 689/PC 689/WA 689 THESIS II

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Procedures," available from the registrar or in the Academic Handbook. Students must have completed the appropriate Research Methods course, have a B+ average, and have demonstrated sufficient ability in writing that a Thesis advisor is willing to work with them.

# URSHAN GRADUATE SCHOOL OF THEOLOGY PERSONNEL

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